

Mater Academy East Charter Middle School
(A charter school under
Mater Academy, Inc.)
(A Charter School and Component Unit
of the School Board of Miami Dade County, Florida)

Financial Statements and
Independent Auditors' Report
June 30, 2013

TABLE OF CONTENTS

General Information	1
Independent Auditors' Report.	2-3
Management's Discussion and Analysis (Required Supplementary Information)	4-8
Basic Financial Statements:	
<i>Government-wide Financial Statement:</i>	
Statement of Net Assets	9
Statement of Activities.	10
<i>Fund Financial Statements:</i>	
Balance Sheet - Governmental Funds.	11
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets.	12
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds.	13
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities.	14
Statement of Net Assets – Fiduciary Funds	15
Notes to the Basic Financial Statements	16-26
Required Supplementary Information:	
Budgetary comparison schedules.	27-28
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	
Management Letter	29-30
Management Response	31-33
	34

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)
W/L #6009

998 SW 1st Street
Miami, FL 33130

2012-2013

Board of Directors

Roberto Blanch, Chairman
Shannie Sadesky, Vice Chair
Cesar Christian Crousillat, Secretary
Juan Garcia

School Administration

Alex Tamargo, Principal

Other Non-voting Corporate Officers

Antonio L. Roca, President

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Mater Academy East Charter Middle School
Miami, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund of Mater Academy East Charter Middle School (the "School"), a charter school under Mater Academy, Inc., which is a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2013, which collectively comprises the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Mater Academy East Charter Middle School at June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Academy East Charter Middle School at June 30, 2013, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Mater Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Mater Academy, Inc. as of June 30, 2013 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Required Supplementary Information

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2013 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 27 through 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

HEB Gruen, CPA

Coral Gables, Florida
August 29, 2013

CERTIFIED PUBLIC ACCOUNTANTS

Management's Discussion and Analysis
Mater Academy East Charter Middle School
(A Charter School Under Mater Academy, Inc.)
June 30, 2013

The corporate officers of Mater Academy, Inc. have prepared this narrative overview and analysis of Mater Academy East Charter Middle School's financial activities for the fiscal year ended June 30, 2013.

Financial Highlights

1. The assets of the Charter School exceeded its liabilities at June 30, 2013 by \$902,016 (net assets).
2. At year-end, the School had current assets on hand of \$926,493.
3. The net assets of the School increased by \$1,413 during the year.
4. The unassigned fund balance at year end was \$722,068.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2013 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

Fund Financial Statements

A “fund” is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government’s requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School’s budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 26 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a charter school’s financial position. In the case of the School, assets exceeded liabilities by \$902,016 at the close of the fiscal year. A summary of the School’s net assets as of June 30, 2013 and 2012 follows:

	2013	2012
Cash	\$ 909,857	\$ 822,253
Due from Other Agencies	6,105	-
Due from Other Schools	375	16,183
Prepaid expenses	1,848	56,227
Deposits	8,308	8,308
Capital Assets, net	62,537	86,422
Total Assets	<u>\$ 989,030</u>	<u>\$ 989,393</u>
Accounts Payable	\$ 87,014	\$ 88,790
Total Liabilities	<u>\$ 87,014</u>	<u>\$ 88,790</u>
Invested in Capital Assets, net of related debt	62,537	86,422
Restricted	106,880	106,456
Unrestricted	732,599	707,725
Total Net Assets	<u>\$ 902,016</u>	<u>\$ 900,603</u>

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2013 and June 30, 2012 follows:

	<u>2013</u>	<u>2012</u>
REVENUES		
Program Revenues		
Capital Outlay Funding	\$ 131,746	\$ 151,382
Federal Sources	90,494	123,611
Lunch Program	120,911	123,127
Charges for services	27,530	18,621
General Revenues		
FTE nonspecific revenues	1,766,393	1,712,252
Other Revenues	531	124
Total Revenues	<u>\$ 2,137,605</u>	<u>\$ 2,129,117</u>
EXPENSES		
Instruction	\$ 925,804	\$ 847,587
Instructional Staff Training Services	4,001	4,834
Board	19,026	19,678
School Administration	315,136	335,625
Facilities Acquisition and Construction	-	-
Fiscal Services	50,025	49,600
Food Services	122,631	82,731
Central Services	59,871	51,050
Operation of Plant	536,459	539,764
Maintenance of Plant	76,381	66,973
Community Services	26,860	23,464
Total Expenses	<u>2,136,192</u>	<u>2,021,304</u>
Increase in Net Assets	1,413	107,813
Net Assets at Beginning of Year	<u>900,603</u>	<u>792,790</u>
Net Assets at End of Year	<u>\$ 902,016</u>	<u>\$ 900,603</u>

