

**THE DORAL ACADEMY**  
(A Charter School Under Doral Academy, Inc.)  
DORAL, FLORIDA

FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITORS' REPORT

JUNE 30, 2005

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**THE DORAL ACADEMY**  
(A Charter School Under Doral Academy, Inc.)  
2450 NW 97<sup>th</sup> Avenue  
Doral, Florida 33172

**2004-2005**

**BOARD OF DIRECTORS**

Victor Barrosso, Chair  
Gabrielle Alvarez  
Ana Maria Carbonell  
Alejandra Salima Jacquinet  
Millie Fresen

**SCHOOL ADMINISTRATION**

Ileana Gomez, Principal  
Victoria Larrauri, Assistant Principal



## INDEPENDENT AUDITORS' REPORT

Board of Directors  
The Doral Academy  
(A Charter School Under Doral Academy, Inc.)  
Doral, Florida

PEDRO M. DE ARMAS, C.P.A.  
ALEJANDRO D. GRAVIER, C.P.A.  
LEONARDO GRAVIER, C.P.A.  
LEONARDO D. GRAVIER, C.P.A.  
OCTAVIO A. VERDEJA, C.P.A.  
OCTAVIO F. VERDEJA, C.P.A.

JOSE M. IGLESIAS, C.P.A.  
CARMEN LLANO-GOMEZ, C.P.A.  
REGINO RODRIGUEZ, C.P.A.

We have audited the accompanying basic financial statements of the governmental activities and each major fund of Doral Academy (A Charter School Under Doral Academy, Inc.), (the "School") a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2005, which collectively comprise the School's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these basic financial statements based on our audit. The prior year summarized comparative information has been derived from the School's 2004 financial statements and, in our report dated September 10, 2004, we expressed unqualified opinions on the respective financial statements of the governmental activities and the general fund.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Doral Academy, as of June 30, 2005 and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 19, 2005, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis (MD&A) on pages 4 through 9 and the Schedules of Revenues, Expenditures and Changes in Fund Balance—budget to actual on page 23 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

  
CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 19, 2005

**Management's Discussion and Analysis**  
The Doral Academy  
(A Charter School Under Doral Academy, Inc.)  
June 30, 2005

The corporate officers of the Doral Academy Charter School have prepared this narrative overview and analysis of the school's financial activities for the fiscal year ended June 30, 2005.

**Financial Highlights**

1. The assets of the Charter School exceeded its liabilities at June 30, 2005 by \$979,963 (net assets).
2. At year-end, the School had current assets on hand of \$541,700.
3. The net assets of the School increased by \$86,448 during the year.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2005 are presented under GASB 34. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

*Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 – 11 of this report.

### *Fund Financial Statements*

A “fund” is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Government Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School’s budget.

The basic governmental fund financial statements can be found on pages 12 – 15 of this report.

### *Notes to Financial Statements*

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 22 of this report.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School’s *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School’s financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School’s governmental fund reported a fund balance of \$198,815.

### **Capital Assets**

The School’s investment in capital assets as of June 30, 2005 amounts to \$1,261,012 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and equipment.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$979,963 at the close of the fiscal year. A summary of the School's net assets as of June 30, 2005 and 2004 follows:

	2005	2004
Cash	\$ 331,193	\$ 329,658
Accounts Receivable	102,903	49,339
Due from Other Agencies	107,604	92,875
Deposits	44,078	56,578
Capital Assets	<u>1,261,012</u>	<u>1,663,853</u>
Total Assets	<u>\$1,846,790</u>	<u>\$2,192,303</u>
Accounts Payable and Accrued Liabilities	\$ 386,963	\$ 976,888
Lines of Credit and Capital Leases	<u>479,864</u>	<u>321,900</u>
Total Liabilities	<u>\$ 866,827</u>	<u>\$1,298,788</u>
Invested in Capital Assets, net of related debt	\$ 806,248	\$1,642,491
Unrestricted	<u>173,715</u>	<u>( 748,976)</u>
Total Net Assets	<u>\$ 979,963</u>	<u>\$ 893,515</u>

At the end of the fiscal year, the School is able to report positive balances in total net assets.

### Establishment of a Separate Middle School Charter and Related Articulation Agreements

During the 2003-2004 school year, Doral Academy, Inc. established a separate Middle School Charter with Miami-Dade County Public Schools. The purpose of establishing a separate Middle school Charter (Doral Academy Charter Middle School) is to enhance academic accountability by having two separate academically accountable education units (a K-5 elementary, and a 6<sup>th</sup> – 8<sup>th</sup> grade middle school) that can be independently compared with similar peer group schools. The new charter provides for Sponsor-approved Articulation Agreements with Doral Academy Elementary and Doral Academy Charter High School so that students can articulate through the entire K-12 feeder pattern in a seamless manner.

