



Mater Academy Bay  
W/L# 4010

(A charter school under  
Mater Academy, Inc.)

Miami, Florida

Financial Statements and  
Independent Auditors' Report  
June 30, 2019

## TABLE OF CONTENTS

General Information . . . . .	1	
Independent Auditors' Report. . . . .	2-3	
Management's Discussion and Analysis (Required Supplementary Information) . . . . .	4-8	
<b>Basic Financial Statements:</b>		
<i>Government-wide Financial Statement:</i>		
Statement of Net Position . . . . .	9	
Statement of Activities. . . . .	10	
<i>Fund Financial Statements:</i>		
Balance Sheet - Governmental Funds. . . . .	11	
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position . . . . .	12	
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds. . . . .	13	
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities. . . . .	14	
Statement of Net Position – Fiduciary Funds. . . . .	15	
Notes to the Basic Financial Statements . . . . .	16-28	
<b>Required Supplementary Information:</b>		
Budgetary comparison schedules. . . . .	29	
<b>Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> . . . . .</b>		30-31
<b>Management Letter . . . . .</b>	32-34	

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)  
W/L# 4010

22025 SW 87<sup>th</sup> Avenue  
Cutler Bay, FL 33190

2018-2019

Board of Directors

Cesar Christian Crousillat, Board Chair, Director  
Idalia Suarez, Secretary, Director  
Shannie Sadesky, Vice Chair, Director  
Javier Jerez, Director, Student Alumni Representative  
Maurene Sotero Balmaseda, Director, Student Alumni Representative

School Administration

Brenda Cruz, Principal

Other Non-voting Corporate Officers

Roberto Blanch, President



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Mater Academy Bay  
Cutler Bay, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Bay (the "School"), a charter school under Mater Academy, Inc., as of, and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Bay as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Mater Academy Bay as of June 30, 2019, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Mater Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Mater Academy, Inc. as of June 30, 2019 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 10, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



Coral Gables, Florida  
September 10, 2019

CERTIFIED PUBLIC ACCOUNTANTS

**Management's Discussion and Analysis**  
Mater Academy Bay  
(A Charter School Under Mater Academy, Inc.)  
June 30, 2019

The corporate officers of Mater Academy Bay have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2019.

**Financial Highlights**

1. The net position of the School at June 30, 2019 was \$68,525.
2. At year-end, the School had current assets on hand of \$485,526.
3. The net position of the School increased by \$3,952 during the year.
4. The unassigned fund balance at year end was a deficit of \$82,136.

**Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2019 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *Net Position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9-10 of this report.

Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its major governmental funds. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 – 28 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, the net position was \$68,525 at the close of the fiscal year. A summary of the School's net position as of June 30, 2019 and 2018 is as follows:

	<u>2019</u>	<u>2018</u>
Cash and cash equivalents	\$ 342,766	\$ 254,753
Investments	10,000	80,000
Prepaid expenses	80,143	98,105
Due from other agencies	52,617	13,834
Due from other divisions of Mater Academy, Inc.	-	800,000
Prepaid rent to affiliates	700,000	700,000
Capital assets, net	<u>5,010,915</u>	<u>3,073,071</u>
<b>Total Assets</b>	<u>6,196,441</u>	<u>5,019,763</u>
<b>Deferred outflows of resources</b>	-	-
Salaries and wages payable	227,558	166,201
Accounts payable	166,991	-
Retainage payable	92,970	850,093
Long-term debt, current portion	50,364	48,499
Long-term debt	51,609	101,973
Due to other divisions of Mater Academy, Inc.	<u>5,538,424</u>	<u>3,788,424</u>
<b>Total Liabilities</b>	<u>6,127,916</u>	<u>4,955,190</u>
<b>Deferred inflows of resources</b>	-	-
<b>Net Position:</b>		
Net investment in capital assets	-	-
Unrestricted	<u>68,525</u>	<u>64,573</u>
<b>Total Net Position</b>	<u>\$ 68,525</u>	<u>\$ 64,573</u>

At the end of the year, the School can report positive balances in total net position.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2019 and 2018 is as follows:

	<u>2019</u>	<u>2018</u>
<b>REVENUES</b>		
Program Revenues		
Operating Grants and Contributions	\$ 25,069	\$ -
Capital Outlay Funding	460,036	309,856
Lunch Program	214,308	150,560
Charges for Services	434,186	365,548
General Revenues		
Local Sources (FTE and other non specific)	4,689,119	3,430,658
Other Revenues	361,530	103,853
<b>Total Revenues</b>	<u>\$ 6,184,248</u>	<u>\$ 4,360,475</u>
<b>EXPENSES</b>		
Instruction	\$ 2,793,218	\$ 2,062,691
Student support services	15,632	4,007
Instructional staff training	4,605	2,430
Board	35,015	25,944
School administration	620,612	457,290
Facilities acquisition	281,066	43,087
Fiscal services	97,440	71,775
Food services	308,253	198,544
Central services	124,887	94,559
Student transportation services	6,179	-
Operation of plant	1,682,236	1,140,873
Maintenance of plant	184,985	191,461
Administrative technology services	19,300	8,844
Community services	1,988	7,056
Interest on long-term debt	4,880	6,676
<b>Total Expenses</b>	<u>6,180,296</u>	<u>4,315,237</u>
Increase in Net Position	3,952	45,238
Net Position at Beginning of Year	64,573	19,335
Net Position at End of Year	<u>\$ 68,525</u>	<u>\$ 64,573</u>

Revenues and expenditures increased by \$1,823,773 and \$1,865,059, respectively. Student enrollment for 2019 increased by approximately 168. The School had an increase in its net position of \$3,952 for the year.

### **Accomplishments**

In 2019, Mater Academy Bay completed its second year of operation, with an enrollment of 643 students. The school earned a letter grade of "B" under the State of Florida Accountability Program and expects to make significant learning gains. The School delivers a rigorous and relevant curriculum, preparing students with the academic skills that foster student success. The school provides a safe, supportive, and dynamic learning environment with an enhanced focus on Project Lead the Way's STEM curriculum, including robotics and coding.



Mater Academy Bay participated concurrently with Mater Academy Bay Middle in various community service projects and fundraisers with organizations such as Autism Speaks where they raised over \$2,000. Students actively participated in clubs and activities including NEHS, STEAM Night, a Talent Show, Mater Bay Art Club, Craft Club, Glee Club, and a Holiday Show.

Mater Bay will strive to cultivate relationships amongst all stakeholders to produce students who have acquired the necessary skills and knowledge for success. According to *Great Schools*, Mater Academy Bay's test scores are far above the state average for English, Math, and Science surpassing the 50% state average proficiency for the three subjects. This suggests that most of the students are performing at or above grade level with at least an 75% proficiency in each of the three subjects.

As one of the newest members of the Mater Academy network of high quality charter schools, Mater Academy Bay is fully accredited by AdvancED under the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS-CASI) division.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND**

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund deficit of \$1,993. The fund balance unassigned and available for spending at the School's discretion is a deficit of \$82,136. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2019 amounts to \$5,010,915 (net of accumulated depreciation). This investment in capital assets includes building and improvements and furniture, equipment, computer equipment and software, and textbooks. The School has outstanding debt associated to its capital assets.

### **Continuous Capital Improvements**

The School had various uncompleted construction contracts in connection with building improvements of its leased facilities.

### Lease of Facility

The School leases a facility located at 22025 SW 87 Ave, Cutler Bay, FL 33190.

### Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Governmental Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
Program Revenues			
State capital outlay funding	\$ 357,480	\$ 459,560	\$ 460,036
Federal sources	22,000	23,540	25,069
Lunch program	209,600	212,700	214,308
General Revenues			
FTE nonspecific revenues	4,646,975	4,687,800	4,689,119
Charges and other revenues	736,735	794,478	795,716
Total Revenues	<u>5,972,790</u>	<u>6,178,078</u>	<u>6,184,248</u>
<b>CURRENT EXPENDITURES</b>			
Instruction	2,693,578	2,646,978	2,643,945
Student support services	76,745	16,000	15,632
Instructional staff training	5,922	4,985	4,605
Board	115,350	36,150	35,015
School administration	637,412	622,125	620,612
Facilities acquisition	1,000	500	315
Fiscal services	97,350	97,440	97,440
Food services	289,737	288,100	308,253
Central services	144,150	125,723	124,887
Operation of plant	1,531,762	1,640,080	1,654,354
Maintenance of plant	181,652	177,000	182,095
Administrative technology services	25,742	21,444	19,300
Community Services	2,800	2,200	1,988
Total Current Expenditures	<u>\$ 5,803,200</u>	<u>\$ 5,678,725</u>	<u>\$ 5,708,441</u>