The School's revenues and expenditures increased by \$8,488 and \$114,888, respectively, as a result of an increase in student enrollment resulting in increases in FTE.. The School had an increase in its net assets of \$1,413 for the year.

Capital Improvement Requirements

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

School Location

The school continues to operate from its facility located at 998 SW 1st Street in Miami.

Accomplishments

In 2013, Mater Academy East Charter Middle School completed its 8th year of operation, enrolling over 330 students in grades 6-8.

This past year, 18 students from Mater Academy East qualified at DECA state competition in Orlando, FL and two students continued on to the DECA international competition in Anaheim, CA. Similarly, 10 students qualified at the FBLA state competition in Orlando, FL.

The school's Baseball Team also had an outstanding year after winning the District Championship and qualifying for Regional playoffs.

The mission of Mater East Academy Middle School is to deliver a first-class academic program with a seamless curriculum that enables students to become productive citizens who are prepared to address the challenges of the twenty-first century. Mater East Middle School students are encouraged to continue enrolling in advanced and high school credit classes which includes meeting the mathematics, science, and foreign language requirements for graduation.

Mater East Middle students are also encouraged to take advantage of the Academy of Finance's curriculum offered by Mater Academy East High School, which shares a campus with the school. The benefits of the Academy will not only better prepare students for higher education, but will also expose students to industry standards while in middle school.

As a member of the Mater Academy network of charter schools, Mater Academy East Charter Middle School is one of only a few public middle schools in Miami-Dade County to be fully accredited by AdvancED under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$839,479. The fund balance unassigned and available for spending at the School's discretion is \$722,068. These funds will be available for the School's future ongoing operations.

Capital Assets

The School's investment in capital assets as of June 30, 2013 amounts to \$ 62,537 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and equipment. The School has no outstanding debt associated to capital assets.

Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Original Budget	Final Budget	Actual
REVENUES			
Program Revenues			
Capital Outlay Funding	\$ 112,500	\$ 132,000	\$ 131,746
Federal sources	85,000	90,500	90,494
Lunch program	131,000	148,500	148,441
General Revenues			
FTE nonspecific revenues	1,745,000	1,750,000	1,766,393
Other Revenues	-	500	531
Total Revenues	\$ 2,073,500	\$ 2,121,500	\$ 2,137,605
CURRENT EXPENDITURES			
Instruction	\$ 895,000	\$ 905,500	903,903
Instructional Staff Training Services	5,000	5,000	4,001
Food services	101,000	121,500	121,725
Board	18,000	20,000	19,026
School Administration	310,000	315,000	314,901
Fiscal Services	48,000	50,000	50,025
Central Services	58,000	60,000	59,871
Operation of Plant	507,500	532,000	528,559
Maintenance of Plant	65,000	67,000	66,511
Community services	27,000	27,000	26,860
Total Current Expenses	\$ 2,034,500	\$ 2,103,000	\$ 2,095,382

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

STATEMENT OF NET ASSETS
June 30, 2013

Assets

Current assets:

Cash and equivalents	\$	909,857
Due from other agencies		6,105
Prepaid expenses		2,223
Deposits receivable		8,308
		<u>926,493</u>

Capital assets, depreciable		283,157
Less: accumulated depreciation		(220,620)
		<u>62,537</u>

Total Assets \$ 989,030

Liabilities and Net Assets

Current liabilities:

Salaries and wages payable	\$	87,014
Total Liabilities		<u>87,014</u>

Net assets:

Invested in capital assets, net of related debt		62,537
Restricted by lease agreement		106,880
Unrestricted		732,599
Total Net Assets		<u>902,016</u>

Total Liabilities and Net Assets \$ 989,030

The accompanying notes are an integral part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

