

**DORAL ACADEMY CHARTER  
MIDDLE SCHOOL**  
(A Charter School Under The Doral Academy, Inc.)  
DORAL, FLORIDA

FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITORS' REPORT

JUNE 30, 2006

MANAGEMENT AND  
2006 SEP 13 PM 2:0

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**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

2601 N.W. 112<sup>th</sup> Avenue

Doral, Florida 33172

(305) 591-0020

**2006-2005**

**BOARD OF DIRECTORS**

Victor Barrosso, Chair

Gabrielle Alvarez

Ana Maria Carbonell

Alejandra Salima Jacquinet, Ms, Ed

Millie Fresen – Resigned 2/15/06

Rene Roviroso – Elected 2/15/06

**SCHOOL ADMINISTRATION**

Ofelia Alvarez, Principal

INDEPENDENT AUDITORS' REPORT

Board of Directors  
Doral Academy Charter Middle School  
(A Charter School Under The Doral Academy, Inc.)  
Doral, Florida

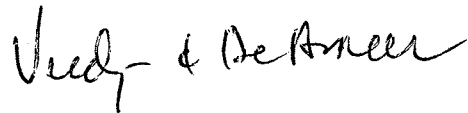
We have audited the accompanying basic financial statements of the governmental activities and each major fund of Doral Academy Charter Middle School (A Charter School Under The Doral Academy, Inc.), (the "School") a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2006, which collectively comprise the School's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these basic financial statements based on our audit. The prior year summarized comparative information has been derived from the School's 2005 financial statements and, in our report dated August 19, 2005, we expressed unqualified opinions on the respective financial statements of the governmental activities and the general fund.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Doral Academy Charter Middle School, as of June 30, 2006 and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 25, 2006, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis (MD&A) on pages 4 through 8 and the Schedules of Revenues, Expenditures and Changes in Fund Balance—budget to actual on page 22 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 25, 2006

**Management's Discussion and Analysis**  
Doral Academy Charter Middle School  
(A Charter School Under The Doral Academy, Inc.)  
June 30, 2006

The corporate officers of the Doral Academy Charter Middle School (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2006.

**Financial Highlights**

1. The assets of the School exceeded its liabilities at June 30, 2006 by \$1,103,006 (net assets).
2. At year-end, the School had current assets on hand of \$786,265.
3. The net assets of the School increased by \$141,862 during the year.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2006 are presented under GASB 34. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

*Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

### *Fund Financial Statements*

A “fund” is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Government Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School’s budget.

The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

### *Notes to Financial Statements*

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15 - 20 of this report.

## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of a charter school’s financial position. In the case of the School, assets exceeded liabilities by \$1,103,006 at the close of the fiscal year. A summary of the School’s net assets as of June 30, 2006 and 2005 are as follows:

	<u>2006</u>	<u>2005</u>
Cash	523,998	565,966
Due from Other Agencies	146,611	114,878
Prepaid Expenses	115,656	-
Deposits	1,747	112,813
Capital Assets	<u>524,278</u>	<u>412,949</u>
Total Assets	<u>1,312,290</u>	<u>1,206,606</u>
Accounts Payable and Accrued Liabilities	198,937	232,492
Capital Lease Payable	<u>10,347</u>	<u>12,970</u>
Total Liabilities	<u>209,284</u>	<u>245,462</u>
Invested in Capital Assets, net of related debt	510,004	385,189
Unrestricted	<u>593,002</u>	<u>575,955</u>
Total Net Assets	<u>1,103,006</u>	<u>961,144</u>

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2006 and 2005 follows:

	2006	2005
<b>REVENUES</b>		
Program Revenues		
Operating Grants and Contributions	\$ -	\$ 190,603
Capital Outlay Funding	434,855	508,565
General Revenues		
Government Grants Not Restricted to		
Specific Programs	4,334,530	4,070,805
Charges for Services	128,987	89,981
Miscellaneous	400	55,876
Total Revenues	<u>\$ 4,898,772</u>	<u>\$ 4,915,830</u>
<b>EXPENSES</b>		
Component Unit Activities:		
Instruction	\$2,086,885	\$1,665,430
Instructional Staff Training Services	4,327	1,228
Board	12,564	15,880
General Administration	43	102
School Administration	452,587	495,601
Facilities Acquisition and Construction	1,568	1,393
Fiscal Services	120,937	118,963
Food Services	218,700	291,274
Central Services	130,110	124,509
Operation of Plant	1,490,231	1,566,116
Maintenance of Plant	238,958	87,607
Community Services	-	590
Interest	-	1,238
Total Expenses	<u>4,756,910</u>	<u>4,369,931</u>
Increase in Net Assets	141,862	545,899
Net Assets at Beginning of Year	961,144	415,245
Net Assets at End of Year	<u>\$ 1,103,006</u>	<u>\$ 961,144</u>

Doral Academy Charter Middle School's revenue stayed fairly constant compared to the prior year while expenses increased by \$386,979 as a result of increases in instruction expense. Doral Academy Charter Middle School had an increase in its fund balance (change in net assets) of \$141,862 for the year.