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

### Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Statement of Net Position  
June 30, 2019

<u>Assets</u>	<u>Governmental Activities</u>
Current assets:	
Cash and cash equivalents	\$ 342,766
Investments	10,000
Prepaid expenses	80,143
Due from other agencies	52,617
Total current assets	<u>485,526</u>
 Prepaid rent to affiliates	 700,000
 Capital assets, non-depreciable	 958,007
Capital assets, depreciable	4,745,449
Less: accumulated depreciation	(692,541)
	<u>5,010,915</u>
Total Assets	<u>6,196,441</u>
 <u>Deferred Outflows of Resources</u>	 <u>-</u>
 <u>Liabilities</u>	
Current liabilities:	
Accounts payable	166,991
Retainage payable	92,970
Salaries and wages payable	227,558
Current portion of long-term debt	50,364
Total current liabilities	<u>537,883</u>
 Long term debt	 51,609
Due to other divisions of Mater Academy, Inc.	5,538,424
Total Liabilities	<u>6,127,916</u>
 <u>Deferred Inflows of Resources</u>	 <u>-</u>
 <u>Net Position</u>	
Net investment in capital assets	-
Unrestricted	68,525
Total Net Position	<u>\$ 68,525</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Statement of Activities  
For the year ended June 30, 2019

FUNCTIONS	Expenses	Program Revenues			Net (Expense) and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
Instruction	\$ 2,793,218	\$409,370	\$ 20,707	\$ -	\$ (2,363,141)
Student support services	15,632	-	-	-	(15,632)
Instructional staff training	4,605	-	-	-	(4,605)
Board	35,015	-	-	-	(35,015)
School administration	620,612	-	-	-	(620,612)
Facilities acquisition	281,066	-	-	-	(281,066)
Fiscal services	97,440	-	-	-	(97,440)
Food services	308,253	53,249	161,059	-	(93,945)
Central services	124,887	-	-	-	(124,887)
Student transportation services	6,179	-	-	-	(6,179)
Operation of plant	1,682,236	24,816	-	460,036	(1,197,384)
Maintenance of plant	184,985	-	4,362	-	(180,623)
Administrative technology services	19,300	-	-	-	(19,300)
Community Services	1,988	-	-	-	(1,988)
Interest on long-term debt	4,880	-	-	-	(4,880)
<b>Total governmental activities</b>	<b>6,180,296</b>	<b>487,435</b>	<b>186,128</b>	<b>460,036</b>	<b>(5,046,697)</b>
General revenues:					
					4,689,119
FTE and other nonspecific revenues					10,215
Investment income					351,315
Other revenues					
Change in net position					3,952
Net position, beginning					64,573
Net position, ending					\$ 68,525

The accompanying notes are an integral part of this financial statement.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Balance Sheet - Governmental Funds  
June 30, 2019

	General Fund	Non-Major Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>			
Cash and cash equivalents	\$ 342,766	\$ -	\$ 342,766
Investment	10,000	-	10,000
Due from other agencies	-	52,617	52,617
Due from fund	52,617	-	52,617
Prepaid expenses	80,143	-	80,143
Total Assets	<u>485,526</u>	<u>52,617</u>	<u>538,143</u>
<b><u>Deferred Outflows of Resources</u></b>			
	-	-	-
<b><u>Liabilities</u></b>			
Salaries and wages payable	227,558	-	227,558
Accounts payable	259,961	-	259,961
Due to fund	-	52,617	52,617
Total Liabilities	<u>487,519</u>	<u>52,617</u>	<u>540,136</u>
<b><u>Deferred Inflows of Resources</u></b>			
	-	-	-
<b><u>Fund balance</u></b>			
Nonspendable, not in spendable form	80,143	-	80,143
Unassigned	(82,136)	-	(82,136)
	<u>(1,993)</u>	<u>-</u>	<u>(1,993)</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 485,526</u>	<u>\$ 52,617</u>	<u>\$ 538,143</u>