STATEMENT OF ACTIVITIES
For the year ended June 30, 2013

FUNCTIONS	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					-
Instruction	\$ 925,804	\$ -	\$ 90,494	\$ -	\$ (835,310)
Instructional staff training	4,001	-	-	-	(4,001)
Board	19,026	-	-	-	(19,026)
School administration	315,136	-	-	-	(315,136)
Facilities acquisition	-	-	-	-	-
Fiscal services	50,025	-	-	-	(50,025)
Food services	122,631	1,680	119,231	-	(1,720)
Central services	59,871	-	-	-	(59,871)
Operation of plant	536,459	-	-	131,746	(404,713)
Maintenance of plant	76,381	-	-	-	(76,381)
Community Services	26,860	27,530	-	-	670
Total governmental activities	2,136,194	29,210	209,725	131,746	(1,765,513)
General revenues:					
FTE nonspecific revenues					1,766,393
Interest and other revenue					533
Change in net assets					1,413
Net assets, beginning					900,603
Net assets, ending					<u>\$ 902,016</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2013

	General Fund	Special Revenue Fund	Total Governmental Funds
<u>Assets</u>			
Cash and equivalents	\$ 909,857	\$ -	\$ 909,857
Due from other agencies	-	6,105	6,105
Due from other funds	6,105	-	6,105
Prepaid expenses	2,223	-	2,223
Deposits receivable	8,308	-	8,308
Total Assets	<u>\$ 926,493</u>	<u>\$ 6,105</u>	<u>\$ 932,598</u>
<u>Liabilities</u>			
Salaries and wages payable	\$ 87,014	\$ -	\$ 87,014
Due to other funds	-	6,105	6,105
Total Liabilities	<u>87,014</u>	<u>6,105</u>	<u>93,119</u>
<u>Fund balance</u>			
Nonspendable, not in spendable form	10,531	-	10,531
Restricted	106,880	-	106,880
Unassigned	722,068	-	722,068
	<u>839,479</u>	<u>-</u>	<u>839,479</u>
Total Liabilities and Fund Balance	<u>\$ 926,493</u>	<u>\$ 6,105</u>	<u>\$ 932,598</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
For the year ended June 30, 2013

Total Fund Balance - Governmental Funds \$ 839,479

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets of \$283,157 net of accumulated depreciation of \$220,620 used in governmental activities are not financial resources and therefore are not reported in the governmental funds. 62,537

Total Net Assets - Governmental Activities \$ 902,016

The accompanying notes are an integral part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
For the year ended June 30, 2013

	General Fund	Special Revenue Fund	Total Governmental Funds
Revenues:			
State passed through local	\$ 1,766,393	\$ -	\$ 1,766,393
State capital outlay funding	-	131,746	131,746
Federal sources	-	90,494	90,494
Federal lunch program	-	119,231	119,231
Aftercare and lunch fees	27,530	1,680	29,210
Interest and other revenue	533	-	533
Total Revenues	1,794,456	343,151	2,137,607
Expenditures:			
Current			
Instruction	822,379	81,524	903,903
Instructional staff training services	4,001	-	4,001
Board	19,026	-	19,026
School administration	314,901	-	314,901
Fiscal services	50,025	-	50,025
Central services	59,871	-	59,871
Food services	-	121,725	121,725
Operation of plant	396,813	131,746	528,559
Maintenance of plant	66,511	-	66,511
Community services	26,860	-	26,860
Capital Outlay:			
Other capital outlay	7,957	8,970	16,927
Debt Service:			
Redemption of Principal	-	-	-
Total Expenditures	1,768,344	343,965	2,112,309
Excess (deficit) of revenues over expenditures	26,112	(814)	25,298
Other financing sources			
Transfers in and (out)	(814)	814	-
Net change in fund balance	25,298	-	25,298
Fund Balance at beginning of year	814,181	-	814,181
Fund Balance at end of year	<u>\$ 839,479</u>	<u>\$ -</u>	<u>\$ 839,479</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the year ended June 30, 2013

Net Change in Fund Balance - Governmental Funds \$ 25,298

Amounts reported for governmental activities in the statement of activities
are different because:

Governmental funds report capital outlays as expenditures.
However, in the statement of activities, the cost of those assets is
allocated over their estimated useful lives as depreciation expense.
This is the amount by which capital outlays of \$16,927 differed
from depreciation expense of \$40,812. (23,885)

Change in Net Assets of Governmental Activities \$ 1,413

The accompanying notes are an integral
part of this financial statement.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc.)
Statement of Net Assets - Fiduciary Funds
June 30, 2013

	<u>Agency Funds</u>
<u>Assets</u>	
Cash	<u>2,669</u>
Total Assets	<u><u>\$ 2,669</u></u>
<u>Liabilities</u>	
Due to students and clubs	<u>2,669</u>
Total Liabilities	
<u>Net assets</u>	<u><u>\$ -</u></u>

The accompanying notes are an integral part of this financial statement.

Note 1 – Summary of Significant Accounting Policies

Reporting Entity

Mater Academy East Charter Middle School (the "School"), is a component unit of the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by Mater Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Mater Academy, Inc., which is composed of four members and also governs other charter schools.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2015 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charters expiration. During the term of the charter, the District may terminate the charter if good cause is shown.

The School is located in Miami, Florida for students from sixth through eighth grade. These financial statements are for the year ended June 30, 2013, when on average 334 students were enrolled for the school year.

Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not included with program revenues are reported as general revenues.

Note 1 – Summary of Significant Accounting Policies (continued)

Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the fiduciary funds are not included in the government-wide financial statements. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

General Fund - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Special Revenue Fund - accounts for specific revenue, such as capital outlay funding and federal lunch program that are legally restricted to expenditures for particular purposes.

Agency Fund – accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.

Note 1 – Summary of Significant Accounting Policies (continued)

Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Deposits and Investments

All deposits are held in major banks and high grade investments. The School has not adopted a formal investment policy; however the School invests excess deposit funds in collateralized repurchase agreements. Cash and cash equivalents include all highly liquid investments with a maturity of three months or less. All deposits and investments in repurchase agreements are carried at cost plus accrued interest.

Inter-fund Transfers

Outstanding balances between funds are reported as “due to/from other funds. Inter-fund transfers are made to move any excess or shortage of funds derived from the National School Lunch Program from the Special Revenue Fund to the General Fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Capital Assets

The School’s property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net assets in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized.

Note 1 – Summary of Significant Accounting Policies (continued)

The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Improvements	10-20 Years
Furniture and equipment	5 Years
Textbooks	3 Years

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. There is an opportunity to “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP.

Note 1 – Summary of Significant Accounting Policies (continued)

Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

In addition, the School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Net Assets and Fund Balance Classification

Government-wide financial statements

Equity is classified as net assets and displayed in three components:

- a) Invested in capital assets, net of related debt - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net assets - consists of net assets with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments. Restricted net assets consist of restrictions imposed by the School's lease agreement.
- c) Unrestricted net assets - all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Fund financial statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

Note 1 – Summary of Significant Accounting Policies (continued)

- a) Nonspendable – includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School’s Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School’s management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School’s general fund.

Order of Fund Balance Spending Policy

The School’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Income Taxes

Mater Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 29, 2013, which is the date the financial statements were available to be issued.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 2 – Deposits and Investments

Deposits

The School maintains its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2013, the carrying amount of the School's deposits and investments was \$909,857; of which \$15,756 consisted of bank balances and \$1,060,000 was fully collateralized under a repurchase agreement with Regions Bank (the "Bank").

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Mater Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Mater Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2013, bank balances in potential excess of FDIC coverage totaled \$18,426; including fiduciary account bank balances.

Investments and Credit Risk

Custodial credit risk for deposits is the risk that in the event of a failure of a depository financial institution, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2013, all of the School's investments in repurchase agreements were held as part of the Bank's investment portfolio.

The School has not formally approved an investment policy regarding custodial credit risk; however it mitigates its credit risk by maintaining excess funds available in overnight repurchase agreements. Amounts invested in repurchase agreements are secured obligations collateralized by securities that include: non-callable U.S. Government and Agency Securities; Callable and Structured Agency Securities; Agency Mortgage-Backed Securities guaranteed by a federal agency, Bonds issued by government sponsored enterprises, Freddie Mac and Fannie Mae. Amounts invested in repurchase agreements are not insured by the FDIC and are subject to investment risks, including possible loss of principal invested, and if the Bank fails the School will become a secured creditor and may become an unsecured general creditor to the extent the market value of the securities used as collateral falls below the outstanding amount of repurchase obligations to the School.