### **School Location and Lease of Facility**

The School leases a facility located at 2601 N.W. 112<sup>th</sup> Avenue, Miami, Florida 33172. The facility abuts the neighboring Doral Academy Charter High School.



### **Articulation Agreements**

The School has a Sponsor-approved Articulation Agreements with 1) Doral Academy Charter School and 2) Doral Academy Charter High School. The Agreement with the Elementary School gives enrollment preference to students enrolling at the Charter Middle School who complete their course of education in the fifth grade of the Charter Elementary School Program; the Agreement with the High School gives enrollment preference to students enrolling at the Charter High School who complete their course of education in the eighth grade of the Charter Middle School Program.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

### **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School's governmental fund reported a fund balance of \$593,002.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2006 amounts to \$524,278 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and computer equipment.

### **Accomplishments**

In 2006, Doral Academy Middle School was recognized by Governor Jeb Bush as one of the **"top 40 highest performing middle schools in the State of Florida."** Also ranked as one of the top 10 middle schools in Miami-Dade County, the School earned a letter grade of "A" during the 2005-2006 school year, and received a School Recognition Award from the Florida Department of Education. The School also achieved Adequate Yearly Progress under *No Child Left Behind*.

## General Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
Operating Grants and Contributions	\$ -	\$ -	\$ -
Capital Outlay Funding	384,125	410,000	434,855
General Revenues			
Government Grants Not Restricted to Specific Programs	4,440,625	4,315,000	4,334,530
Charges for Services	220,000	120,000	128,987
Miscellaneous	-	6,000	400
Total Revenues	<u>\$ 5,044,750</u>	<u>\$ 4,851,000</u>	<u>\$ 4,898,772</u>
<b>EXPENSES</b>			
Component Unit Activities:			
Instruction	1,712,000	\$ 2,109,000	\$ 2,086,885
Instructional Staff Training Services	5,000	5,000	4,327
Board	10,000	15,000	12,607
School Administration	400,000	470,000	452,587
Facilities Acquisition and Construction	2,000	2,000	1,568
Fiscal Services	120,000	122,500	120,937
Food Services	225,000	229,550	218,700
Central Services	135,000	132,500	130,110
Operation of Plant	1,475,000	1,494,100	1,490,231
Maintenance of Plant	150,000	246,000	238,958
Total Expenses	<u>\$ 4,234,000</u>	<u>\$ 4,825,500</u>	<u>\$ 4,756,910</u>

## Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC (f/k/a Academica, Corp.) 6255 Bird Road, Miami, Florida, 33155.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2006**

	<u>2006</u>	<u>2005</u> (Summarized Comparative Information)
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 523,998	\$ 565,966
Due from other agencies	146,611	114,878
Prepaid expenses	<u>115,656</u>	<u>-</u>
<b>TOTAL CURRENT ASSETS</b>	<b>786,265</b>	<b>680,844</b>
<b>CAPITAL ASSETS</b>		
Improvements other than buildings	7,840	7,840
Less accumulated depreciation	3,570	2,002
Furniture, equipment and textbooks	692,423	482,224
Less accumulated depreciation	233,533	113,983
Property under capital leases	70,511	39,892
Less accumulated depreciation	15,028	11,967
Audiovisual materials	12,818	12,471
Less accumulated depreciation	7,183	3,741
Computer software	8,834	3,969
Less accumulated depreciation	<u>8,834</u>	<u>1,754</u>
	524,278	412,949
<b>DEPOSITS</b>	<u>1,747</u>	<u>112,813</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 1,312,290</u></b>	<b><u>\$ 1,206,606</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Salaries and wages payable	\$ 158,336	\$ 140,969
Accounts payable	36,674	76,733
Capital lease payable, current portion	<u>3,927</u>	<u>14,790</u>
<b>TOTAL CURRENT LIABILITIES</b>	<b>198,937</b>	<b>232,492</b>
<b>CAPITAL LEASE PAYABLE</b>	<u>10,347</u>	<u>12,970</u>
<b>TOTAL LIABILITIES</b>	<b>209,284</b>	<b>245,462</b>
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	510,004	385,189
Unrestricted	<u>593,002</u>	<u>575,955</u>
<b>TOTAL NET ASSETS</b>	<b><u>1,103,006</u></b>	<b><u>961,144</u></b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b><u>\$ 1,312,290</u></b>	<b><u>\$ 1,206,606</u></b>

