

Somerset Academy Bay Middle School WL#6128

(A Charter School under Somerset Academy, Inc.)

Miami, Florida

Financial Statements and Independent Auditors' Report

June 30, 2018

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W/L# 6128 9500 SW 97th Avenue Miami, Florida 33176

2017-2018

BOARD OF DIRECTORS

Lourdes Isla, Board Chair
Todd German, Vice-Chair (Florida), Treasurer, and Director
Louis Marin, Vice Chair (Texas) and Director
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David Concepcion, Director
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George Ozuna, Member (Texas) and Director - resigned 4/28/18
Tony Morales, Director and Student Alumni-resigned 11/17/17

Other Non-Voting Officers

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BOARD COUNSEL

Charles Gibson, Esq. Eleni Pantaridis, Esq.

SCHOOL ADMINISTRATION

Saili Hernandez, Principal



INDEPENDENT AUDITORS' REPORT

To the Board of Di.rectors of Somerset Academy Bay Middle School Miami, Florida

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fun infomrntion of Somerset Academy Bay Middle School (the "School"), a chaiter school under Somerset Academy, Inc., as of, and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement. whether due to fraud or enor.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of Amelica and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and pelfonn the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the ainounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those lisk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropliate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Somerset Academy Bay Middle School as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Somerset Academy Bay Middle School as of June 30, 2018, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Somerset Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Somerset Academy, Inc. as of June 30, 2018 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 9 and 27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 4, 2018, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That repolt is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial repoting and compliance.

:fzffJl /01 CERTIFIED PUBLIC ACCOLINTANTS

Management's Discussion and Analysis

Somerset Academy Bay Middle School (A Chaiter school Under Somerset Academy, Inc.) June 30, 2018

The corporate officers of Somerset Academy Bay Middle School have prepared this narrative overview and analysis of the school's financial activities for the fiscal year ended June 30, 2018.

Financial Highlights

- 1. The net position of the School at June 30, 2018 was \$96,812.
- 2. At year-end, the School had current assets on hand of\$99,764.
- 3. The School had an increase in its net position of \$4,233 for the year ended June 30, 2018.
- 4. The unassigned fund balance at year end was \$51,925.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2018 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: I) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 10 - 11 of this report.

Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. Government Funds are used to account for essentially the same functions reported as governmental activities in the government-wide

financial statements. Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal yeaT. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund fmancial statements can be found on pages 12 - 15 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the fmancial statements can be found on pages 16 - 26 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, net position was \$ 96,812 at the close of the fiscal year. A summary of the School's net position as of June 30, 2018 and 2017 follows:

	2018	2017
Cash and cash equivalents	\$ 1,309	\$ 3,988
Investments	76,000	80,000
Prepaid expenses	20,958	1,395
Due from other agencies	1,497	725
Capital assets, net	23,929	30,197
Total Assets	123,693	116,305
Deferred outflows of resources		-
Salaries and wages payable	26,881	18,535
Due to other charter school		5,191
Total Liabilities	26,881	23,726
Deferred inflows of resources	**	
Net Position:		
Net investment in capital assets	23,929	30,197
Unrestricted	72,883	62,382
Total Net Position	\$ 96,812	\$ 92,579

At the end of the year, the School is able to report positive balances in total net position.

A summary and analysis of the School's revenues and expenses for the year ended June 30, 2018 and 2017 follows:

	2018	2017
REVENUES	2 2000	
Program Revenues		
Capital Outlay Funding	\$ 33,626	\$ 11,903
Lunch Program	14,988	6,218
General Revenues		
Local Sources (FTE and other non specific)	457,355	275,432
Other Revenues	27,644	60,317
Total Revenues	\$ 533,613	\$ 353,870
,	partition of the same of the s	*
EXPENSES		
Instruction	\$ 285,000	\$ 174,062
Student support services	597	: = 1
Instructional stafftraining	319	1,683
Board	9,644	5,500
School administration	69,938	37,197
Facilities acquisition	1,070	535
Fiscal services	10,575	6,450
Food services	25,284	12,488
Central services	11,730	7,399
Operation of plant	99,008	75,666
Maintenance of plant	16,049	4,917
Administrative technology services	166	
Total Expenses	529,380	325,897
Increase in Net Position 1	4,233	27,973
Net Position at Beginning of Year	92,579	64,606
Net Position at End of Year	\$ 96,812	\$ 92,579

