

**MATER ACADEMY EAST  
MIDDLE SCHOOL  
(A Charter School Under  
Mater Academy, Inc.)**

**Basic Financial Statements and  
Supplemental Information**

**For the year ended  
June 30, 2007**

BERMAN HOPKINS  
WRIGHT & LAHAM  
CPAS AND ASSOCIATES, LLP

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**MATER ACADEMY EAST MIDDLE SCHOOL**  
(A Charter School Under Mater Academy, Inc.)  
7901 N.W. 103rd Street  
Hialeah Gardens, Florida 33016  
(305) 828-1886

2006-2007

**BOARD OF DIRECTORS**

Anotonia Roca, Esq., Chair  
David Concepcion  
Shannine Sadesky  
Dr. Ruth Jacoby

**SCHOOL ADMINISTRATION**

Ana Valdez, Principal

**ORGANIZATION'S MANAGEMENT**

Academica Dade, LLC  
6255 Bird Road  
Miami, Florida 33155

Officers :

Fernando Zulueta, President  
Magdalena Fresen, Vice President, Treasurer  
Amy Nunez, Secretary

Partners:

John R. Hopkins  
James A. Wright, Jr.  
James S. LaHam  
Ross A. Whitley  
W. Ed Moss, Jr.  
Phillip J. Hayes  
Brian L. Nemeroff

**INDEPENDENT AUDITORS' REPORT**

Board of Directors  
Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)  
Miami, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Mater Academy East Middle School (A Charter School Under Mater Academy, Inc.) (the "School"), a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2007, which collectively comprise the School's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A-1, the accompanying financial statements referred to above present only the financial position of Mater Academy East Middle School at June 30, 2007, and the changes in financial position for the year ended, and is not intended to be a complete presentation of the Charterholder.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Mater Academy East Middle School, as of June 30, 2007, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

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Winter Park, FL 32789  
phone 407-644-5811  
fax 407-644-6022

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2007 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Management's discussion and analysis and the budgetary comparison information, as listed in the table of contents, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on them.

August 29, 2007  
Melbourne, Florida

*Berman Hopkins Wright & LaHam*  
*CPAs and Associates, LLP*

## Management's Discussion and Analysis

The corporate officers of the Mater Academy East Middle School (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2007.

### Financial Highlights

- The assets of the School exceeded its liabilities at June 30, 2007 by \$239,879 (net assets).
- At year-end, the School had current assets on hand of \$208,983.
- The net assets of the School increased by \$85,170 during the year.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's financial statements. The School's financial statements for the year ended June 30, 2007 are presented under GASB 34. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the financial statements themselves.

**Government-wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time, increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The statement of activities presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 8 - 9 of this report.

**Fund financial statements.** A fund is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School, like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Government Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The governmental fund financial statements can be found on pages 10 - 13 of this report.

**Notes to the financial statements.** The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 14 - 22 of this report.

**Government-Wide Financial Analysis**

Assets exceeded liabilities by \$239,879, at the close of the fiscal year. As noted earlier, net assets may serve over time as a useful indicator of a charter school's financial position. A summary of the School's assets as of June 30, 2007 and 2006 follows:

	<u>2007</u>	<u>2006</u>
Cash	\$ 162,636	\$ 72,346
Accounts receivable	8,357	5,116
Due from other agencies	24,151	33,189
Due from other schools	6,123	-
Prepaid expenses	7,316	7,422
Deposits	400	400
Capital assets	<u>67,470</u>	<u>77,598</u>
Total assets	<u>276,453</u>	<u>196,071</u>
Accrued payroll and payroll taxes	<u>36,574</u>	<u>41,362</u>
Total liabilities	<u>36,574</u>	<u>41,362</u>
Invested in capital assets, net of related debt	67,470	77,598
Unrestricted	<u>172,409</u>	<u>77,111</u>
Total net assets	<u>\$ 239,879</u>	<u>\$ 154,709</u>

At the end of the fiscal year, the School reported positive balances in total net assets.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2007 and 2006 follows:

	<u>2007</u>	<u>2006</u>
Revenues:		
Program revenues:		
Operating grants and contributions	\$ 185,818	\$ 268,659
Capital outlay funding	128,691	45,462
General revenues	781,551	539,166
Charges for services	5,821	-
Miscellaneous	18,331	3,591
Total revenues	<u>1,120,212</u>	<u>856,878</u>
Expenses:		
Component unit activities:		
Basic instruction	501,513	357,382
Exceptional instruction	41	-
Staff development	2,164	4,067
Board	10,187	2,390
School administration	165,410	99,800
Facilities acquisition	3,819	14
Fiscal services	20,850	15,975
Food services	43,877	795
Central services	20,107	16,459
Staff services	2,812	-
Information services	506	-
Operation of plant	249,345	186,662
Maintenance of plant	14,411	18,625
Total expenses	<u>1,035,042</u>	<u>702,169</u>
Increase in net assets	85,170	154,709
Net assets at beginning of year	<u>154,709</u>	<u>-</u>
Net assets at end of year	<u>\$ 239,879</u>	<u>\$ 154,709</u>

Mater Academy East Middle School's revenue increased by \$263,334 in the current year primarily due to an increase in student enrollment. The School also had an increase of expenses for the year of \$332,873. The largest increases in expenses were for instruction, school administration, operation of plant and food service. Basic instruction expenses increased due to salary increases to match the District's salary scale. The School was also allocated a portion of Mater Academy East Charter School's food service program's revenues and expenses. The financial position of the School has improved during the current year. The School increased its cash by \$90,290. The School had an increase in its fund balance (change in net assets) of \$85,170 for the year.