### Facility for Middle School

Doral Academy, Inc. leased space at a facility located at 2601 NW 112<sup>th</sup> Avenue to house the new Middle School Charter's 6<sup>th</sup> through 8<sup>th</sup> grade students. The new facility directly abuts the Doral Academy High School Campus (Located at 11100 NW 27<sup>th</sup> Street) and allows for shared use of fields and recreation facilities.



A summary and analysis of the School's revenues and expenses for the years ended June 30, 2005 and June 30, 2004 follows:

	2005	2004
<b>REVENUES</b>		
Program Revenues		
Operating Grants and Contributions	\$3,817,546	\$3,581,971
Capital Grants and Contributions	421,064	305,995
Charges for Services	792,424	618,478
General Revenues		
Other Revenue	24,194	181,626
Total Revenues	<u>\$5,055,228</u>	<u>\$4,688,070</u>
<b>EXPENSES</b>		
Instruction	\$2,675,590	\$2,455,206
Instructional Media Services	720	5,350
Instruction and Curriculum		
Development Services	6,810	8,000
Instructional Staff Training Services	25,791	3,291
Board	16,155	16,590
School Administration	430,339	429,919
Facilities Acquisition and Construction	226,466	178,691
Fiscal Services	113,712	112,400
Food Services	322,477	196,261
Central Services	120,154	111,632
Pupil Transportation Services	1,125	250
Operation of Plant	938,193	956,299
Maintenance of Plant	83,424	100,366
Community Services	34	75
Interest on Long-Term Debt	7,790	8,036
Total Expenses	<u>4,968,780</u>	<u>4,582,366</u>
Increase in Net Assets	86,448	105,704
Net Assets at Beginning of Year	<u>893,515</u>	<u>787,811</u>
Net Assets at End of Year	<u>\$ 979,963</u>	<u>\$ 893,515</u>

Doral Academy's revenue increased by \$367,158 in the current year and expenses increased by \$386,414. The School was able to decrease its accounts payable and accrued expenses by \$589,925 in the current year. Doral Academy had an increase in its fund balance (change in net assets) of \$86,448 for the year.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

### **School Enrollment**

Enrollment in the School's K-5 grades remained essentially unchanged from the prior year.

**Charter Renewal, Achievement Awards, SACS Accreditation, and Adequate Yearly Progress**

During the 2003-2004 academic year, the Miami-Dade County School Board renewed the initial charter with Doral Academy. The School was granted a fifteen (15) year renewal as a result of exemplary performance, both financial and academic, during its initial five year charter period.

The School is accredited by the Southern Association of Colleges and Schools (SACS). This achievement makes Doral Academy the only SACS accredited public elementary school in Miami-Dade County.

For the third year in a row, the school received an Achievement Award due to its excellent rating under the Florida "A-Plus Plan." Pursuant to the Federal "No Child Left Behind" legislation, the School was found to have made Adequate Yearly Progress.

### General Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
REVENUES			
Capital outlay funding	300,000	421,000	421,064
County funding	3,725,000	3,741,000	3,741,421
Achievement award	75,000	76,000	76,125
Fees from pre-school and lunch Programs	600,000	791,000	792,424
Fundraising and other revenues	-	24,000	24,194
Total Revenues	4,700,000	5,053,000	5,055,228
EXPENDITURES			
Salaries	2,000,000	1,917,500	1,914,422
Employee benefits	425,000	419,500	417,246
Purchased services	1,360,000	1,351,700	1,344,192
Materials, supplies and expenses	375,000	368,500	365,200
Other expenses	520,000	510,000	504,272
Total Expenditures	4,680,000	4,567,200	4,545,332
Excess of Revenues over Expenditures before Capital Outlay and Financing Activities	20,000	485,800	509,896
OTHER CAPITAL OUTLAY	( 19,000)	( 21,000)	( 20,607)
OTHER FINANCING ACTIVITIES			
Redemption of principal	( 317,136)	( 317,136)	( 292,036)
Proceeds from new borrowings	450,000	450,000	450,000
Net Change in Fund Balance	133,864	597,664	647,253

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

### Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Corporation, 6255 Bird Road, Miami, Florida, 33155.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**