The School's revenues and expenses increased by \$179,743 and \$203,483, respectively, in the current year due to an increase in enrollment. The School had an increase in its net position of \$4,233 for the year.

School Location and Lease of Facility

The School leases a facility located at 9500 SW 97th Avenue, Miami, Florida 33176.

Capital Improvement Requirements

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

School Enrollment

This past year, the School had on average 71 students enrolled in 6th through 8th grade.

Achievements

In 2018, Somerset Academy Bay Middle School completed its 5th year of operation, and increased enrol1ment to 7l students in grades 6-8. The School earning a letter grade of "A" and ranked among the top public middle schools in Miami-Dade County.

This past year, Somerset Academy Bay Middle School students were recognized for various academic and extracurricular achievements: They participated in the Somerset Reading Challenge, Battle of the Books, Somerset Spelling Bee, and Somerset Academy Talent Show. Students also participated in school-based productions, such as the Holiday Show, and Somerset Math Bowl. In addition, Somerset Bay Middle School provides its students with an extracurricular program of activities, including team sports and clubs, such as Soccer and Cheerleading. Somerset Bay is also a member of the National Honor Junior Society.

Being helpful to others is important to students at Somerset Academy Bay Middle. Throughout the year, students demonstrated the significance of giving back to their community by participating in and contributing to causes such as iPads for Soldiers, the Feed Miami food drive, and Toys for Tots toy drive. Students and parents also gave back to their school by participating in school-based fundraisers such as the Scholastic Book Fair and World's Finest Chocolate Sale and SoBay Gallery Night.

As a member of the Somerset Academy network of charter schools, Somerset Academy Bay Middle School is fu[ly accredited by AdvancED under the Southern Association of Colleges and Schools Council on Accreditation and School hnprovement (SACS-CASI) division. It is one of only a few public elementary schools in Miami-Dade County to be fully accredited by AdvancEd. As with all the schools within its network, Somerset Academy Bay Middle School places high expectations for student learning and offers multiple opportunities for all students to acquire requisite knowledge, skills, and attitudes in a safe and enriching environment. Key to achieving successful learning for all students is the school's implementation of research-based instructional strategies by a highly qualified instructional staff, and the use of innovative resources in a technology-rich setting.

With the steadfast support of the many families who want Somerset Academy Bay Middle School to expand, the school obtained approval to expand its enrollment at its site.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the School's *governmental fonds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$72,883. The fund balance unassigned and available for spending at the School's discretion is \$51,925. These funds will be available for the School's future ongoing operations.

Capital Assets

The School's investment in capital assets as of June 30, 2018 amounts to \$23,929 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and computer equipment. As of June 30, 2018, the School had no long term debt relating to capital assets.

Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Governmental Fund					
	Ongmal Budget	Final Budget	Actual			
REVENUES	:					
Program Revenues						
Capital outlay funding	\$ 32,887	\$ 32,831	\$ 33,626			
Federal sources	9,300	9,500	9,698			
Lunch program	4,900	5,000	5,290			
General Revenues						
FTE nonspecific revenues	456,235	456,920	457,355			
Charges and other revenues	20,000	25,586	27,644			
Total Revenues	523,322	529,837	533,613			
CURRENT EXPENDITURES						
Instruction	156,879	270,138	269,691			
Student support services	656	600	597			
Instructional staff training	400	400	319			
Board	10,100	10,575	9,644			
School administration	44,940	67,836	69,938			
Fiscal services	10,650	10,600	10,575			
Food services	26,154	26,066	25,284			
Central services	10,650	12,575	11,730			
Operation of plant	104,390	100,367	99,008			
Maintenance of plant	16,800	16,800	16,049			
Administrative technology services	200	200	166			
Total Current Expenditures	\$ 381,819	\$ 516,157	\$ 513,001			

Most variances occurred as a result of the Budget adopted being more conservative than actual results for the year.

Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

Statement of Net Position June 30, 2018

<u>Assets</u>	Governmental Activities
Current assets: Cash and cash equivalents Investments Due from other agencies Prepaid expenses Total current assets	\$ 1,309 76,000 1,497 20,958 99,764
Capital assets, depreciable Less: accumulated depreciation	75,248 (51,319) 23,929
Total Assets	123,693
Deferred Outflows of Resources	
<u>Liabilities</u>	
Current liabilities: Salaries and wages payable Total current liabilities Total Liabilities	26,881 26,881
Deferred Inflows of Resources	
Net Position Net investment in capital assets Unrestricted Total Net Position	23,929 72,883 \$ 96,812

Statement of Activities
For the year ended June 30, 2018

	_						125	100		
2	Program Revenues									
FUNCTIONS		Expenses			Gr	Capital ants and tributions	I and	(Expense) Revenue I Changes Vet Position		
Governmental activities:										
Instruction	\$	285,000	\$		\$	•	\$	=	\$	(285,000)
Student support services		597								(597)
Instructional staff training		319				•		÷		(319)
Board		9,644		9 5 9		· ·		-		(9,644)
School administration		69,938		•				5.		(69,938)
Facilities acquisition		1,070		121		323	97	-		(1,070)
Fiscal services		10,575						141		(10,575)
Food services		25,284		5,290		9,698		-		(10,296)
Central services		11,730		4		12.0				(11,730)
Operation of plant		99,008		121		(2)		33,626		(65,382)
Maintenance of plant		16,049		(*)				-		(16,049)
Administrative technology services		166	7011							(166)
Total governmental activities	\$	529,380	\$	5,290	\$	9,698	\$	33,626	\$	(480,766)
		eneral reven		·a						
		E and other			enues					457,355
	Int	terest and ot	her re	venue						27,644
	Ch	nange in net	positi	on						4,233
	Ne	et position, b	oeginn	ing					120	92,579
	Ne	et position, e	ending						\$	96,812

Balance Sheet - Governmental Funds June 30, 2018

	General Fund		Non-Major Governmental Funds		Total Governmental Funds	
Accepto						#
Assets Cash and cash equivalents	\$	1,309	\$	120	\$	1,309
Investments	Ψ	76,000	ψ		Ψ	76,000
Dne from other agencies		70,000		1,497		1,497
Due from fund		1,497		1,107		1,497
Prepaid expenses		20,958		4		20,958
Total Assets		99,764		1,497		101,261
<u>Deferred Outflows of Resources</u>	****	_	:			
<u>Liabilities</u>						
Salaries and wages payable		26,881		(m)		26,881
Due to fund	-	<u>=</u>		1,497		1,497
Total Liabilities	(-	26,881		1,497		28,378
Deferred Inflows of Resources	·			-		
Fund balance						
Nonspendable, not in spendable form		20,958)=0		20,958
Unassigned		51,925				51,925
		72,883		9.		72,883
Total Liabilities, Deferred Inflows of	0					
Resources and Fund Balance	\$	99,764	\$	1,497	\$	101,261

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position June 30, 2018

Total Fund Balance - Governmental Funds

\$ 72,883

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets of \$75,248 net of accumulated depreciation of \$51,319 used in governmental activities are not financial resources and therefore are not reported in the fund.