**Lease of Facility**

The School leases a facility located at 450 SW 4<sup>th</sup> Street, Miami, Florida, 33130.

**Articulation Agreement**

The School entered into a Sponsor-approved Articulation Agreement with the Mater Academy East Charter School. This Agreement gives enrollment preference to students enrolling at the East Charter School who complete their course of education in the fifth grade of the Elementary School Program.

**Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

**Accomplishments**

In 2007, Mater Academy East earned a letter grade of "A" for the second consecutive year, and was the 4th highest-performing public middle school in Miami-Dade County, based on the points it received under the State of Florida Accountability Program. The School received a "School Recognition Award" from the State of Florida and the "Superintendent's Platinum Award" for its achievements.

This past year, Mater Academy East Middle School was featured as one of the top 10 charter schools in the State of Florida at the annual State Charter School Conference. In addition, Mater Academy East's facilities were recognized nationally for exceptional design in American School and University Magazine, where a picture of the school appeared on the cover. The school also received national recognition when it received an award from the United Way Campaign for its fundraising efforts. These are notable achievements, considering that Mater Academy East Charter Middle School serves a predominantly minority, low-income student population.

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School's governmental fund reported a fund balance of \$172,409.

**Capital Assets**

The School's investment in capital assets as of June 30, 2007 amounts to \$67,470 (net of accumulated depreciation). This investment in capital assets include furniture, fixtures, equipment and educational materials.

Mater Academy East Middle School

AUDIT COMPLETION CHECKLIST  
FOR CHARTER SCHOOLS AND OTHER ORGANIZATIONS  
MIAMI-DADE COUNTY PUBLIC SCHOOLS

The following information should be included in the yearly audit by the organizations submitting their annual external audit. For charter schools, the Auditor General of the State of Florida has issued rules that must be complied with (Chapter 10.850). Please share this checklist with your external auditor.

- ✓ 1. The name and address of the school.
- ✓ 2. The name of the principal running the school.
- ✓ 3. Current list of the Board of Directors of the school.
- ✓ 4. If the school is operated by a management company.
  - ✓ a. Name of the company
  - ✓ b. Address
  - ✓ c. List of principal officials
  - ✓ d. Contractual arrangement with the company, such as length of contract, terms, total fees paid for the year, etc. (This information should be included in the footnotes to the financial statements).
- ✓ 5. The financial statements must include comparative totals for the prior year (include in the MDA per GASB 24)
- ✓ 6. The financial statements must comply with GASB 34 requirements, if applicable.
- 7. In the footnotes of the financial statements, the following should be disclosed:
  - ✓ a. Total school enrollment and grade configuration. If separate facilities are in operation, disclose name, address, and the enrollment and grade configuration at each facility.
  - ✓ b. Full disclosure of related party transactions, which should include the related party's name and address, and disclosure of the transaction, particularly if it is a loan that needs to be repaid (principal and interest paid and unpaid). If the debt is in arrears, disclosure of arrangements made to satisfy the debt.
  - n/a c. Full disclosure of any other debts in arrears, particularly as they relate to the payment of withholding/social security taxes. Arrangements made to pay the debt(s).
  - ✓ d. For charter schools, full disclosure in the notes or as a separate schedule in the audit of the tangible personal property purchased with public funds. (It is a current contractual requirement for charter schools; however, we recommend that it be part of the audit).
  - n/a e. If there is a deficit cash position or significant losses shown in the financial statements, full disclosure as to how the school plans to keep operating. The current assets should be sufficient to cover the current liabilities. The issue is whether sufficient resources would be available to maintain the school open. This issue may be addressed in the Management Letter.
  - n/a f. Any disclosures of events subsequent to the balance sheet date that the auditor believes are important to the readers of the financial statements (e.g., significant contractual arrangements and financing or refinancing of debt, payment of past due taxes, etc.).
- n/a 8. If the audit is not submitted within the contractually required deadline, the Management Letter must comment on it with the appropriate response from the organization as to how it is going to be remedied in future audit submittals.
- ✓ 9. If there are Management Letter findings, each finding must include a response by the organization. If there were prior audit findings, the current audit must include the status of action taken, i.e., whether the recommendation was fully implemented and, if not, when (date) it will be fully implemented. Note that quarterly reports may be required on a case-by-case basis depending on the severity or lack of resolution of the issues notes in the Management Letter.
- ✓ 10. Please enter the following information about the Certified Public Accountant issuing the audit report:

CPA's Name: Berman Hopkins Wright & LaHam, CPA's & Associates, LLP  
CPA's Address: 8035 Spyglass Hill Road, Melbourne, FL 32940  
License No.: AD0002183  
Expiration Date: 12/31/07

**General Fund Budget Analysis and Highlights**

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. During the year there was approximately a \$105,000 decrease in appropriations from the original to final amended budget. The decrease was due mainly to an expected decrease in student enrollment.