The accompanying notes are an integral part of this financial statement.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

FUNCTIONS	2006				2005	
	Expenses	Program Revenues			Net (Expense) and Changes in Net Assets	(Summarized Comparative Information)
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		Net (Expense) and Changes in Net Assets
<b>Component Unit Activities:</b>						
Instruction	\$ 2,086,885	\$ -	\$ -	\$ -	\$ (2,086,885)	\$ (1,538,430)
Instructional Staff Training Services	4,327	-	-	-	(4,327)	1,875
Board	12,564	-	-	-	(12,564)	(880)
General Administration	43	-	-	-	(43)	(102)
School Administration	452,587	-	-	-	(452,587)	(478,101)
Facilities Acquisition and Construction	1,568	-	-	-	(1,568)	(1,393)
Fiscal Services	120,937	-	-	-	(120,937)	(118,963)
Food Services	218,700	128,987	-	-	(89,713)	(201,293)
Central Services	130,110	-	-	-	(130,110)	(124,509)
Pupil Transportation Services	-	-	-	-	-	-
Operation of Plant	1,490,231	-	-	434,855	(1,055,376)	(1,029,551)
Maintenance of Plant	238,958	-	-	-	(238,958)	(87,607)
Community Services	-	-	-	-	-	(590)
Interest on Long-term Debt	-	-	-	-	-	(1,238)
<b>Total Component Unit Activities</b>	<b>4,756,910</b>	<b>128,987</b>	<b>-</b>	<b>434,855</b>	<b>(4,193,068)</b>	<b>(3,580,782)</b>
<b>GENERAL REVENUES:</b>						
					4,334,530	4,070,805
Government grants not restricted to specific programs					400	55,876
Other revenue					141,862	545,899
Change in Net Assets					961,144	415,245
NET ASSETS - BEGINNING					\$ 1,103,006	\$ 961,144
NET ASSETS - ENDING						

The accompanying notes are an integral part of this financial statement.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**BALANCE SHEET**  
**JUNE 30, 2006**

	2006			2005
	General Fund	Capital Projects Fund	Total Governmental Funds	(Summarized Comparative Information)
<b>ASSETS</b>				
Cash	\$ 392,825	\$ 131,173	\$ 523,998	\$ 565,966
Due from other agencies	80,625	65,986	146,611	114,878
Prepaid expenses	115,656	-	115,656	-
Deposits	1,747	-	1,747	112,813
Due to / from funds	65,986	(65,986)	-	-
<b>TOTAL ASSETS</b>	<u>\$ 656,839</u>	<u>\$ 131,173</u>	<u>\$ 788,012</u>	<u>\$ 793,657</u>
<b>LIABILITIES</b>				
Salaries and wages payable	\$ 158,336	\$ -	\$ 158,336	\$ 140,969
Accounts payable	36,674	-	36,674	76,733
<b>TOTAL LIABILITIES</b>	<u>195,010</u>	<u>-</u>	<u>195,010</u>	<u>217,702</u>
<b>FUND BALANCE</b>				
Unreserved	461,829	131,173	593,002	575,955
<b>TOTAL FUND BALANCE</b>	<u>461,829</u>	<u>131,173</u>	<u>593,002</u>	<u>575,955</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>656,839</u>	<u>131,173</u>	<u>788,012</u>	<u>793,657</u>

The accompanying notes are an integral part of this financial statement.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)  
A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY  
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE  
STATEMENT OF NET ASSETS  
FOR THE YEAR ENDED JUNE 30, 2006**

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Total Fund Balance - Governmental Funds \$ 593,002

Amounts reported for *governmental activities* in the statement of net assets are different because:

Capital assets of \$792,426, net of accumulated depreciation of \$268,148 used in governmental activities are not financial resources and therefore are not reported in the fund. 524,278

Long-term liabilities of \$14,274 were not due and payable in the current period and, therefore, are not reported in the funds. (14,274)

Total Net Assets - Governmental Activities \$ 1,103,006

The accompanying notes are an integral part of this financial statement.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED JUNE 30, 2006**