Mater Academy East Charter Middle School
(A Charter School under Mater Academy, Inc.)
Notes to Financial Statements
June 30, 2013

Note 3 –Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2013:

	Balance 07/1/12	Additions	Retirements	Balance 06/30/13
<u>Capital Assets</u>				
Computer equipment	\$ 19,185	\$ 9,155	\$ -	\$ 28,340
Building Improvements	32,455	-	-	32,455
Furniture, equipment and textbooks	214,590	7,772	-	222,362
Total Capital Assets	<u>266,230</u>	<u>16,927</u>	<u>-</u>	<u>283,157</u>
 Less Accumulated Depreciation				
Computer equipment	(10,186)	(3,019)	-	(13,205)
Building Improvements	(2,692)	(7,589)	-	(14,906)
Furniture, equipment and textbooks	(166,930)	(25,579)	-	(192,509)
Total Accumulated Depreciation	<u>(179,808)</u>	<u>(40,813)</u>	<u>-</u>	<u>(220,620)</u>
 Capital Assets, net	 <u>\$ 86,422</u>	 <u>\$ (23,885)</u>	 <u>\$ -</u>	 <u>\$62,537</u>

For the fiscal year ended June 30, 2013, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$21,903
School Administration	235
Food services	905
Plant Maintenance	7,900
Operation of plant	9,870
Total Depreciation Expense	<u>\$ 40,813</u>

Note 4 –Management Agreement

Academica Dade, LLC, a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and the management company calls for a fee of \$450 per full time equivalent (FTE) student per year.

Note 4 –Management Agreement (continued)

The agreement is with Mater Academy, Inc. for a period of five years, through June 30, 2016, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2013, the School incurred \$150,075 in management fees.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143 and its officers are:

Fernando Zulueta, President
Magdalena Fresen, Vice President and Treasurer
Ignacio Zulueta, Vice President
Collette Papa, Secretary

Note 5 –Related Party Transactions

For 2013, the School's facility was shared with Mater Academy East High School and Sports Leadership and Management Academy. Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment and usage of facilities and staff to these schools and other schools operated by Mater Academy, Inc. In addition, Mater Academy East High School' student activities account is recorded in the School's books.

Mater Academy East High School received funds for the Federal lunch program for all the schools in this campus, as listed above. Revenues and expenses related to such program have been allocated to each school based on FTE equivalent for purposes of presentation in the financial statements.

Mater Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Academy East Charter Middle School paid Mater Academy, Inc. approximately \$8,000 in connection with these charges during the year.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of the School. For the year ended June 30, 2013, administrative fees withheld by the School District totaled \$66,916.

Note 6 – Commitments and Contingencies

The School entered into a lease and security agreement with 990 Building, LLC for its 31,621 square feet facility including outdoor areas and other improvements. The landlord is an affiliate of the School’s management company (See Note 4). Initial fixed annual payments under this agreement (based on \$26.50 per square foot) are \$837,956, adjusted annually by any increases in the Consumer Price Index (CPI) plus additional property costs including repairs, maintenance and insurance. The agreement continues through July 31, 2027 with an option to renew for an additional five-year term.

Under the agreement, the School must meet certain requirements and covenants including maintaining a “Fixed Charge Coverage Ratio” of not less than 1.10 to 1.00 and maintaining an operating reserve equal to 0.5% of the School’s gross revenues for each fiscal year until the balance equals to 5% of their gross revenues for the fiscal year. This reserve is for funding the cost of repairs, maintenance and insurance. As of June 30, 2013, the required reserve was \$106,880, and reflected as restricted net assets and fund balance.

Payments for the lease agreement are allocated among the schools based on enrollment and usage of facility. The allocation used for 2013, was approximately 46% for the School and 54% for Mater Academy East High School. The facility during 2013 was also used by Sports Leadership and Management Academy, whose allocation was charged through a usage fee agreement by Mater Academy East High School.