**Request for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC 6255 Bird Road, Miami, Florida 33155.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**STATEMENT OF NET ASSETS**

**June 30, 2007**

	Governmental Activities
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash	\$ 162,636
Accounts receivable	8,357
Due from other agencies	24,151
Due from other schools	6,123
Prepaid expenses	7,316
Deposits	400
Total current assets	208,983
<b>CAPITAL ASSETS</b>	
Capital assets, net of accumulated depreciation	
Furniture, fixtures, equipment and educational materials	67,470
Total capital assets	67,470
Total assets	276,453
<b>LIABILITIES AND NET ASSETS</b>	
<b>LIABILITIES</b>	
Accrued payroll and payroll taxes	36,574
Total liabilities	36,574
<b>NET ASSETS</b>	
Investment in capital assets	67,470
Unrestricted	172,409
Total net assets	\$ 239,879

The accompanying notes are an integral part of this financial statement.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**STATEMENT OF ACTIVITIES**

**For the year ended June 30, 2007**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
Basic instruction	\$ 501,513	\$ -	\$ 142,082	\$ -	\$ (359,431)
Exceptional instruction	41	-	-	-	(41)
Staff development	2,164	-	-	-	(2,164)
Board of directors	10,187	-	-	-	(10,187)
School administration	165,410	-	-	-	(165,410)
Facility acquisition	3,819	-	-	-	(3,819)
Fiscal services	20,850	-	-	-	(20,850)
Food services	43,877	5,821	43,736	-	5,680
Central services	20,107	-	-	-	(20,107)
Staff services	2,812	-	-	-	(2,812)
Information services	506	-	-	-	(506)
Operation of plant	249,345	-	-	128,691	(120,654)
Maintenance of plant	14,411	-	-	-	(14,411)
Total governmental activities	<u>\$ 1,035,042</u>	<u>\$ 5,821</u>	<u>\$ 185,818</u>	<u>\$ 128,691</u>	<u>(714,712)</u>
General revenues:					
State through local school district					781,551
Miscellaneous income					18,331
Total general revenues					<u>799,882</u>
Change in net assets					85,170
Net assets at July 1, 2006					<u>154,709</u>
Net assets at June 30, 2007					<u>\$ 239,879</u>

The accompanying notes are integral part of this financial statement.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**BALANCE SHEET - GOVERNMENTAL FUNDS**

**June 30, 2007**

	General Fund	Capital Outlay Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash	\$ 162,636	\$ -	\$ -	\$ 162,636
Accounts receivable	8,357	-	-	8,357
Due from other agencies	7,214	16,937	-	24,151
Due from other schools	-	-	6,123	6,123
Due from other funds	23,060	-	-	23,060
Prepaid expenses	7,316	-	-	7,316
Deposits	400	-	-	400
Total assets	\$ 208,983	\$ 16,937	\$ 6,123	\$ 232,043
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accrued payroll and payroll taxes	\$ 36,574	\$ -	\$ -	\$ 36,574
Due to other funds	-	16,937	6,123	23,060
Total liabilities	36,574	16,937	6,123	59,634
<b>FUND BALANCE</b>				
Unreserved	172,409	-	-	172,409
Total fund balances	172,409	-	-	172,409
Total liabilities and fund balance	\$ 208,983	\$ 16,937	\$ 6,123	\$ 232,043

The accompanying notes are an integral part of this financial statement.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE  
STATEMENT OF NET ASSETS**

**June 30, 2007**

Fund balances - total governmental funds	\$	172,409
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The net assets reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds. Those assets consist of:

Furniture, fixtures, equipment and educational materials, net of \$25,957 accumulated depreciation.

\$ 67,470

Total capital assets

67,470

Total net assets of governmental activities

\$ 239,879

The accompanying notes are an integral part of this financial statement.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS**

**For the year ended June 30, 2007**

	General Fund	Capital Outlay Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues</b>				
Federal passed through state	\$ -	\$ -	\$ 43,736	\$ 43,736
Federal passed through local school district	-	128,691	142,082	270,773
State passed through local school district	781,551	-	-	781,551
Student lunches	-	-	5,821	5,821
Miscellaneous income	18,331	-	-	18,331
Total revenues	<u>799,882</u>	<u>128,691</u>	<u>191,639</u>	<u>1,120,212</u>
<b>Expenditures</b>				
Current:				
Basic instruction	354,808	-	134,303	489,111
Exceptional instruction	41	-	-	41
Staff development	2,164	-	-	2,164
Board of directors	10,187	-	-	10,187
School administration	165,410	-	-	165,410
Fiscal services	20,850	-	-	20,850
Food services	-	-	43,434	43,434
Central services	20,107	-	-	20,107
Information services	506	-	-	506
Staff services	2,813	-	-	2,813
Operation of plant	119,826	128,691	-	248,517
Maintenance of plant	13,995	-	-	13,995
Fixed capital outlay	-	-	7,779	7,779
Total expenditures	<u>710,707</u>	<u>128,691</u>	<u>185,516</u>	<u>1,024,914</u>
Excess of revenues over expenditures	<u>89,175</u>	<u>-</u>	<u>6,123</u>	<u>95,298</u>
Other financing sources (uses):				
Transfers in	6,123	-	-	6,123
Transfers out	-	-	(6,123)	(6,123)
Total other financing sources (uses)	<u>6,123</u>	<u>-</u>	<u>(6,123)</u>	<u>-</u>
Net change in fund balances	95,298	-	-	95,298
Fund balances at July 1, 2006	77,111	-	-	77,111
Fund balances at June 30, 2007	<u>\$ 172,409</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 172,409</u>

The accompanying notes are an integral part of this financial statement.