**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**

**STATEMENT OF NET ASSETS**

**JUNE 30, 2005**

	<u>2005</u>	<u>2004</u> (Summarized Comparative Information)
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 331,193	\$ 329,658
Accounts receivable, no allowance necessary	102,903	49,339
Due from other agencies	<u>107,604</u>	<u>92,875</u>
	541,700	471,872
<b>CAPITAL ASSETS</b>		
Leasehold improvements and fixed equipment	2,036,912	2,060,286
Less accumulated depreciation	(1,101,048)	(873,426)
Furniture, equipment and textbooks	871,597	818,306
Less accumulated depreciation	(572,280)	(403,718)
Property under capital leases	80,919	80,919
Less accumulated depreciation	(80,919)	(64,736)
Audio visual materials	47,662	57,662
Less accumulated depreciation	(23,071)	(12,975)
Computer software	6,275	5,585
Less accumulated depreciation	<u>(5,035)</u>	<u>(4,050)</u>
	1,261,012	1,663,853
<b>DEPOSITS</b>	<u>44,078</u>	<u>56,578</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 1,846,790</u></u>	<u><u>\$ 2,192,303</u></u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Salaries and wages payable	\$174,049	\$ 264,371
Accounts payable	50,525	453,545
Due to other charter schools and related parties	162,389	258,972
Capital Lease payable, current portion	<u>4,764</u>	<u>-</u>
	391,727	976,888
<b>LINE OF CREDIT</b>	25,100	300,538
<b>NOTE PAYABLE</b>	450,000	-
<b>CAPITAL LEASES PAYABLE</b>	<u>-</u>	<u>21,362</u>
<b>TOTAL LIABILITIES</b>	866,827	1,298,788
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	806,248	1,642,491
Unrestricted	<u>173,715</u>	<u>(748,976)</u>
<b>TOTAL NET ASSETS</b>	<u>979,963</u>	<u>893,515</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$1,846,790</u></u>	<u><u>\$ 2,192,303</u></u>

The accompanying notes are an integral  
part of this financial statement.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**

**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**

**STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS**

**FOR THE YEAR ENDED JUNE 30, 2005**

FUNCTIONS	2005				2004
	Program Revenues				(Summarized Comparative Information)
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets
<b>Component Unit Activities:</b>					<b>Net (Expense) Revenue and Changes in Net Assets</b>
Instruction	\$2,675,590	\$ 482,704	\$ -	\$ -	\$(2,192,886)
Instructional Media Services	720	-	-	-	(720)
Instruction and Curriculum Development Services	6,810	-	-	-	(6,810)
Instructional Staff Training Services	25,791	-	-	-	(25,791)
Board	16,155	-	-	-	(16,155)
School Administration	430,339	-	-	-	(430,339)
Facilities Acquisition and Construction	226,466	-	-	-	(226,466)
Fiscal Services	113,712	-	-	-	(113,712)
Food Services	322,477	113,201	-	-	(209,276)
Central Services	120,154	-	-	-	(120,154)
Pupil Transportation Services	1,125	-	-	-	(1,125)
Operation of Plant	938,193	196,519	-	421,064	(320,610)
Maintenance of Plant	83,424	-	-	-	(83,424)
Community Services	34	-	-	-	(34)
Interest on Long-term Debt	7,790	-	-	-	(7,790)
<b>Total Component Unit Activities</b>	<b>4,968,780</b>	<b>792,424</b>	<b>-</b>	<b>421,064</b>	<b>(3,755,292)</b>
<b>GENERAL REVENUES:</b>					
Government grants not restricted to specific programs					3,817,546
Other revenue					24,194
Change in Net Assets					86,448
NET ASSETS - BEGINNING					893,515
NET ASSETS - ENDING					\$ 979,963

The accompanying notes are an integral part of this financial statement.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)****A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY****BALANCE SHEET****JUNE 30, 2005**

	2005			2004
	General Fund	Capital Projects Fund	Total Governmental Funds	(Summarized Comparative Information)
<b>ASSETS</b>				
Cash	\$ 331,193	\$ -	\$ 331,193	\$ 329,658
Accounts receivable, no allowance necessary	102,903	-	102,903	49,339
Due from other agencies	76,125	31,479	107,604	92,875
Deposits receivable	44,078	-	44,078	56,578
Due to / from funds	31,479	(31,479)	-	-
<b>TOTAL ASSETS</b>	<b>\$ 585,778</b>	<b>\$ -</b>	<b>\$ 585,778</b>	<b>\$ 528,450</b>
<b>LIABILITIES</b>				
Salaries and wages payable	\$ 174,049	\$ -	\$ 174,049	\$ 264,371
Accounts payable	50,525	-	50,525	453,545
Due to other charter schools	162,389	-	162,389	258,972
<b>TOTAL LIABILITIES</b>	<b>386,963</b>	<b>-</b>	<b>386,963</b>	<b>976,888</b>
<b>FUND BALANCE</b>				
Unreserved	198,815	-	198,815	(448,438)
<b>TOTAL FUND BALANCE</b>	<b>198,815</b>	<b>-</b>	<b>198,815</b>	<b>(448,438)</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 585,778</b>	<b>-</b>	<b>\$ 585,778</b>	<b>\$ 528,450</b>