For 2013, rent expense totaled \$420,267. Future minimum payments for the full lease (to be shared with Mater Academy East High School) are as follows:

<u>Year</u>	
2014	\$917,075
2015	\$917,075
2016	\$917,075
2017	\$917,075
2018	\$917,075
2019-2023	\$4,585,375 (Total for five-year period)
2024-2027	\$3,591,880 (Total for four-year period)

Note 6 – Commitments and Contingencies (continued)

Contingencies

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

The School participates in a number of Federal and State grant programs which are subject to audit in accordance with Office of Management and Budget Circular A-133 “Audits of States, Local Governments, and Non-Profit Organizations”. The School expects such expenditures, if any, which may be disallowed by the granting agencies to be immaterial.

Note 7 – Risk Management

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

Note 8 – Defined Contribution Retirement Plan

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School provides a match of 50% of the employee’s contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$7,906 for the year ended June 30, 2013. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by MassMutual Financial Group.

REQUIRED SUPPLEMENTARY INFORMATION

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the year ended June 30, 2013

	General Fund		
	Original Budget	Final Budget	Actual
REVENUES			
State passed through local	\$ 1,745,000	\$ 1,750,000	\$ 1,766,393
After care and lunch fees	30,000	27,000	27,530
Interest and other revenue		500	533
Total Revenues	<u>1,775,000</u>	<u>1,777,500</u>	<u>1,794,456</u>
EXPENDITURES			
Current:			
Instruction	820,000	825,000	822,379
Instructional staff training services	5,000	5,000	4,001
Board	18,000	20,000	19,026
School Administration	310,000	315,000	314,901
Fiscal Services	48,000	50,000	50,025
Central Services	58,000	60,000	59,871
Operation of Plant	395,000	400,000	396,813
Maintenance of Plant	65,000	67,000	66,511
Community Services	27,000	27,000	26,860
	<u>1,746,000</u>	<u>1,769,000</u>	<u>1,760,387</u>
	<u>29,000</u>	<u>8,500</u>	<u>34,069</u>
Debt Service:			
Redemption of Principal	-	-	-
Capital Outlay:			
Other Capital Outlay	15,000	15,000	7,957
	<u>15,000</u>	<u>15,000</u>	<u>7,957</u>
Total Expenditures	<u>1,761,000</u>	<u>1,784,000</u>	<u>1,768,344</u>
Deficit of revenues over expenditures	14,000	(6,500)	26,112
Other financing sources			
Transfers in and (out)	-	-	(814)
Net change in fund balance	14,000	(6,500)	25,298
Fund Balance at beginning of year	814,181	814,181	814,181
Fund Balance at end of year	<u>\$ 828,181</u>	<u>\$ 807,681</u>	<u>\$ 839,479</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Mater Academy East Charter Middle School
(A charter school under Mater Academy, Inc)

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the year ended June 30, 2013

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
REVENUES			
State capital outlay funding	\$ 112,500	\$ 132,000	\$ 131,746
Federal sources	85,000	90,500	90,494
Federal lunch program	100,000	120,000	119,231
Lunch fees	1,000	1,500	1,680
Total Revenues	<u>298,500</u>	<u>344,000</u>	<u>343,151</u>
EXPENDITURES			
Current:			
Instruction	75,000	80,500	81,524
Food Services	101,000	121,500	121,725
Operation of Plant	112,500	132,000	131,746
Total Current Expenditures	<u>288,500</u>	<u>334,000</u>	<u>334,995</u>
Excess of Revenues Over Current Expenditures	<u>10,000</u>	<u>10,000</u>	<u>8,156</u>
Debt Service:			
Redemption of Principal	-	-	-
Capital Outlay:			
Other Capital Outlay	10,000	10,000	8,970
Total Expenditures	<u>10,000</u>	<u>10,000</u>	<u>8,970</u>
Excess of revenues over expenditures	-	-	(814)
Other financing sources			
Transfers in and (out)	-	-	814
Net change in fund balance	-	-	-
Fund Balance at beginning of year	-	-	-
Fund Balance at end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors of
Mater Academy East Charter Middle School
Miami, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States., the financial statements of the governmental activities and each major fund of Mater Academy East Charter Middle School (the "School"), as of, and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 29, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management in a separate management letter dated August 29, 2013 pursuant to Chapter 10.850, Rules of the Auditor General.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HLB Grauer, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
August 29, 2013

MANAGEMENT LETTER

Board of Directors of
Mater Academy East Charter Middle School
Miami, Florida

We have audited the financial statements of the governmental activities and each major fund of Mater Academy East Charter Middle School as of and for the year ended June 30, 2013 and have issued our report thereon dated August 29, 2013.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosure in those reports, which are dated August 30, 2013, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's report or schedule:

1. Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

2. Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met.