**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES**

**For the year ended June 30, 2007**

Net change in fund balances - total government funds	\$ 95,298
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The change in net assets reported for governmental activities in the statement of activities is different because:

Governmental funds report fixed capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Total fixed capital outlay	\$ 7,779	
Less depreciation	<u>(17,907)</u>	(10,128)
Change in net assets of governmental activities		<u>\$ 85,170</u>

The accompanying notes are an integral part of this financial statement.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. Reporting entity

Mater Academy East Middle School (the "School") is a charter school under Mater Academy, Inc., which is a not-for-profit corporation organized in the State of Florida. The School is located in Hialeah Gardens, Florida serving children from sixth through eighth grade. The governing body of the School is the Board of Directors (the "Board"), which is composed of four members. The financial information presented is that of Mater Academy East Middle School only.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the Miami-Dade County Public School District (the "District"). The current charter is effective until June 30, 2015 and may be renewed for an additional 15 years by mutual written agreement between the School and the District. During the term of the charter, the District may also terminate the charter if good cause is shown. The School is considered a component unit of the District. Mater Academy East Middle School is funded by the Miami-Dade County Public School District and in addition, receives government grants.

These financial statements are for the year ended June 30, 2007, when 139 students were enrolled for the school year.

2. Government-wide and fund financial statements

The government-wide financial statements consist of a statement of net assets and a statement of activities. These statements report information on all of the nonfiduciary activities of the School. As part of the consolidation process, all interfund activities are eliminated from these statements. Both statements report only governmental activities as the School does not engage in any business type activities.

Net assets, the difference between assets and liabilities, as presented in the statement of net assets, are subdivided into three categories: amounts invested in capital assets; restricted net assets; and unrestricted net assets. Net assets are reported as restricted when constraints are imposed on the use of the amounts either externally by creditors, grantors, contributors, or laws or regulations of other governments, or enabling legislation.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

2. Government-wide and fund financial statements (continued)

The statement of activities presents a comparison between the direct and indirect expenses of a given function and its program revenues, and displays the extent to which each function contributes to the change in net assets for the fiscal year. Direct expenses are those that are clearly identifiable to a specific function. Indirect expenses are costs the School has allocated to various functions. Program revenues consist of charges for services, operating grants and contributions, and capital grants and contributions. Charges for services refer to amounts received from those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment. Grants and contributions consist of revenues that are restricted to meeting the operational or capital requirements of a particular function. Revenues not classified as program revenues are reported as general revenues.

Separate fund financial statements report detailed information about the School's governmental funds. The focus of the governmental fund financial statements is on major funds. Therefore, major funds are reported in separate columns on the fund financial statements. Two of the School's funds were deemed to be major funds. A reconciliation is provided that converts the results of governmental fund accounting to the government-wide presentation.

3. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized when a liability is incurred.

All governmental fund financial statements are reported using a current financial resources measurement focus on a modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues, except for certain grant revenues, are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered to be sixty days. Agency funds have no measurement focus. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for federal, state, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis of accounting, expenditures are generally recorded when the related fund liability is incurred. However, principal and interest on general long-term debt is recorded as expenditures only when payment is due.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

3. Measurement focus, basis of accounting and financial statement presentation (continued)

The School's financial statements have been prepared in accordance with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board. Accordingly, the financial statements are organized on the basis of funds. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund equity, revenues, expenditures, and other financing sources and uses.

Resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled. The School reports the following major governmental funds:

General Fund - the general operating fund of the School. It is used to account for all financial resources not required to be accounted for in another fund.

Capital Outlay Fund - in accordance with guidelines established by the School District of Osceola County, Florida, this fund accounts for all resources for the leasing or acquisition of capital facilities by the School to the extent funded by capital outlay funds.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, then unrestricted resources as they are needed.

4. Cash

Cash includes all highly liquid investments with a maturity of three months or less. The School currently has no cash equivalents.

5. Due from other governments or agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School. The School's management determined that 100% of receivables are fully collectible. Therefore, no allowance for doubtful accounts has been provided.

6. Interfund receivables and payables and transfers

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as due to/from other funds.

Transfers are used to move unrestricted general fund revenues to finance programs (i.e. national school lunch program) that the government must account for in other funds.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

7. Capital assets, depreciation and amortization

Capital assets are reported in the applicable governmental columns on the government-wide financial statements. Capital assets are defined by the School as assets with an initial individual cost of more than \$500 and an estimated useful life of more than two years. Such assets are recorded at historical cost. Donated capital assets are recorded at their estimated fair market values at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets of the School are depreciated using the straight-line method over the following estimated useful lives:

	<u>Useful life</u>
Furniture, fixtures, equipment and educational materials	5

8. Revenue sources

Revenues for current operations are received primarily from the State of Florida passed through the District to the School pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(18), Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of FTE students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect revised calculations by the FDOE under the Florida Education Finance Program and actual weighted FTE students reported by the School during designated FTE student survey periods.