The accompanying notes are an integral  
part of this financial statement.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE**  
**STATEMENT OF NET ASSETS**  
**FOR THE YEAR ENDED JUNE 30, 2005**

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Total Fund Balance - Governmental Fund	\$ 198,815
Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:	
Capital assets as of June 30, 2005 of \$3,043,365, net of accumulated depreciation of \$1,782,353, used in governmental activities are not financial resources and therefore are not reported in the fund.	1,261,012
Long-term liabilities as of June 30, 2005 of \$479,864, are not due and payable in the current period and therefore, are not reported in the funds.	<u>(479,864)</u>
Total Net Assets - Governmental Activities	<u>\$ 979,963</u>

The accompanying notes are an integral part of this financial statement.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**

**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

**FOR THE YEAR ENDED JUNE 30, 2005**

	2005				2004
	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds	(Summarized Comparative Information)
<b>REVENUES</b>					
Capital outlay funding	\$ -	\$ -	\$ 421,064	\$ 421,064	\$ 305,995
Local sources	3,817,546	-	-	3,817,546	3,581,971
Charges for services	-	792,424	-	792,424	618,478
Other revenue	24,194	-	-	24,194	181,626
<b>Total Revenues</b>	<b>3,841,740</b>	<b>792,424</b>	<b>421,064</b>	<b>5,055,228</b>	<b>4,688,070</b>
<b>EXPENDITURES</b>					
<b>Current:</b>					
Instruction	\$ 2,034,395	\$ 482,704	\$ -	\$ 2,517,099	\$ 2,306,008
Instruction and Curriculum					
Development Services	6,810	-	-	6,810	13,350
Instructional Staff					
Training Services	25,791	-	-	25,791	2,770
Board	16,155	-	-	16,155	16,590
School Administration	420,984	-	-	420,984	394,635
Fiscal Services	113,713	-	-	113,713	112,400
Food Services	189,579	113,201	-	302,780	178,538
Central Services	120,154	-	-	120,154	111,632
Pupil Transportation	1,125	-	-	1,125	250
Operation of Plant	313,286	196,519	421,064	930,869	948,866
Maintenance of Plant	82,028	-	-	82,028	99,233
Community Services	34	-	-	34	75
<b>Capital Outlay:</b>					
Other Capital Outlay	53,981	-	-	53,981	84,771
Refund for prior capital outlays	(33,374)	-	-	(33,374)	-
<b>Debt Service:</b>					
Interest	7,790	-	-	7,790	8,036
<b>Total Expenditures</b>	<b>3,352,451</b>	<b>792,424</b>	<b>421,064</b>	<b>4,565,939</b>	<b>4,277,154</b>
<b>Excess of Revenues</b>					
<b>Over Expenditures</b>	<b>489,289</b>	<b>-</b>	<b>-</b>	<b>489,289</b>	<b>410,916</b>
<b>OTHER FINANCING ACTIVITIES</b>					
Redemption of Principal	(292,036)	-	-	(292,036)	(526,116)
Proceeds from New Borrowings	450,000	-	-	450,000	145,338
<b>Net change in fund balance</b>	<b>647,253</b>	<b>-</b>	<b>-</b>	<b>647,253</b>	<b>30,138</b>
<b>Fund Balance at beginning of year</b>	<b>(448,438)</b>	<b>-</b>	<b>-</b>	<b>(448,438)</b>	<b>(478,576)</b>
<b>Fund Balance at end of year</b>	<b>\$ 198,815</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 198,815</b>	<b>\$ (448,438)</b>

The accompanying notes are an integral part of this financial statement.