The accompanying notes are an integral part of this financial statement.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position  
June 30, 2019

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Total Fund Balance - Governmental Funds \$ (1,993)

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$5,703,456 net of accumulated depreciation of \$692,541 used in governmental activities are not financial resources and therefore are not reported in the fund. 5,010,915

Long term prepaid rent and deposits in governmental activities are not financial resources and therefore are not reported in the governmental funds. 700,000

Long term debt in governmental activities are not financial resources and therefore are not reported in the governmental funds. (5,640,397)

Total Net Position - Governmental Activities \$ 68,525

The accompanying notes are an integral part of this financial statement.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds  
For the year ended June 30, 2019

	General Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
State passed through local	\$ 4,689,119	\$ -	\$ 4,689,119
State capital outlay funding	-	460,036	460,036
Federal sources	-	25,069	25,069
Lunch program	-	214,308	214,308
Charges for services and other revenue	795,716	-	795,716
<b>Total Revenues</b>	<b>5,484,835</b>	<b>699,413</b>	<b>6,184,248</b>
<b>Expenditures:</b>			
<b>Current</b>			
Instruction	2,627,486	16,459	2,643,945
Student support services	15,632	-	15,632
Instructional staff training	4,605	-	4,605
Board	35,015	-	35,015
School administration	620,612	-	620,612
Facilities acquisition	315	-	315
Fiscal services	97,440	-	97,440
Food services	-	308,253	308,253
Central services	124,887	-	124,887
Student transportation services	-	-	-
Operation of plant	1,194,318	460,036	1,654,354
Maintenance of plant	182,095	-	182,095
Administrative technology services	19,300	-	19,300
Community Services	1,988	-	1,988
<b>Capital Outlay:</b>			
Other capital outlay	2,404,819	-	2,404,819
<b>Debt Service:</b>			
Redemption of Principal	-	48,499	48,499
Interest	-	4,880	4,880
<b>Total Expenditures</b>	<b>7,328,512</b>	<b>838,127</b>	<b>8,166,639</b>
Deficit of revenues over expenditures	(1,843,677)	(138,714)	(1,982,391)
<b>Other financing sources (uses)</b>			
Transfers in (out)	(138,714)	138,714	-
Long term advances from other divisions of Mater Academy, Inc.	1,750,000	-	1,750,000
Net change in fund balance	(232,391)	-	(232,391)
Fund Balance at beginning of year	230,398	-	230,398
Fund Balance at end of year	\$ (1,993)	\$ -	\$ (1,993)

The accompanying notes are an integral part of this financial statement.

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance  
of Governmental Funds to the Statement of Activities  
For the year ended June 30, 2019

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Net Change in Fund Balance - Governmental Funds \$ (232,391)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$2,404,819 exceeded depreciation expense of \$466,975. 1,937,844

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which proceeds of \$1,750,000 exceeded repayments of \$48,499. (1,701,501)

Change in Net Position of Governmental Activities \$ 3,952

The accompanying notes are an integral part of this financial statement.



Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Statement of Net Position - Fiduciary Funds  
June 30, 2019

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	<u>Agency Funds</u>
<b><u>Assets</u></b>	
Cash	\$ 89,847
Total Assets	<u>89,847</u>
<b><u>Deferred Outflows of Resources</u></b>	<u>-</u>
<b><u>Liabilities</u></b>	
Due to students and clubs	89,847
Total Liabilities	<u>89,847</u>
<b><u>Deferred Inflows of Resources</u></b>	<u>-</u>
<b><u>Net Position</u></b>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

## **Note 1 – Summary of Significant Accounting Policies**

### Reporting Entity

Mater Academy Bay (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The School's charter is held by Mater Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Mater Academy, Inc., which is composed of five members and also governs other charter schools. The board of directors has determined that no component units exists that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2021 and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Miami, Florida for students from kindergarten through fifth grade. These financial statements are from inception through June 30, 2019, when on average 646 students were enrolled for the school year.