	2006			Total Governmental Funds	2005
	General Fund	Special Revenue Fund	Capital Projects Fund		(Summarized Comparative Information)
<b>REVENUES</b>					
Capital Outlay Funding	\$ -	\$ -	\$ 434,855	\$ 434,855	\$ 508,565
County Funding	4,334,530	-	-	4,334,530	4,070,805
Other Revenue	400	-	-	400	55,876
Other grants	-	-	-	-	190,603
Charges for Services	-	128,987	-	128,987	89,981
<b>Total Revenues</b>	<b>4,334,930</b>	<b>128,987</b>	<b>434,855</b>	<b>4,898,772</b>	<b>4,915,830</b>
<b>EXPENDITURES</b>					
<b>Current:</b>					
Instruction	\$ 1,984,708	\$ -	\$ -	\$ 1,984,708	\$ 1,592,131
Instructional Staff Training Services	4,327	-	-	4,327	1,228
Board	12,564	-	-	12,564	15,880
General Administration	43	-	-	43	102
School Administration	447,958	-	-	447,958	490,972
Facilities Acquisition and Construction	-	-	-	-	-
Fiscal Services	120,937	-	-	120,937	118,963
Food Services	80,842	128,987	-	209,829	287,160
Central Services	74,310	55,799	-	130,109	124,509
Pupil Transportation Services	-	-	-	-	-
Operation of Plant	1,044,960	-	434,855	1,479,815	1,557,213
Maintenance of Plant	231,921	-	-	231,921	85,769
Community Services	-	-	-	-	590
<b>Capital Outlay:</b>					
Other Capital Outlay	246,030	-	-	246,030	155,868
<b>Debt Service:</b>					
Redemption of Principal Interest	13,484	-	-	13,484	16,024
	-	-	-	-	1,238
<b>Total Expenditures</b>	<b>4,262,084</b>	<b>184,786</b>	<b>434,855</b>	<b>4,881,725</b>	<b>4,447,647</b>
Excess of Revenues Over Expenditures	72,846	(55,799)	-	17,047	468,183
<b>OTHER FINANCING SOURCES</b>					
	-	-	-	-	20,265
Net change in fund balance	72,846	(55,799)	-	17,047	488,448
Fund Balance at beginning of year	520,156	55,799	-	575,955	87,507
Fund Balance at end of year	\$ 593,002	\$ -	\$ -	\$ 593,002	\$ 575,955

The accompanying notes are an integral part of this financial statement.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)  
A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2006**

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Change in Fund Balance - Governmental Funds \$ 17,047

Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$246,030 exceed depreciation expense of \$134,701. 111,331

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which repayments of \$13,484 exceeded proceeds of zero. 13,484

Change in Net Assets of Governmental Activities \$ 141,862

The accompanying notes are an integral part of this financial statement.



# DORAL ACADEMY CHARTER MIDDLE SCHOOL

(A Charter School Under The Doral Academy, Inc.)

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2006

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### NOTE 1 – ORGANIZATION AND OPERATIONS

Doral Academy Charter Middle School (A Charter School Under The Doral Academy, Inc.) (the "School"), is a not-for-profit charter school located in Doral, Florida for children from sixth through eighth grade. The School operates under a charter granted by the sponsoring district, the Miami-Dade County Public School District. The current charter is effective until June 30, 2013 and may be renewed for an additional 15 years by mutual written agreement between the School and the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of such District. Doral Academy Charter Middle School is funded by the Miami-Dade County Public School District and in addition, receives government grants.

These financial statements are for the year ended June 30, 2006, when 806 students were enrolled for the school year.

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Government-wide and Fund Financial Statements**

##### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net assets and the statement of activities and changes in net assets. These statements report information for the School as a whole.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants and contributions which finance annual operating activities; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Other revenue sources not properly included with program revenues are reported as general revenues.

##### *Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds, namely, the general, special revenue funds and capital project are reported as separate columns in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* - accounts for specific revenue, such as federal grants, that is legally restricted to expenditures for particular purposes.

*Capital Projects Fund* - accounts for funds received from the Public Education Outlay program, which are used for the rent of facilities and other allowable capital expenditures.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2006**

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NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The government-wide financial statements apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from non-exchange transactions are reported according to Governmental Accounting Standards Board (GASB) Statement No. 33 Accounting and Financial Reporting for Non-Exchange Transactions, as amended by GASB Statement No. 36 Recipient Reporting for Certain Shared Non-Exchange Revenues, they include grants and donations. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

**Budgetary Basis Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries, purchased services, and capital outlay).

Cash

Cash and cash equivalents include all highly liquid investments with a maturity of three months or less.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Other Assets

Other assets consist mainly on prepaid expenses, which are paid upon the receipt of the goods or services that were received but not consumed at year end. The expenditure will be recorded when the asset is used.