The School receives federal awards for the enhancement of various educational programs. This assistance is generally based on applications submitted to and approved by various granting agencies. These federal awards may have requirements whereby the issuance of grant funds is withheld until qualifying expenditures are incurred. Revenues for these awards are recognized only to the extent that eligible expenditures have been incurred. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

9. Compensated absences

The School grants a specific number of days of sick/personal leave for its employees. Full time instructional employees are eligible for one day per month up to ten days of active work during the ten month period. Employees and administrators wishing to carry forward unused days, at year-end, may do so. The employee can only cash out if they have used three days or less in that school year. The employees cannot cash out more than ten days per school year and are required to always maintain a minimum of ten days unused sick/personal leave. The cash out value is eighty percent of their daily rate.

10. Use of estimates

The process of preparing financial statements in conformity with U.S. generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

**NOTE B - CASH**

*Custodial credit risk* - Custodial credit risk is the risk that in the event of bank failure, the School's deposits may not be returned to it. The School mitigates the custodial risk for deposits by only doing business with large national banks. At June 30, 2007, the School had a bank balance of \$206,228. Of the bank balance, \$106,228 was not insured by the federal deposit insurance.

**NOTE C - INCOME TAXES**

The School is a charter school under Mater Academy, Inc., which qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

**NOTE D - DUE FROM OTHER AGENCIES**

Due from other agencies is comprised of amounts due from the Miami-Dade School Board as follows:

Pay for performance	\$ 7,214
Capital outlay	16,937
	<hr/>
	\$ 24,151
	<hr/>

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE E - CAPITAL ASSETS**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2007:

	<u>Balance at July 1, 2006</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 2007</u>
Capital Assets				
Furniture, fixtures, equipment and educational materials	\$ 85,648	\$ 7,779	\$ -	93,427
Total assets depreciated	<u>85,648</u>	<u>\$ 7,779</u>	<u>\$ -</u>	<u>93,427</u>
Less accumulated depreciation:				
Furniture, fixtures, equipment and educational materials	8,050	\$ 17,907	\$ -	25,957
Total accumulated depreciation	<u>8,050</u>	<u>\$ 17,907</u>	<u>\$ -</u>	<u>25,957</u>
Capital assets, net	<u>\$ 77,598</u>			<u>\$ 67,470</u>

Depreciation expense for the year ended June 30, 2007 was charged to functions of the School as follows:

Basic instruction	\$ 12,402
Facility acquisition	3,819
Food service	443
Operation of plant	827
Maintenance of plant	416
	<u>\$ 17,907</u>

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE F - CONCENTRATIONS**

Revenue sources

As stated in Note A-8, the School receives revenues for current operations primarily from the State of Florida through the District. The following is a schedule of revenue sources and amounts:

Sources	Amounts
Miami-Dade County Public School District :	
Base funding	\$ 572,536
Safe schools	4,870
Exceptional student education guaranteed allocation	1,800
Supplemental academic instruction	51,229
Class size reduction funds	104,336
Discretionary millage	40,006
Discretionary lottery	5,262
Discretionary equalization allocation	13,386
Declining enrollment	6,566
Instructional materials allocation	13,859
Class size reduction transfer to capital outlay	(3,593)
Administration fee withheld (5%)	<u>(40,513)</u>
Subtotal	769,744
Capital outlay	128,691
Class size reduction	3,593
Continuation grant	34,567
Start up grant	19,000
Teacher lead program	1,000
Title I - Schoolwide	32,550
Title I - Reading leader	55,965
Pay for performance	<u>7,214</u>
Total from Miami-Dade County Public School District :	1,052,324
Other revenue	
Federal reimbursement	43,736
Student lunches	5,821
Other income	<u>18,331</u>
	<u><u>\$ 1,120,212</u></u>



**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE G - COMMITMENTS AND CONTINGENCIES**

1. Management services contract

The School has entered into an agreement with Academica Dade, LLC, a professional charter school management company, to provide management and administrative services to the School. In providing management services to the School, officers of the management company may not serve as members of the Board of Directors of a school. The contract calls for a fee of \$450 per student per year and expires June 30, 2010, with an option to renew by the School. During the year ended June 30, 2007, the School incurred \$62,550, in management fees, of which no amounts were due to the management company at year end.

2. Operating leases

The School entered into an amended lease agreement with School Development East, LLC, as landlord, in August 2004 for its main campus which is shared with another charter school under Mater Academy, Inc. The payments for this lease are allocated 33%, or \$147,210 to the School and 67% to the other charter school. Annual total payments are approximately \$446,091 adjusted annually based on the Consumer Price Index (CPI) and continue through August 2024 with an option to renew for an additional five-year term.

Under the term of the lease agreements, all lease payments due under the agreement are secured by pledged revenues and all fixed assets.

The School also leases various office equipment with monthly payments ranging from \$34 to \$699 through 2008. Total rental payments associated with equipment for the year ended June 30, 2007 were approximately \$14,620.