**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2005**

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Change in Fund Balance - Governmental Fund \$ 647,253

Amounts reported for *governmental activities* in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense of \$423,448 exceeds capital outlays of \$20,607 in the current period. (402,841)

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which repayments of \$292,036 exceeded proceeds of \$450,000. (157,964)

Change in Net Assets of Governmental Activities \$ 86,448

The accompanying notes are an integral part of this financial statement.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 1 – ORGANIZATION AND OPERATIONS**

The Doral Academy (A Charter School Under Doral Academy, Inc.) (the "School"), is a not-for-profit charter school located in Doral, Florida for children from kindergarten through fifth grade. The School operates under a charter granted by the sponsoring district, the Miami-Dade County Public School District (the "District"). The current charter is effective until June 30, 2019 and may be renewed for up to additional 15 years by mutual written agreement between the School and the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of such District. The Doral Academy (A Charter School Under Doral Academy, Inc.) is funded by the Miami-Dade County Public School District and in addition, receives government grants.

These financial statements are for the year ended June 30, 2005, when 761 students were enrolled for the school year.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-wide and Fund Financial Statements**

*Government-wide Financial Statements*

The government-wide financial statements include the statement of net assets and the statement of activities and changes in net assets. These statements report information for the School as a whole.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants and contributions which finance annual operating activities; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Other revenue sources not properly included with program revenues are reported as general revenues.

*Fund Financial Statements*

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds, namely, the general, special revenue funds and capital project are reported as separate columns in the fund financial statements:

General Fund - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Special Revenue Fund - accounts for specific revenue, such as federal grants, that is legally restricted to expenditures for particular purposes.

Capital Projects Fund - accounts for funds received from the Public Education Outlay program which are used for the rent of facilities and other allowable capital expenditures.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The government-wide financial statements apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from non-exchange transactions are reported according to Governmental Accounting Standards Board (GASB) Statement No. 33 Accounting and Financial Reporting for Non-Exchange Transactions, as amended by GASB Statement No. 36 Recipient Reporting for Certain Shared Non-Exchange Revenues, they include grants and donations. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

**Budgetary Basis Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries, purchased services, and capital outlay).

Cash

Cash and cash equivalents include all highly liquid investments with a maturity of three months or less.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Other Assets

Other assets consist mainly on prepaid expenses, which are paid upon the receipt of the goods or services that were received but not consumed at year end. The expenditure will be recorded when the asset is used.

Long-term Debt

In the government-wide financial statements, outstanding debt is reported as liabilities. Long term liabilities are due in more than one year.

The governmental fund financial statements recognize the proceeds of debt and premiums as other financing sources of the current period. Financing costs are reported as expenditures.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Capital Assets, Depreciation and Amortization**

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net assets in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Leasehold Improvements	10-20 Years
Furniture, Equipment and Textbooks	5 Years
Capital Leases	5 Years
Audiovisual Materials	5 Years
Software	3 Years

**Revenue Sources**

Revenues for operations will be received primarily from the Miami-Dade County District School Board pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. In addition, the School receives an annual allocation of charter school capital outlay funds for leasing of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended.

**Compensated Absences**

The School grants a specific number of days of vacation/sick/personal leave. Full time instructional employees are eligible for ten days per year. Employees, excluding administrators, wishing carry forward unused days, at year-end, may only carry forward a maximum number of five days. The remaining number of unused days must be cashed out at a rate of \$50.00 per day. A Full time instructional employee may only have a maximum number of fifteen vacation/sick/personal days at the beginning of any school year; ten for the current year and five carried over from previous years.

Government Accounting Standards Board (GASB) Statement 16, Accounting for Compensated Absences, requires governmental agencies to record as a liability the vested and future rights to sick and/or vacation leave. Accordingly, the financial statements include an accrual for such vested rights.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Use of Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**NOTE 3 – INCOME TAXES**

The School qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

**NOTE 4 – DUE FROM AGENCIES**

Due from other agencies is comprised of amounts due from the Miami-Dade School Board and other as follows:

Capital Outlay	\$ 31,479
School Recognition Award	76,125
	<u>\$ 107,604</u>

**NOTE 5 – CHANGES IN CAPITAL ASSETS**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2005:

	Balance 07/01/04	Additions	Retirements	Balance 06/30/05
<b>Capital Assets</b>				
Building and Improvements	\$2,060,286	\$ -	(\$ 23,374)	\$2,036,912
Furniture, Equipment and Textbooks	818,306	53,291	-	871,597
Capital Leases	80,919	-	-	80,919
Audiovisual Materials	57,662	-	( 10,000)	47,662
Software	<u>5,585</u>	<u>690</u>	<u>-</u>	<u>6,275</u>
Total Capital Assets	3,022,758	53,981	( 33,374)	3,043,365
<b>Less Accumulated Depreciation</b>				
Building and Improvements	( 873,426)	( 227,622)	-	( 1,101,048)
Furniture, Equipment and Textbooks	( 403,718)	( 168,562)	-	( 572,280)
Capital Leases	( 64,736)	( 16,183)	-	( 80,919)
Audiovisual Materials	( 12,975)	( 10,096)	-	( 23,071)
Software	<u>( 4,050)</u>	<u>( 985)</u>	<u>-</u>	<u>( 5,035)</u>
Total Accumulated Depreciation	<u>( 1,358,905)</u>	<u>( 423,448)</u>	<u>-</u>	<u>1,782,353</u>
Capital Assets, net	<u>\$1,663,853</u>	<u>(\$ 369,467)</u>	<u>(\$ 33,374)</u>	<u>\$1,261,012</u>