In connection with our audit, we determined that did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

3. Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management.

ML 13-01 – INTERNAL ACCOUNT

Observation

Control over the internal account needs improvement. We noted that activity in the School's internal fund includes both fiduciary activity and general fundraising activity.

The deposit summary recap sheets used for deposits do not include a section for signatures by the teacher and the school treasurer. Also copies of receipts are not collected and stored by the school treasurer.

Recommendation

Although generally not material to the financial statements taken as a whole, the activity related to general fundraising should be treated separately from fiduciary type activity. Funds accumulated by fundraising activity should be reflected in the School's net assets as either unrestricted or restricted net assets.

We recommend that the deposit recap sheet is modified to include a space where the teacher signs when a deposit is submitted and where the treasurer signs as acknowledgment and verification of the deposit received. Also we recommend that the treasurer collect along with the deposit recap sheet a copy of all receipts issued to students and those are stored for a determined amount of time.

ML 13-02 – CAPITAL ASSETS

Observation

We noted that the school uses asset manager software to keep track of capital assets and compute depreciation. We noted that there is no procedure to reconcile the capital asset totals in the asset manager to the school's trial balance.

Recommendation

We recommend that the asset manager total be reconciled to the trial balance at least annually.

4. Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

In connection with our audit, we did not have any such findings.

5. Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the school.

The official title of the school is Mater Academy East Charter Middle School.

6. Pursuant to Sections 10.854(1)(e)6.a. and 10.855(11), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor 's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

We have applied such procedures and no deteriorating financial condition has been noted.

Status of Prior Year Findings and Recommendations

ML 2012-01 – Education Jobs Fund – Special Revenue Funds: During the current year audit procedures, we noted that the School implemented our recommendation and properly included all federal funds in the special revenue fund.

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

HUB Graven, CPA

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
August 29, 2013

Mater Academy East Middle School

August 29th, 2013

HLB Gravier, LLP
396 Alhambra Circle, 9th Floor
Coral Gables, FL 33134

RE: MANAGEMENT'S RESPONSES TO AUDITOR'S RECOMMENDATION

The following is the response by the School's Board of Directors to your recommendations:

ML 13-01 – INTERNAL ACCOUNT

Although generally not material to the financial statements taken as a whole, the activity related to general fundraising should be treated separately from fiduciary type activity. Funds accumulated by fundraising activity should be reflected in the School's net assets as either unrestricted or restricted net assets.

We recommend that deposit recap sheet be modified to include a space where the teacher signs when a deposit is submitted and where the treasurer signs as acknowledgement and verification of the deposit received. Also, we recommend that the treasurer collect, along with the deposit recap sheet, a copy of all receipts issued to students and that they be stored for a determined amount of time.

Management Response

Management will adhere to auditor's recommendation and Management has assigned staff to work specifically on this project.

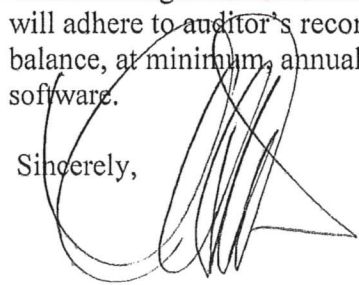
ML 13-02 – CAPITAL ASSETS

We recommend that the asset manager total be reconciled to the trial balance at least annually.

Management Response

While Management does reconcile the asset manager to the trial balance, Management will adhere to auditor's recommendation and reconcile the asset manager to the trial balance, at minimum, annually. Management is also purchasing a new asset manager software.

Sincerely,



Ana Maria Martinez
Authorized Signor for Mater Academy, Inc.