Long-term Debt

In the government-wide financial statements, outstanding debt is reported as liabilities. Long term liabilities are due in more than one year.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Financing costs are reported as expenditures.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2006**

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NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets, Depreciation and Amortization

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net assets in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	10-20 Years
Furniture, Equipment and Textbooks	5 Years
Capital Leases	5 Years
Audiovisual Materials	5 Years
Software	3 Years

Revenue Sources

Revenues for operations will be received primarily from the Miami-Dade County District School Board pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. In addition, the School receives an annual allocation of charter school capital outlay funds for leasing of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended.

Compensated Absences

The School grants a specific number of days of vacation/sick/personal leave. Full time instructional employees are eligible for one day per month up to ten days of active work during the ten month period. Employees and administrators wishing to carry forward unused vacation days, at year-end, may do so. The employee can only cash out if they have used three days or less of their vacation days in that school year. The employees cannot cash out more than ten days per school year and are required to always maintain a minimum of ten days unused vacation. The cash out value is eighty percent of their daily rate.

Government Accounting Standards Board (GASB) Statement 16, Accounting for Compensated Absences, requires governmental agencies to record as a liability the vested and future rights to sick and/or vacation leave. Accordingly, the financial statements include an accrual for such vested rights.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2006**

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NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Transactions with Affiliates

The School has been granted a Charter by the sponsoring district and operates and reports under that charter. However, the School may be part of a corporation which includes several other charter schools. These financial statements report the financial condition and operations of the charter school only and not of the corporation. In the normal course of its business, the School may transact with other affiliated charter schools that are part of the corporation including the sharing of facilities and expenses. See notes in these financial statements as to transactions with other schools and operating leases and other commitments.

Use of Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain accounts in the June 30, 2005 financial statements have been reclassified to conform to the June 30, 2006 presentation.

NOTE 3 – INCOME TAXES

The School qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

NOTE 4 – DUE FROM AGENCIES

Due from other agencies is comprised of amounts due to the school as follows:

Capital Outlay	\$ 65,986
School Recognition Award	<u>80,625</u>
	<u>\$ 146,611</u>

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2006****NOTE 5 – CHANGES IN CAPITAL ASSETS**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2006:

	Balance 07/01/05	Additions	Retirements	Balance 06/30/06
Capital Assets				
Building and Improvements	\$ 7,840	\$ -	\$ -	\$ 7,840
Furniture, Equipment and Textbooks	451,605	240,818	-	692,423
Capital Leases	70,511	-	-	70,511
Audiovisual Materials	12,471	347	-	12,818
Software	<u>3,969</u>	<u>4,865</u>	-	<u>8,834</u>
Total Capital Assets	546,396	246,030	-	792,426
Less Accumulated Depreciation				
Building and Improvements	( 2,002)	( 1,568)	-	( 3,570)
Furniture, Equipment and Textbooks	( 110,922)	( 122,611)	-	( 233,533)
Capital Leases	( 15,028)	-	-	( 15,028)
Audiovisual Materials	( 3,741)	( 3,442)	-	( 7,183)
Software	<u>( 1,754)</u>	<u>( 7,080)</u>	-	<u>( 8,834)</u>
Total Accumulated Depreciation	<u>( 133,447)</u>	<u>( 134,701)</u>	-	<u>( 268,148)</u>
Capital Assets, net	<u>\$ 412,949</u>	<u>\$ 111,329</u>	<u>(\$ - )</u>	<u>\$ 524,278</u>

**NOTE 5 – CHANGES IN CAPITAL ASSETS (Continued)**

Depreciation expense for the year ended June 30, 2006 was \$134,701 and has been allocated to various functions in the Statement of Activities.

**NOTE 6 – ORGANIZATION'S MANAGEMENT**

The School has entered into an agreement with Academica Dade, LLC (f/k/a Academica, Corp.), a professional Charter School management company, to provide management and administrative services to the School. In providing management services to the School, officers of the management company may not serve as members of the Board of Directors of a school. The contract calls for a fee of \$450 per student per year and is renewable annually. During the year ended June 30, 2006, the School incurred \$362,813 in management fees, of which no amounts were due to the management company at year end.