Depreciation expense for the year ended June 30, 2005 was \$423,448 and has been allocated to various functions in the Statement of Activities.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

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**NOTE 6 – ORGANIZATION’S MANAGEMENT**

The School has entered into an agreement with Academica Corporation, a professional Charter School management company, to provide management and administrative services to the School. In providing management services to the School, officers of the management company may also serve as officers of the School, however none serve as members of the Board of Directors. The contract calls for a fee of \$450 per student per year and is renewable annually. During the year ended June 30, 2005, the School incurred \$341,148 in management fees, of which no amounts were due to the management company at year end.

Academica Corporation is located at 6255 Bird Road, Miami, Florida 33155 and its officers are:

Fernando Zulueta, President  
 Ignacio Zulueta, Vice President  
 Magdalena Fresen, Vice President, Secretary  
 Rosanne Wright, Treasurer

**NOTE 7 – LINES OF CREDIT AND RELATED PARTIES**

The School entered into two long-term lines of credit agreements and an advance from affiliates. Proceeds from these advances were utilized for operating purposes.

	Balance 06/30/04	Additions	Reductions	Balance 06/30/05
Line of credit agreement with the School’s management company for a maximum amount of \$200,000 at an interest rate of 8% annually. Both principal and accrued interest are due and payable on August 31, 2006.	\$ 145,338	\$ -	(\$ 145,338)	\$ -
Line of credit agreement with a School’s management company officer for a maximum amount of \$200,000 at an interest rate of 8% annually. Both principal and accrued interest are due and payable on August 31, 2006.	130,100	-	( 130,100)	-
Unsecured, non-interest bearing advance from a School’s management company officer.	25,100	-	-	25,100
	<u>\$ 300,538</u>	<u>\$ -</u>	<u>(\$ 275,438)</u>	<u>\$ 25,100</u>

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 8 – LONG-TERM DEBT**

The School acquired kitchen equipment under capital leases payable in monthly installments of \$1,808 maturing in 2005, and collateralized by the related equipment. The remaining balance on this capital lease is current.

During 2005, the School obtained a note payable in the amount of \$450,000 from Doral Academy High School (a component unit of the District School Board and Miami Dade County). The note payable accrues interest at 3% and the full balance plus accrued interest is due October 2007.

The following is a summary of changes in long-term debt:

	Balance 7/1/04	Additions	Deletions	Balance 6/30/05
Capital Lease Payable	\$ 21,362	\$ -	(\$ 16,598)	\$ 4,764
Note Payable	-	450,000	-	450,000
	<u>\$ 21,362</u>	<u>\$ 450,000</u>	<u>(\$ 16,598)</u>	<u>\$ 454,764</u>

**NOTE 9 – COMMITMENTS AND OPERATING LEASES**

The School has entered into operating leases for the rental of its main campus at the Carlos Albizu University for approximately \$60,000 per month. The lease expires in July 2010.

Finally, the School leases various office equipment with monthly payments ranging from \$100 to \$488 through March 2008.

Rent expense for the year ended June 30, 2005 was approximately \$465,000.

Future payments under operating leases are as follows:

<u>Fiscal Year</u>	
2006	\$ 734,616
2007	734,616
2008	728,488
2009	719,064
2010	59,922

**NOTE 10 – DEPOSITS POLICY AND CREDIT RISK**

It is the School's policy to maintain its cash and cash equivalents in major banks and in high grade investments.

As of June 30, 2005, the carrying amount of the School's deposits was \$331,193 and the respective bank balances totaled \$505,808. Out of the total bank balances, \$150,000 was covered by the Federal Depository Insurance Corporation (FDIC). The remainder was fully collateralized by U.S. Government obligations under a repurchase agreement with Wachovia Bank.

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2005**

---

**NOTE 11– RELATED PARTY TRANSACTIONS**

During 2005, the School rented space to Doral Academy Middle School (a component unit of the District School Board of Miami Dade County for a total of \$30,790. As of June 30, 2005 the School had a receivable in the amount of \$4,030 relating to such charges. In addition, the School has a note payable with Doral Academy High School (see Note 8) and accounts payable of \$162,389.