Future minimum payments under the operating leases are as follows:

<u>Fiscal years</u>		
2008	\$	161,830
2009	\$	147,210
2010	\$	147,210
2011	\$	147,210
2012	\$	147,210
2013-2017	\$	736,050
2018-2022	\$	736,050
2023-2024	\$	294,420

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2007**

**NOTE H - RELATED PARTY TRANSACTIONS**

The Board believes that it is independent of the management company and is not influenced by the management company in its decision-making if the Board feels it is not in the best interest of the School. Nonetheless, the School provides the information set forth in Items 1 and 2 below.

1. Management service contract

The management company, Academica Dade, LLC provides oversight and management services based on a contractual arrangement with the School. In its capacity as the management company, Academica Dade, LLC manages the finances and operations and makes recommendations to the school's independent board of directors which makes the final determinations regarding policies and contracts. Management fees total \$62,550 for the year ending June 30, 2007.

2. Operating lease

School Development East, LLC owns property which is leased to the School. Presently, members of each of this company are also stockholders of the Company which is the sole owner of Academica Dade, LLC, which manages the School (see Note G). Total rent payments charged to the School under these leases amounts to \$147,210. The lease does not contain any provision as to the management of the School.

3. Due from other schools

The School's facility is shared with Mater Academy East Charter School (see Note G), which is operated by Mater Academy, Inc. Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment and usage of facilities and staff.

The amounts due from other schools consist of the following at June 30, 2007:

Mater Academy East Charter School (lunch)	<u>\$ 6,123</u>
---	-----------------

**NOTE I - RISK MANAGEMENT**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; general liabilities; and natural disasters for which the School carries commercial liability insurance. Under the plan for property insurance, the School's has no liability per occurrence. Settled claims resulting from the risks described above have not exceeded the insurance coverage during the previous three years.

**REQUIRED SUPPLEMENTAL INFORMATION**

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
GENERAL FUND**

**For the year ended June 30, 2007**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
FTE	\$ 816,000	\$ 713,091	\$ 769,744	\$ 56,653
Performance pay	-	-	7,214	7,214
Teacher lead program	-	1,000	1,000	-
Other revenue	44,000	40,924	21,924	(19,000)
Total revenue	<u>860,000</u>	<u>755,015</u>	<u>799,882</u>	<u>44,867</u>
Expenses				
Salaries	350,000	387,485	390,515	(3,030)
Benefits	64,555	99,500	98,832	668
Professional technical services	386,000	209,609	207,076	2,533
Materials and supplies	50,000	12,700	11,270	1,430
Depreciation	20,000	17,908	17,908	-
Other expenses	3,000	8,692	3,014	5,678
Total expenses	<u>873,555</u>	<u>735,894</u>	<u>728,615</u>	<u>7,279</u>
Change in net assets (budgetary basis)	(13,555)	19,121	71,267	52,146
Adjustment to conform to GAAP:				
Depreciation	<u>20,000</u>	<u>-</u>	<u>17,908</u>	<u>17,908</u>
Other financing uses				
Transfers out	<u>-</u>	<u>-</u>	<u>6,123</u>	<u>6,123</u>
Excess of revenues over expenditures	6,445	19,121	95,298	76,177
Fund balances at July 1, 2006	<u>77,111</u>	<u>77,111</u>	<u>77,111</u>	<u>-</u>
Fund balances at June 30, 2007	<u>\$ 83,556</u>	<u>\$ 96,232</u>	<u>\$ 172,409</u>	<u>\$ 76,177</u>

See accompanying notes to required supplemental information.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL -  
CAPITAL OUTLAY FUND**

**For the year ended June 30, 2007**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Capital outlay	\$ 70,240	\$ 128,691	\$ 128,691	\$ -
Total revenue	<u>70,240</u>	<u>128,691</u>	<u>128,691</u>	<u>-</u>
Expenditures				
Rent and utilities	70,240	128,691	128,691	-
Total expenses	<u>70,240</u>	<u>128,691</u>	<u>128,691</u>	<u>-</u>
Excess of revenues over expenditures	-	-	-	-
Fund balances at July 1, 2006	-	-	-	-
Fund balances at June 30, 2007	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See accompanying notes to required supplemental information.

**Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)**

**NOTES TO REQUIRED SUPPLEMENTAL INFORMATION**

**June 30, 2007**

**NOTE A - BUDGETARY INFORMATION**

1. Budgetary basis

The School's annual budget is adopted for the entire operations at the combined governmental level and may be amended by the Board. Since the budgetary basis differs from generally accepted accounting principles ("GAAP"), budget and actual amounts in the accompanying required supplementary information are presented on the budgetary basis. A reconciliation to excess (deficiency) of revenues over (under) expenditures presented in conformity with generally accepted accounting principles is set forth in the adjustments to the required supplementary information. The budget presented for the year ended June 30, 2007 has been amended according to Board procedures. During the fiscal year, expenditures were controlled at the object level.

Although budgets are adopted for the entire operation, budgetary comparisons have been presented for the general fund and each major special revenue fund for which a legally adopted budget exists.