Academica Dade, LLC (f/k/a Academica, Corp.) is located at 6255 Bird Road, Miami, Florida 33155 as of June 30, 2006 its officers are:

Fernando Zulueta, President  
Magdalena Fresen, Vice President, Treasurer  
Amy Nunez, Secretary

**NOTE 7 – LINE OF CREDIT**

The School has a line of credit agreement provided by the management company for its use on an as needed basis. There was no outstanding balance as of June 30, 2006.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2006**

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**NOTE 8 – LONG-TERM DEBT**

The School acquired computer and kitchen equipment under capital leases payable in monthly installments of \$917 and \$473 maturing in 2006 and 2009, respectively, and collateralized by the related equipment.

The following is a summary of changes in long-term debt:

	Balance 7/1/05	Additions	Deletions	Balance 6/30/06
Capital Lease Payable equipment	<u>\$ 27,760</u>	<u>\$ -</u>	<u>(\$ 13,486)</u>	<u>\$ 14,274</u>

Future principal payments under capital leases are as follows:

2007	\$ 3,927
2008	4,928
2009	<u>5,419</u>
	<u>\$ 14,274</u>

**NOTE 9 – TRANSACTIONS WITH OTHER SCHOOLS**

During the 2006 School year, the School shared its facilities with Doral Academy, Inc., (a component unit of the District School Board of Miami Dade County). Management allocates a proportionate share of leases, equipment, salaries and expenses to each school individually based on student enrollment and usage of facilities and staff. The School received a \$66,000 for the use of its facilities from Doral Performing Arts and Entertainment Academy. In addition, the Board Chair of the School also serves as Chair of an affiliated School. In addition, the Board Chair of the School also serves as Chair of an affiliated School.

**NOTE 10 – COMMITMENTS UNDER OPERATING LEASES/CONTINGENCIES**

The School leases its main campus from School Development H G II, LLC, as landlord, under The Doral Academy, Inc. The total monthly payments are approximately \$99,000 and continue through August 2024. Lease payments are subject to annual increases based on the Consumer Price Index. During the lease term, the School has the option to renew the lease for one successive five-year term.

At the time the lease was signed, Fernando Zulueta (See Note 6) was concluding his service as President of the School. Although the landlord was represented by a relative of Mr. Zulueta, neither Mr. Zulueta or that relative participated in the School's decision to enter into the lease, which was approved by the School's independent Board of Directors. Neither Mr. Zulueta or his relative were on the Board of Directors at the time, and neither Mr. Zulueta or his relative had a direct or indirect interest in the landlord.

Under the term of the lease agreement, all lease payments due under the agreement are secured by pledged revenues and all fixed assets.

Also, the School is leasing computer and office equipment payable in monthly payments of approximately \$1,100 through 2008.

Rent expense for the year ended June 30, 2006 was approximately \$1,207,000.

**DORAL ACADEMY CHARTER MIDDLE SCHOOL**

(A Charter School Under The Doral Academy, Inc.)

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2006**

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NOTE 10 – COMMITMENTS UNDER OPERATING LEASES (Continued)

Future minimum payments under operating leases are as follows:

Fiscal Year	
2007	1,202,443
2008	1,190,343
2009	1,189,243
2010	1,189,243
2011	1,189,243
2012-2016	5,946,215
2017-2021	5,946,215
2021-2024	3,716,384

Finally, the School carries comprehensive liability insurance for claims that may arise in the regular course of business. At the present time, management believes that any claims the school may have are insured and that any expense associated therewith will not materially affect the financial position of the School.

NOTE 11 – DEPOSITS POLICY AND CREDIT RISK

It is the School's policy to maintain its cash and cash equivalents in major banks and in high grade investments.

As of June 30, 2006, the carrying amount of the School's deposits was \$523,998 and the respective bank balances totaled \$219,383. Out of the total bank balances, \$100,000 was covered by the Federal Depository Insurance Corporation (FDIC). A portion of the remaining was fully collateralized by U.S. Government obligations under a repurchase agreement with Wachovia Bank.