### Basis of Presentation

The School's accounting policies conform to accounting principles generally accepted in the United States applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

### Government-wide and Fund Financial Statements

#### *Government-wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Government-wide and Fund Financial Statements (continued)

*Government-wide Financial Statements (continued)*

These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements do not include fiduciary funds. The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not included with program revenues are reported as general revenues.

Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. The School reports the following major governmental funds with all non-major funds aggregated in a single column:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the School, except those required to be accounted for in another fund.

Additionally, the School reports the following fiduciary fund types:

*Agency Fund* - accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year.

Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash, Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School’s allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 *Fair Value Measurement and Application* (see Note 2).

**Note 1 – Summary of Significant Accounting Policies (continued)**

Inter-fund Transfers

Inter-fund receivables/payables (“due from/to”) are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies relate to grants or programs for which the services have been provided by the School.

Capital Assets

The School’s property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated.

The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Building and leasehold improvements	25 Years
Furniture and equipment	3 - 5 Years
Textbooks and computer software	3 Years

Long-Term Debt

In the government-wide financial statements, long-term debt and other long-term liabilities are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a “benefit year”). In the event that available time is not used by the end of the benefit year, employees may “rollover” all unused days for use in future benefit years. Employees may “cash out” unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

**Note 1 – Summary of Significant Accounting Policies (continued)**

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Revenue Sources

Revenues for current operations are received primarily from the State through the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP.

Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School may receive a portion of the local capital improvement ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

**Note 1 – Summary of Significant Accounting Policies (continued)**

Net Position and Fund Balance Classification

*Government-wide financial statements*

Equity is classified as net position and displayed in three components:

- a) Net investment in capital assets - consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) Restricted net position - consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) Unrestricted net position - all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

*Fund financial statements*

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) Nonspendable – includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) Restricted – this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) Committed - fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) Assigned - fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) Unassigned – portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

## **Note 1 – Summary of Significant Accounting Policies (continued)**

### Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as unassigned fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

### Income Taxes

Mater Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

### Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 10, 2019, which is the date the financial statements were available to be issued.

## **Note 2 – Cash, Cash Equivalents and Investments**

### Deposits

The School maintains its cash and cash equivalents in two financial institutions. As of June 30, 2019, the School's deposits consisted of cash balances of \$168,010.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Mater Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Mater Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2019, bank balances in potential excess of FDIC coverage was \$285,548; including fiduciary account balances.



**Note 2 – Cash, Cash Equivalents and Investments (continued)**

Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets; Level 2 inputs are significant other observable inputs (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2019, the School has the following recurring fair value measurements:

- Government money market mutual fund of \$10,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of July 31, 2019, maturities of the fund's portfolio holdings are approximately 81% within 30 days.

Credit Risk

*Concentration of credit risk* is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

*Custodial credit risk* is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2019, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

*Interest rate risk* is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

Mater Academy Bay  
(A Charter School under Mater Academy, Inc.)  
Notes to Financial Statements  
June 30, 2019

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**Note 3 – Capital Assets**

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2019:

	Balance 07/01/18	Additions	Reclassification	Balance 06/30/19
Capital Assets, non-depreciable:				
Building improvements under construction	\$ 1,141,231	\$ 2,170,341	\$(2,353,565)	\$ 958,007
Capital assets, depreciable:				
Buildings and improvements	1,622,243	48,680	2,353,565	4,024,488
Furniture, equipment and textbooks	535,163	167,804	-	702,967
Audiovisual materials	-	17,994	-	17,994
Total Capital Assets	<u>3,298,637</u>	<u>2,404,819</u>	<u>-</u>	<u>5,703,456</u>
Less Accumulated Depreciation:				
Buildings and improvements	(91,599)	(311,672)	-	(403,271)
Furniture, equipment and textbooks	(133,967)	(152,604)	-	(286,571)
	-	(2,699)	-	(2,699)
Total Accumulated Depreciation	<u>(225,566)</u>	<u>(466,975)</u>	<u>-</u>	<u>(692,541)</u>
Capital Assets, net	<u>\$ 3,073,071</u>	<u>\$ 1,937,844</u>	<u>\$ -</u>	<u>\$ 5,010,915</u>