Partners:

John R. Hopkins  
James A. Wright, Jr.  
James S. LaHam  
Ross A. Whitley  
W. Ed Moss, Jr.  
Phillip J. Hayes  
Brian L. Nemeroff

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND ON OTHERS MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)  
Hialeah Gardens, Florida

We have audited the financial statements of governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy East Middle School, (A Charter School Under Mater Academy, Inc.), (the "School") a component unit of the District School Board of Miami-Dade County, as of and for the year ended June 30, 2007, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 29, 2007. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Mater Academy East Middle School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Mater Academy East Middle School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Mater Academy East Middle School's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements is more than inconsequential will not be prevented or detected by the entity's internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that result in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Mater Academy East Middle School's internal control.

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Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined by above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Mater Academy East Middle School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain matters that we have reported to management of Mater Academy East Middle School in the management letter dated August 29, 2007.

Mater Academy East Middle School's response to our findings identified in our audit is described in the accompanying letter of management response. We did not audit Mater Academy East Middle School's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, regulatory agencies of federal and state governments, the District School Board of Miami-Dade County, and the State of Florida Office of the Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

August 29, 2007  
Melbourne, Florida

*Berman Hopkins Wright & LaHam*  
*CPAs and Associates, LLP*



Partners:

John R. Hopkins  
James A. Wright, Jr.  
James S. LaHam  
Ross A. Whitley  
W. Ed Moss, Jr.  
Phillip J. Hayes  
Brian L. Nemeroff

## MANAGEMENT LETTER

Board of Directors  
Mater Academy East Middle School  
(A Charter School Under Mater Academy, Inc.)  
Hialeah Gardens, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy East Middle School (A Charter School Under Mater Academy, Inc.), (the "School") a component unit of the District School Board of Miami-Dade County as of and for the fiscal year ended June 30, 2007, and have issued our report thereon dated August 29, 2007.

We issued our report on internal control over financial reporting and on compliance and other matters on August 29, 2007. Disclosures in that report, if any, should be considered in conjunction with this management letter.

The discussion required by the rules of the Auditor General follows:

1. See the attached list for corrective actions, if any, that have been taken to address any significant findings and recommendations made in the preceding annual financial audit report, not otherwise addressed in the auditors report pursuant to Rule 10.856(2)(b)(2).
2. In connection with our audit, we determined that the School has not met one of the conditions described in Section 218.503(1)(e), Florida Statutes.
3. There are no deteriorating financial conditions disclosed pursuant to Section 218.39(5), Florida Statutes.
4. See attached recommendations for matters, based on our professional judgment, that were inconsequential to the financial statements considering both quantitative and qualitative factors, including the following:
  - a. Violations of laws, rules, regulations, contracts, and grant agreements or abuse that: (1) have occurred, or are likely to have occurred; and (2) were discovered within the scope of the financial audit.
  - b. Improper expenditures discovered within the scope of the financial audit.
  - c. Deficiencies in internal control of inconsequential effect in relation to the financial statements and other recommendations to improve present financial management, accounting procedures, and internal controls.

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5. The official title of the School is *Mater Academy East Middle School*, a Charter School Under Mater Academy, Inc.), which is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Act, and Section 1002.33, Florida Statutes.

This report is intended solely for the information and use of management, the State of Florida Office of the Auditor General, other regulatory agencies of federal and state governments, and the District School Board of Miami-Dade County and is not intended to be and should be used by anyone other than these specified parties.

August 29, 2007  
Melbourne, Florida

*Berman Hopkins Wright & LaHam*  
*CPAs and Associates, LLP*

## **PREDECESSORS AUDITORS' FINDINGS**

### Transactions with affiliated entities

Transactions with affiliated entities were noted. Certain board members and employees of the School serve as board members of other schools.

Repeated in current year.

### Bank reconciliations

Several checks were recorded to the general ledger but were not posted to the bank reconciliation.

Repeated in current year as comment 07-5.

## **CURRENT YEAR RECOMMENDATIONS TO IMPROVE FINANCIAL MANAGEMENT ACCOUNTING PROCEDURES AND INTERNAL CONTROLS**

### **07-1 Recording capital expenditures**

Criteria: The School's capitalization policy calls for capitalization of property and equipment additions exceeding \$500.

Condition: When reviewing the fixed capital accounts for the School, we noted that there were items under the capitalization threshold that were being capitalized.

Cause: The School did not properly identify items that should not have been capitalized.

Effect: Capital asset accounts were overstated while supply expenditure accounts were understated by approximately \$18,000.

Auditors' recommendation: We recommend that the School review the expenditures of supplies and various repair and maintenance transactions to ensure that the amounts should not be capitalized.

### **07-2 Budgetary comparison**

Criteria: Governmental accounting standards require a government to present a budgetary comparison for the general fund and each major special revenue fund for which a budget is legally adopted.

Condition: The School's operating budget does not segregate the School's general fund from its major special revenue funds (i.e. capital outlay). The budget is prepared on a full accrual basis of accounting, instead of modified accrual, therefore, capital expenditures are not budgeted.

Questioned cost: N/A

Cause: Management of the School was not aware of this reporting requirement.

Effect: The School is not in accordance with Government Accounting Standards which require the budgetary comparison be presented on the modified accrual basis of accounting.

Auditors' recommendation: Management prepares a preliminary and amended budget for each general and major special revenue fund.