NOTE 12 – GRANTS

In the normal course of operations, the School receives grant funds from various federal, state and local agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not reflected in these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION



**DORAL ACADEMY CHARTER MIDDLE SCHOOL (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED JUNE 30, 2006**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<b>REVENUES</b>			
Program Revenues			
Capital Outlays and Contributions	\$ 384,125	\$ 410,000	\$ 434,855
General Revenues			
Government Grants Not Restricted to			
Specific Programs	4,440,625	4,315,000	4,334,530
Charges for Services	220,000	120,000	128,987
Miscellaneous	-	6,000	400
<b>TOTAL REVENUES</b>	<u>\$ 5,044,750</u>	<u>\$ 4,851,000</u>	<u>\$ 4,898,772</u>
<b>EXPENDITURES</b>			
Component Unit Activities:			
Instruction	1,712,000	\$ 2,109,000	\$ 2,086,885
Instruction Staff Training	5,000	5,000	4,327
Board	10,000	15,000	12,607
School Administration	400,000	470,000	452,587
Facilitation Acquisition and Construction	2,000	2,000	1,568
Fiscal Services	120,000	122,500	120,937
Food Services	225,000	229,550	218,700
Central Services	135,000	132,500	130,110
Operation of Plant	1,475,000	1,494,100	1,490,231
Maintenance of Plant	150,000	246,000	238,958
<b>TOTAL EXPENDITURES</b>	<u>4,234,000</u>	<u>\$ 4,825,650</u>	<u>\$ 4,756,910</u>



REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

PEDRO M. DE ARMAS, C.P.A.  
OCTAVIO A. VERDEJA, C.P.A.  
OCTAVIO F. VERDEJA, C.P.A.

JORGE M. MORALES, C.P.A.  
ALEJANDRO M. TRUJILLO, C.P.A.  
TAB VERDEJA, C.P.A.

Board of Directors of  
Doral Academy Charter Middle School  
(A Charter School Under The Doral Academy, Inc.)  
Doral, Florida

We have audited the financial statements of Doral Academy Charter Middle School (A Charter School Under The Doral Academy, Inc.) as of, and for the year ended June 30, 2006, and have issued our report thereon dated August 25, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Doral Academy Charter Middle School's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted certain matters that we reported to management of Doral Academy Charter Middle School in a separate management letter which is included in this reporting package.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Doral Academy Charter Middle School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management and regulatory bodies. However, this report is a matter of public record and its distribution is not limited.

*Veedy & DeBauer*

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 25, 2006

MANAGEMENT LETTER

Board of Directors of  
Doral Academy Charter Middle School  
(A Charter School Under The Doral Academy, Inc.)  
Doral, Florida

PEDRO M. DE ARMAS, C.P.A.  
OCTAVIO A. VERDEJA, C.P.A.  
OCTAVIO F. VERDEJA, C.P.A.

JORGE M. MORALES, C.P.A.  
ALEJANDRO M. TRUJILLO, C.P.A.  
TAB VERDEJA, C.P.A.

This letter is written in connection with our audit of the basic financial statements of Doral Academy Charter Middle School (A Charter School Under The Doral Academy, Inc.) as of and for the year ended June 30, 2006. The purpose for this letter is to communicate to you any comments and recommendations, and to comply with the requirements of Chapter 10.850 Rules of the Auditor General, Charter School Audits which requires that this report specifically address but not limit to the matters outlined in Rule 10.854(i)(d).

The following statements relate to requirements of the Auditor General:

1. There were no inaccuracies, irregularities, shortages, defalcations and/or violations of laws, rules, regulations or contractual provisions reported for the preceding audit.
2. Prior year findings and recommendations were followed. (See below.)
3. The following are recommendations to improve the School's financial management, accounting procedures and internal controls:

**CURRENT YEAR FINDINGS**

**TRANSACTIONS WITH AFFILIATES**

Observation

During our audit, we noted certain transactions with affiliated entities. In addition, we became aware that certain board members and employees of the School serve as board members of other schools.

Recommendation

The Board of Directors of the School should ensure that policies are developed and adopted whereby transactions between a school and any affiliated entity is reviewed for objectivity in order to avoid any potential conflict of interests.

**BANK ACCOUNT**

Observation

During our testing, we noted that there was a bank account that was closed during the year and a transaction was incorrectly posted to this account.

Recommendation

Management should review the general ledger on a periodic basis to ensure that accounts that were closed have a zero balance

## **PRIOR YEAR FINDINGS**

### SEGREGATION OF DUTIES

#### Observation

Due to the limited number of personnel, certain duties are performed by one individual, such as signing checks and recording transactions in the general ledger.

#### Recommendation

To the extent possible, the custody, authorization and record keeping of the cash disbursement function should be segregated.