For the fiscal year ended June 30, 2019, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$	149,273
Operation of plant		27,882
Facilities acquisition		280,751
Student transportation services		6,179
Maintenance of plant		2,890
Total Depreciation Expense	<u>\$</u>	<u>466,975</u>

**Note 4 – Education Service and Support Provider**

Academica Dade, LLC, an education service and support provider, offers and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting and virtual education services. The agreement calls for a fee on per student basis. Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143.

**Note 4 – Education Service and Support Provider (continued)**

The agreement is with Mater Academy, Inc. for a period of five years, through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2019, the School incurred \$290,700 in fees.

**Note 5 – Transactions With Other Divisions of Mater Academy, Inc.**

During the year ended June 30, 2019, the School’s facility was shared with Mater Academy Bay Middle (a charter school under Mater Academy, Inc.). Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment, usage of facilities, and staff to these schools.

The School’s lunch program is shared with Mater Academy Bay Middle. Revenues and expenses related to such program have been allocated based on FTE equivalent for purposes of presentation in the financial statements.

The School made long-term, non-interest bearing advances to the corporate account of Mater Academy, Inc and other divisions of Mater Academy, Inc. The following schedule provides a summary of changes in long-term advances for the year:

	Balance 07/01/18	Additions	Deletions	Balance 06/30/19
Mater Academy, Inc. - Corporate account	\$ 3,350,000	\$ 1,750,000	\$ -	\$ 5,100,000
Mater Academy	438,424	-	-	438,424
Total Long Term Payables	<u>\$ 3,788,424</u>	<u>\$ 1,750,000</u>	<u>\$ -</u>	<u>\$ 5,538,424</u>

Program Fees

Mater Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Mater Academy Bay paid Mater Academy, Inc. approximately \$96,900 in connection with these charges during the year.

Recoverable Grant

During the years ended June 30, 2019, 2018 and 2017, the School received a \$300,000, \$100,000 and \$900,000 recoverable grant from Mater Academy, Inc., respectively. The purpose of these grants is for the School to fund operating expenses. Under the terms of the grant, the School would repay corporate account of Mater Academy, Inc. in the event the School experiences a surplus of its operating budget for any period ending on June 30, following the execution of the agreement. The maximum the School may be required to pay in the future should the School meet the requirements for repayment is \$1,300,000.

## **Note 6 – Commitments, Contingencies and Concentrations**

### Lease Agreement

Mater Academy, Inc., on behalf of the School, entered into a lease agreement with Mater Academy Foundation, Inc. as landlord. Mater Foundation, Inc. is a not-for-profit supporting organization of Mater Academy, Inc. under Section 509(a)(3) of the Internal Revenue Code. The term is for a period commencing on August 3, 2016, (“Lease Date”), and ending on July 31, 2036, with an option to extend for an additional term of five years. Fixed annual payments under this lease agreement are based on \$19.50, per square foot as adjusted for delivery of facilities in various Phases as identified by the lease agreement. Payments during 2019 were based on a square footage amount of 78,632. Additional phases will be delivered in subsequent years. The annual fixed rent per square foot is adjusted annually based on the Consumer Price Index (CPI).

Upon inception of the lease, the School paid Mater Academy Foundation, Inc. \$700,000 in long-term prepaid rent and \$800,000 in consideration for the construction of certain tenant improvements as identified in the lease agreement. The prepaid rent will be credited back to tenant commencing on the sixteenth year of the lease. Mater Academy Foundation, Inc. acquired the property with a note from Sabadell United Bank, NA and Mater Academy, Inc. is a guarantor under the note up to a maximum amount of \$7,440,000.