**CURRENT YEAR RECOMMENDATIONS TO IMPROVE FINANCIAL MANAGEMENT  
ACCOUNTING PROCEDURES AND INTERNAL CONTROLS (continued)**

**07-3 Financial and Program Cost Accounting and Reporting for Florida Schools**

Criteria: The School's charter agreement with the District School Board of Miami-Dade County requires in Part IV, A, (6), that the School "utilize the state codification of accounts as contained in the Financial and Program Cost Accounting and Reporting for Florida Schools" (Redbook).

Condition: The School does not report its revenues and expenditures by fund in accordance with the Redbook. Although, the School maintains separate cash accounts for most of its special revenue, Title I - Reading Leader salaries were paid from the operating account.

Questioned cost: N/A

Cause: Management of the School was not aware of this reporting requirement.

Effect: Expenditures related to restricted revenue were incorrectly reported in the general fund instead of a special revenue fund.

Auditors' recommendation: Management of the School should account for its special revenue funds separately from its general fund.

**07-4 School's internal account**

Criteria: The School's internal fund should be reported under the accrual basis of accounting, revenues and the related assets are recorded when earned and expenses are recorded when the obligation is incurred.

Condition: The School's internal funds are recorded on a cash basis of accounting. A complete register of receipts and disbursements is not maintained at the School. Deposit slips and invoices related to the cash transactions were not maintained.

Questioned cost: N/A

Cause: Management was not overseeing the account.

Effect: Risk of misstatement.

Auditors' recommendation: Management should maintain a register of each transaction recorded in the cash account. Management should keep copies of all deposits and invoices related to the account. Management should record the transactions on an accrual basis of accounting.

**CURRENT YEAR RECOMMENDATIONS TO IMPROVE FINANCIAL MANAGEMENT  
ACCOUNTING PROCEDURES AND INTERNAL CONTROLS (continued)**

**07-5 Postdating checks**

Criteria: Under the accrual basis of accounting expenses are recognized as they are incurred whether or not cash is received or paid out at that time.

Condition: Invoices were paid subsequent to July 18, 2007, the date the bank reconciliation was prepared, by postdating the check to June 30, 2007.

Questioned cost: N/A

Cause: Management failed to review the accounts payable transactions subsequent to year end.

Effect: Cash and accrued expenses were understated by approximately \$10,000.

Auditors' recommendation: Invoices received after year end should be accrued according to generally accepted accounting principles. Management should institute a policy whereby checks will not be postdated.

**Mater Academy East Charter Middle School**

September 1, 2007

Ross A. Whitley  
Berman Hopkins Wright & LaHam, CPAs & Associates, L.L.P.  
8035 Spyglass Hill Road  
Melbourne, FL 32940

**RE: MANAGEMENT'S RESPONSES TO AUDITOR'S RECOMMENDATIONS**

Dear Mr. Whitley:

The following is the response by the School's Board of Directors to your recommendations:

**CURRENT YEAR RECOMMENDATIONS**

**07-1 Recommendation – Recording Capital Expenditures**

We recommend that the School review the expenditures of supplies and various repair & maintenance transactions to ensure that the amounts should not be capitalized.

**Management Response**

Management will follow the auditor's recommendation to review the expenditures of supplies and various repair & maintenance transactions to ensure which amounts should be and should not be capitalized. As of date, Management has already set up new procedures with the administrators to better track the capitalization of assets.

**07-2 Recommendation – Budgetary Comparison**

Management prepares a preliminary and amended budget for each general and major special revenue fund.

**Management Response**

Management will follow the auditor's recommendation and prepare a preliminary and amended budget for each general and major special revenue fund.

**07-3 Recommendation – Financial and Program Cost Accounting and Reporting for Florida Schools**

Management of the School should account for its special revenue funds separately from its general fund.

**Management Response**

The School will adopt the auditor's recommendation and account for its special revenue funds separately from its general fund.

**07-4 Recommendation – School’s Internal Account**

Management should maintain a register of each transaction recorded in the cash account. Management should keep copies of all deposits and invoices related to the account. Management should record the transactions on an accrual basis of accounting.

**Management Response**

Management agrees with the Auditors recommendation to maintain a register of transaction invoices related to the account and record the transactions on an accrual basis of accounting. Recently, the School held a three-day mandatory workshop on internal accounting procedures for all school site administrators. Presented by a Certified Public Accountant expert is in accounting for Florida public schools and familiar with the Internal Accounting Procedures Guide of M-DCPS. The administrators received in-service points for this workshop.

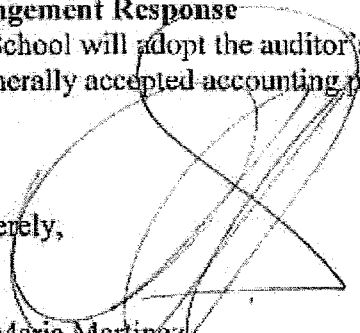
**07-5 Recommendation – Postdating Checks**

Invoices received after year end should be accrued according to generally accepted accounting principles. Management should institute a policy whereby checks will not be postdated.

**Management Response**

The School will adopt the auditor’s recommendation. All invoices are accrued according to generally accepted accounting principles.

Sincerely,



Ana Maria Martinez  
Authorized Signor for Mater Academy, Inc.