**NOTE 12 – GRANTS**

In the normal course of operations, the School receives grant funds from various federal, state and local agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not reflected in these financial statements.



## REQUIRED SUPPLEMENTARY INFORMATION

**THE DORAL ACADEMY (A Charter School Under Doral Academy, Inc.)**  
**A NON-MAJOR COMPONENT UNIT OF THE DISTRICT SCHOOL BOARD OF MIAMI-DADE COUNTY**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED JUNE 30, 2005**

	Governmental Fund		
	Original Budget	Final Budget	Actual
REVENUES			
Capital outlay funding	\$ 300,000	\$ 421,000	\$ 421,064
County funding	3,800,000	3,817,000	3,817,546
Fees from pre-school and lunch programs	600,000	791,000	792,424
Fundraising and other revenue		24,000	24,194
Total Revenues	4,700,000	5,053,000	5,055,228
EXPENDITURES			
Salaries	2,000,000	1,917,500	1,914,422
Employee benefits	425,000	419,500	417,246
Purchased services	1,360,000	1,351,700	1,344,192
Materials, supplies and expenses	375,000	368,500	365,200
Other expenses	520,000	510,000	504,272
Total Expenditures	4,680,000	4,567,200	4,545,332
Excess of Revenues over Expenditures before Capital Outlay and Financing Activities	20,000	485,800	509,896
OTHER CAPITAL OUTLAY	(19,000)	(21,000)	(20,607)
OTHER FINANCING ACTIVITIES			
Redemption of Principal	(317,136)	(317,136)	(292,036)
Proceeds from New Borrowings	450,000	450,000	450,000
NET CHANGE IN FUND BALANCE	\$ 133,864	\$ 597,664	\$ 647,253



REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

PEDRO M. DE ARMAS, C.P.A.  
ALEJANDRO D. GRAVIER, C.P.A.  
LEONARDO GRAVIER, C.P.A.  
LEONARDO D. GRAVIER, C.P.A.  
OCTAVIO A. VERDEJA, C.P.A.  
OCTAVIO F. VERDEJA, C.P.A.

JOSE M. IGLESIAS, C.P.A.  
CARMEN LLANO-GOMEZ, C.P.A.  
REGINO RODRIGUEZ, C.P.A.

Board of Directors of  
The Doral Academy  
(A Charter School Under Doral Academy, Inc.)  
Doral, Florida

We have audited the financial statements of The Doral Academy (A Charter School Under Doral Academy, Inc.) as of, and for the year ended June 30, 2005, and have issued our report thereon dated August 19, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered The Doral Academy's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted certain matters that we reported to management of The Doral Academy in a separate management letter which is included in this reporting package.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The Doral Academy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management and regulatory bodies. However, this report is a matter of public record and its distribution is not limited.

*Judy Brauer & De Snay*

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 19, 2005



PEDRO M. DE ARMAS, C.P.A.  
ALEJANDRO D. GRAVIER, C.P.A.  
LEONARDO GRAVIER, C.P.A.  
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CARMEN LLANO-GOMEZ, C.P.A.  
REGINO RODRIGUEZ, C.P.A.

## MANAGEMENT LETTER

Board of Directors of  
The Doral Academy  
(A Charter School Under Doral Academy, Inc.)  
Doral, Florida

This letter is written in connection with our audit of the basic financial statements of The Doral Academy (A Charter School Under Doral Academy, Inc.) as of and for the year ended June 30, 2005. The purpose for this letter is to communicate to you any comments and recommendations, and to comply with the requirements of Chapter 10.850 Rules of the Auditor General, Charter School Audits which requires that this report specifically address but not limit to the matters outlined in Rule 10.854(i)(d).

The following statements relate to requirements of the Auditor General:

1. There were no inaccuracies, irregularities, shortages, defalcations and/or violations of laws, rules, regulations or contractual provisions reported for the preceding audit.
2. Prior year findings and recommendations were followed.
3. The following are recommendations to improve the School's financial management, accounting procedures and internal controls:

### SEGREGATION OF DUTIES

#### Observation

Due to the limited number of personnel, certain duties are performed by one individual, such as signing checks and recording transactions in the general ledger.

#### Recommendation

To the extent possible, the custody, authorization and record keeping of the cash disbursement function should be segregated.