For the fiscal year ended June 30, 2019, rent expense totaled \$1,149,993. Lease payments are allocated among the School and Mater Academy Bay Middle based on enrollment and usage of the facility. The allocation used for 2019, was approximately 75% for the School and 25% for Mater Academy Bay Middle. Future minimum payments for the full lease, to be shared by both schools, are as follows:

<u>Year</u>		
2020	\$	2,142,000
2021	\$	2,142,000
2022	\$	2,142,000
2023	\$	2,142,000
2024	\$	2,142,000
2025-2029	\$	10,710,000 (Total for five-year period)
2030-2034	\$	10,710,000 (Total for five-year period)
2035-2036	\$	4,462,500 (Total for two-year period)

### Commitments

As of June 30, 2019 the School had various uncompleted construction contracts in connection with building improvements to Building B of the leased facilities. The total contracts are approximately \$3,360,000 and the total amount capitalized as part of construction in progress was \$958,007. As of June 30, 2019, the remaining balance to complete on the contracts is approximately \$200,000.

**Note 6 – Commitments, Contingencies and Concentrations (continued)**

Contingencies and Concentrations

The School receives substantially all of its funding from the State through the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee up to 5% of the qualifying revenues of the School. For the year ended June 30, 2019, administrative fees withheld by the School District totaled \$91,795.

**Note 7 – Long Term Debt**

On June 6, 2017 the School obtained equipment financing from a financial institution for a total loan balance of \$197,175. This financing was utilized to purchase fixed assets for the School and will be repaid in 48 monthly principal and interest at a fixed interest rate of 3.78%. As of June 30, 2019, the balance due was at \$101,973.

The following schedule provides a summary of changes in related party long-term debt for the year:

	Balance 07/01/18	Additions	Deletions	Balance 06/30/19
Due to Financial Institution	\$ 150,472	\$ -	\$ 48,499	\$ 101,973
Total Long Term Debt	<u>\$ 150,472</u>	<u>\$ -</u>	<u>\$ 48,499</u>	<u>\$ 101,973</u>

Future minimum payments for the equipment loan are as follows:

Year	
2020	50,364
2021	51,609
	<u>\$ 101,973</u>

**Note 8 - Interfund Transfers and Balances**

Interfund transfers in governmental funds as of June 30, 2019 consist of the following:

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund
To fund lunch deficit	\$ (93,945)	\$ 93,945	\$ -	\$ -
Reimbursement from Federal Grant for prior period expenditures	8,610	(8,610)	-	-
To fund debt service fund for principal and interest payments	(53,379)		53,379	-
Total Transfers, net	<u>\$ (138,714)</u>	<u>\$ 85,335</u>	<u>\$ 53,379</u>	<u>\$ -</u>

Due from/(Due to) fund balances are as follows:

	General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund
Due to General Fund from Capital Projects Fund for capital outlay	\$ 31,796	\$ -	\$ -	\$ (31,796)
Due to General Fund from Special Revenue Fund for Title IV	16,459	(16,459)	-	-
Due to General Fund from Special Revenue Fund for Resart Grant	4,362	(4,362)	-	-
Total Due from/(Due to)	<u>\$ 52,617</u>	<u>\$ (20,821)</u>	<u>\$ -</u>	<u>\$ (31,796)</u>

**Note 9 – Risk Management**

The School is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; administrative errors and omissions; personal injury; workers compensation and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

The School has entered into a strategic relationship with ADP TotalSource, Inc., a human resource management firm, typically known as “Professional Employer Organization” (PEO). Under a co-employment agreement, the PEO is the employer of record and is responsible for administering payroll, payroll taxes, provide employee benefits and assist with human resources and risk management. Accordingly, certain human resource related risks are transferred to the PEO. Nevertheless, the School may be subject to risks, including loss, penalties and fines related to employment practices, administrative error and omissions.

**Note 10 – Defined Contribution Retirement Plan**

The School’s personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the “Plan”), the School provides a contribution up to 4% of the employee’s compensation. The School contributed to the Plan \$33,087 for the year ended June 30, 2019. The School does not exercise any control or fiduciary responsibility over the Plans’ assets, which are administered by VOYA.

REQUIRED SUPPLEMENTARY INFORMATION

Mater Academy Bay  
(A charter school under Mater Academy, Inc.)

Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund  
For the year ended June 30, 2019

	General Fund		
	Original Budget	Final Budget	Actual
<b>REVENUES</b>			
State passed through local	\$ 4,646,975	\$ 4,687,800	\$ 4,689,119
Charges for services and other revenue	736,735	794,478	795,716
Total Revenues	<u>5,383,710</u>	<u>5,482,278</u>	<u>5,484,835</u>
<b>EXPENDITURES</b>			
Current:			
Instruction	2,676,078	2,630,378	2,627,486
Student support services	76,745	16,000	15,632
Instructional staff training	5,922	4,985	4,605
Board	115,350	36,150	35,015
School administration	637,412	622,125	620,612
Facilities acquisition	1,000	500	315
Fiscal services	97,350	97,440	97,440
Central services	144,150	125,723	124,887
Operation of plant	1,174,282	1,180,520	1,194,318
Maintenance of plant	181,652	177,000	182,095
Administrative technology services	25,742	21,444	19,300
Community services	2,800	2,200	1,988
Total Current Expenditures	<u>5,138,483</u>	<u>4,914,465</u>	<u>4,923,693</u>
Excess (deficit) of Revenues Over Current Expenditures	<u>245,227</u>	<u>567,813</u>	<u>561,142</u>
Capital Outlay	<u>78,000</u>	<u>2,407,700</u>	<u>2,404,819</u>
Total Capital Outlay	<u>78,000</u>	<u>2,407,700</u>	<u>2,404,819</u>
Total Expenditures	<u>5,216,483</u>	<u>7,322,165</u>	<u>7,328,512</u>
Excess (deficit) of Revenues Over Expenditures	167,227	(1,839,887)	(1,843,677)
Other financing sources (uses):			
Transfers in (out)	(125,913)	(122,065)	(138,714)
Long term advances from related party	<u>-</u>	<u>1,750,000</u>	<u>1,750,000</u>
Net change in fund balance	41,314	(211,952)	(232,391)
Fund Balance at beginning of year	<u>230,398</u>	<u>230,398</u>	<u>230,398</u>
Fund Balance at end of year	<u>\$ 271,712</u>	<u>\$ 18,446</u>	<u>\$ (1,993)</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.





INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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Board of Directors of  
Mater Academy Bay  
Cutler Bay, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mater Academy Bay (the "School"), as of, and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 10, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that were reported in a separate management letter dated September 10, 2019 pursuant to Chapter 10.850, Rules of the Auditor General.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 10, 2019



## MANAGEMENT LETTER

Board of Directors of  
Mater Academy Bay  
Cutler Bay, Florida

### **Report on the Financial Statements**

We have audited the financial statements of Mater Academy Bay as of and for the fiscal year ended June 30, 2019 and have issued our report thereon dated September 10, 2019.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 10, 2019, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There are no findings in the preceding annual financial report.

### **Official Title**

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity is Mater Academy Bay, 4010.

## **Financial Condition and Management**

Sections 10.854(1)(e)2 and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not Mater Academy Bay has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identify the specific condition(s) met. In connection with our audit, we determined that Mater Academy Bay did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Mater Academy Bay. It is management's responsibility to monitor Mater Academy Bay financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendation to improve financial management. In connection with our audit, we had the following recommendations:

### **ML – 19-01 CAPITAL ASSETS**

**Criteria:** The School is required to maintain an inventory of capital assets purchased with public funds in accordance with local, state or federal regulations.

**Condition:** We noted that the School does not have a formal process for reconciling the capital assets inventory report to the capital assets of the Schools trial balance.

**Cause:** The condition results from school personnel not consistently performing an inventory of all fixed assets and reconciling to the Schools trial balance.

**Effect:** Failure to perform the procedures mentioned above could result in a misstated Annual Property Inventory.

**Recom-  
mendation:** We recommend that the School perform an annual inventory of all capital assets and reconcile to the capital asset ledgers recorded on the School's books.

**Views of  
Responsible**

**Officials:** Management will adhere to auditor's recommendation. The ESSP is assisting the Schools with identifying the proper support to ensure schools are in full compliance with inventory requirements.

**Transparency**

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether Mater Academy Bay maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Mater Academy Bay maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "HLB Gravier, CPA". The signature is written in a cursive, flowing style.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida  
September 10, 2019