4. There were no violations of laws, rules, regulations or contractual provisions discovered during our audit.
5. There were no illegal or improper expenditures discovered during our audit, relating to improper or inadequate accounting procedures, improperly recorded transactions, fraud or other reportable conditions.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 25, 2006

## **Doral Academy Middle School**

September 5, 2006

Mr. Octavio Verdeja, Jr.  
Verdeja & Gravier, CPA  
201 Alhambra Circle, Ste 901  
Coral Gables, FL 33134

RE: MANAGEMENT'S RESPONSES TO AUDITOR'S OBSERVATIONS

Dear Mr. Verdeja:

The following is the response by the School's Board of Directors to your observations:

### **CURRENT YEAR FINDINGS**

#### **Observation**

During our audit, we noted certain transactions with affiliated entities. In addition, we became aware that certain board members and employees of the School serve as board members of other schools.

#### **Management Response**

The Board of the School will develop and adopt a comprehensive policy addressing transactions with affiliated entities to ensure that any such transactions are evaluated for objectivity and reasonableness.

#### **Observation**

During our testing, we noted that there was a bank account that was closed during the year and a transaction was incorrectly posted to this account.

#### **Management Response**

The School changed banks and several small charges for bank account fees were charged to the old bank accounts after they were closed. This has been corrected.


## **PRIOR YEAR FINDINGS**

### **Observation**

Due to the limited number of personnel, certain duties are performed by one individual, such as signing checks and recording transactions in the general ledger.

### **Management Response**

The prior year findings regarding segregation of duties were resolved by allocating segregated tasks to new staff members.

Sincerely,  
  
Victor Barroso  
Doral Academy, Inc.

## DORAL ACADEMY CHARTER MIDDLE

### AUDIT COMPLETION CHECKLIST FOR CHARTER SCHOOLS AND OTHER ORGANIZATIONS MIAMI-DADE COUNTY PUBLIC SCHOOLS

The following information should be included in the yearly audit by the organizations submitting their annual external audit. For charter schools, the Auditor General of the State of Florida has issued rules that must be complied with (Chapter 10.850). **Please share this checklist with your external auditor.**

- 1. The name and address of the school.
- 2. The name of the principal running the school.
- 3. Current list of the Board of Directors of the school.
- 4. If the school is operated by a management company:
  - a. Name of the company
  - b. Address
  - c. List of principal officials
  - d. Contractual arrangement with the company, such as length of contract, terms, total fees paid for the year, etc. (This information should be included in the footnotes to the financial statements).
- 5. The financial statements must include comparative totals for the prior year.
- 6. The financial statements must comply with GASB 34 requirements, if applicable.
- 7. In the footnotes of the financial statements, the following should be disclosed:
  - a. Total school enrollment and grade configuration. If separate facilities are in operation, disclose name, address, and the enrollment and grade configuration at each facility.
  - b. Full disclosure of related party transactions, which should include the related party's name and address, and disclosure of the transaction, particularly if it is a loan that needs to be repaid (principal and interest paid and unpaid). If the debt is in arrears, disclosure of arrangements made to satisfy the debt.
  - c. Full disclosure of any other debts in arrears, particularly as they relate to the payment of withholding/social security taxes. Arrangements made to pay the debt(s).
  - d. For charter schools, full disclosure in the notes or as a separate schedule in the audit of the tangible personal property purchased with public funds. (It is a current contractual requirement for charter schools; however, we recommend that it be part of the audit).
  - e. If there is a deficit cash position or significant losses shown in the financial statements, full disclosure as to how the school plans to keep operating. The current assets should be sufficient to cover the current liabilities. The issue is whether sufficient resources would be available to maintain the school open. This issue may be addressed in the Management Letter.
  - f. Any disclosures of events subsequent to the balance sheet date that the auditor believes are important to the readers of the financial statements (e.g., significant contractual arrangements and financing or refinancing of debt, payment of past due taxes, etc.).
- 8. If the audit is not submitted within the contractually required deadline, the Management Letter must comment on it with the appropriate response from the organization as to how it is going to be remedied in future audit submittals.
- 9. If there are Management Letter findings, each finding must include a response by the organization. If there were prior audit findings, the current audit must include the status of action taken, i.e., whether the recommendation was fully implemented and, if not, when (date) it will be fully implemented. Note that quarterly reports may be required on a case-by-case basis depending on the severity or lack of resolution of the issues noted in the Management Letter.
- 10. Please enter the following information about the Certified Public Accountant issuing the audit report:

CPA's Name: **Verdeja & De Armas, LLP**  
CPA's Address: **255 Alhambra Circle, Suite 424, Coral Gables, FL 33134**  
License No.: **AD 64730** Status: **Active**  
Expiration Date: **December 31, 2007**

In reference to this checklist, please refer any questions to the Office of Management and Compliance Audits, attention Mr. Norberto Ferradaz, CPA (305) 995-1318.

**Please forward a copy of the completed checklist with your audit.**