4. There were no violations of laws, rules, regulations or contractual provisions discovered during our audit.
5. There were no illegal or improper expenditures discovered during our audit, relating to improper or inadequate accounting procedures, improperly recorded transactions, fraud or other reportable conditions.

  
CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
August 19, 2005

## **Doral Academy**

September 13, 2005

Mr. Octavio Verdeja, Jr.  
Verdeja & Gravier, CPA  
201 Alhambra Circle, Ste 901  
Coral Gables, FL 33134

RE: MANAGEMENT'S RESPONSES TO AUDITOR'S OBSERVATIONS

Dear Mr. Verdeja:

The following is the response by the School's Board of Directors to your observation regarding Doral Academy:

### **Segregation of Duties**

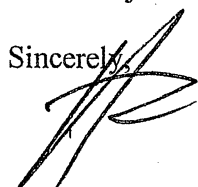
#### **Observation**

Due to the limited number of personnel, certain duties are performed by one individual, such as signing checks and recording transactions in the general ledger.

#### **Management Response**

While management has been diligent in reviewing and modifying all segregation of duties throughout the year, we will note your observation, review the duties and make further adjustments where necessary.

Sincerely,



Victor Barroso, President  
Doral Academy, Inc.

# THE DORAL ACADEMY

## AUDIT COMPLETION CHECKLIST FOR CHARTER SCHOOLS AND OTHER ORGANIZATIONS MIAMI-DADE COUNTY PUBLIC SCHOOLS

The following information should be included in the yearly audit by the organizations submitting their annual external audit. For charter schools, the Auditor General of the State of Florida has issued rules that must be complied with (Chapter 10.850). Please share this checklist with your external auditor.

- ☒ 1. The name and address of the school.
- ☒ 2. The name of the principal running the school.
- ☒ 3. Current list of the Board of Directors of the school.
- ☒ 4. If the school is operated by a management company:
  - ☒ a. Name of the company
  - ☒ b. Address
  - ☒ c. List of principal officials
  - ☒ d. Contractual arrangement with the company, such as length of contract, terms, total fees paid for the year, etc. (This information should be included in the footnotes to the financial statements).
- ☒ 5. The financial statements must include comparative totals for the prior year.
- ☒ 6. The financial statements must comply with GASB 34 requirements, if applicable.
- ☒ 7. In the footnotes of the financial statements, the following should be disclosed:
  - ☒ a. Total school enrollment and grade configuration. If separate facilities are in operation, disclose name, address, and the enrollment and grade configuration at each facility.
  - ☒ b. Full disclosure of related party transactions, which should include the related party's name and address, and disclosure of the transaction, particularly if it is a loan that needs to be repaid (principal and interest paid, and unpaid). If the debt is in arrears, disclosure of arrangements made to satisfy the debt.
  - ☐ c. Full disclosure of any other debts in arrears, particularly as they relate to the payment of withholding/social security taxes. Arrangements made to pay the debt(s).
  - ☒ d. For charter schools, full disclosure in the notes or as a separate schedule in the audit of the tangible personal property purchased with public funds. (It is a current contractual requirement for charter schools; however, we recommend that it be part of the audit).
  - ☐ e. If there is a deficit cash position or significant losses shown in the financial statements, full disclosure as to how the school plans to keep operating. The current assets should be sufficient to cover the current liabilities. The issue is whether sufficient resources would be available to maintain the school open. This issue may be addressed in the Management Letter.
  - ☐ f. Any disclosures of events subsequent to the balance sheet date that the auditor believes are important to the readers of the financial statements (e.g., significant contractual arrangements and financing or refinancing of debt, payment of past due taxes, etc.).
- ☐ 8. If the audit is not submitted within the contractually required deadline, the Management Letter must comment on it with the appropriate response from the organization as to how it is going to be remedied in future audit submittals.
- ☒ 9. If there are Management Letter findings, each finding must include a response by the organization. If there were prior audit findings, the current audit must include the status of action taken, i.e., whether the recommendation was fully implemented and, if not, when (date) it will be fully implemented. Note that quarterly reports may be required on a case-by-case basis depending on the severity or lack of resolution of the issues noted in the Management Letter.
- ☒ 10. Please enter the following information about the Certified Public Accountant issuing the audit report:
 

CPA's Name Verdeja, Gravier & De Armas

CPA's Address 201 Alhambra Circle, Suite 901

License No. AD 0015927 Status Active

Expiration Date December 31, 2005

In reference to this checklist, please refer any questions to the Office of Management and Compliance Audits, attention Mr. Norberto Ferradaz, CPA (305) 995-1318.

Please forward a copy of the completed checklist with your audit.