23,929

Total Net Position - Governmental Activities

\$ 96,812

Statement of Revenues, Expenditures, and Changes in Fund Balance - Govennmental Funds For the year ended June $30,\,2018$

December	General Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues: State capital outlay funding	\$ -	\$ 12,923	\$ 12,923
Local capital improvement revenue	2. 0	20,703	20,703
State passed through local	457,355		457,355
Federal sources	(#F	9,698	9,698
Lunch program	3 = 7	5,290	5,290
Charges and other revenue	27,644		27,644
Total Revenues	484,999	48,614	533,613
Expenditures:			SC
Current			
Instruction	269,691	*	269,691
Student support services	597	=	597
Board	9,644	Ĕ	9,644
Instructional media services		â	<i>a</i> .
Instructional staff training	319	-	319
School administration	69,938	-	69,938
Fiscal services	10,575	2	10,575
Food services	249	25,284	25,284
Central services	11,730	ë	11,730
Operation of plant	65,382	33,626	99,008
Maintenance of plant	16,049	8	16,049
Administrative technology services Capital Outlay:	166	-	166
Other capital outlay	10,111	<u>=</u>	10, 111
Total Expenditures	464,202	58,910	523,112
Excess (deficit) of revenues over expenditures	20,797	(10,296)	10,501
Other financing sources (uses)			
Transfers in (out)	<u>(10,296)</u>	10,296	-
Net change in fund balance	10,501	*	10,501
Fund Balance at beginning of year	62,382		62,382
Fund Balance at end of year	\$ 72,883	\$ -	\$ 72,883

Reconciliation of the Statement of, Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities

For the year ended June 30, 2018

Net Change in Fund Balance - Governmental Funds

10,501

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$10,110 differed depreciation expense of \$16,379.

(6,268)

Change in Net Position of Governmental Activities

\$ 4,233

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

Somerset Academy Bay Middle School (the "School"), is a charter school sponsored by the School Board of Miami-Dade County, Florida (the "District"). The Schools charter is held by Somerset Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Somerset Academy Bay Middle School, which is composed of seven members and also governs other charter schools. The board has detelmined that no component units exist that would require inclusion in the School's financial statements.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2032 and it can be renewed in accordance with law. A charter can also be terminated before its date of expiration for reasons set forth in the charter and Section 1002.33 of the Florida Statutes.

The School is located in Miami, Florida for students from fourth through eighth grades and is funded by the District. These financial statements are for the year ended June 30, 2018, when on average 71 students were enrolled for the school year.

Basis of Presentation

The School's acc01mting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Government-wide and Fund Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal inter.fund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or sullUllarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not properly included with program revenues are reported as general revenues.

Note 1- Summary of Significant Accounting Policies (continued)

Fund Financial Statements

Fund financial statements are provided for governmental. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, defe1Ted outflows of resources, liabilities, defen-ed inflows of resources, equity, revenues and expenditures. The School reports the following major individual governmental funds with all non-major funds aggregated in a single colmnn.

General Fund - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance.*

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available.

Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the cun-ent financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the cun-ent period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for detelmining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made.

Expenditures are recorded when the related fund liability is incun-ed, except for long-term debt principal and interest which are reported as expenditures in the year due.

Note 1 - Summary of Significant Accounting Policies (continued)

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Boru'd of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Cash. Cash Equivalents and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits, non-marketable time deposits with maturities of three months or less when purchased, and money market/savings accounts.

The School has not adopted a formal deposit and investment policy that limits the School's allowable deposits or investments and address specific types of risk; however the School invests excess deposit funds in a government money market mutual fund. The School has adopted GASB Codification Section 3100 Fair Value Measurement and Application (see Note 2).

Inter-fund Transfers

Inter-fund receivables/payables ("due from/to") are short-term balances that represent reimbursements between funds for payments made by one fund on behalf of another fund.

The School operates one lunch site that is prut of the charter holder National School Lunch progrun. During the year, the combined operations of all sites operated at a deficit that was funded by the general fund. Accordingly, any deficit or excess in an individual charter school is transferred to the general fund.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or progrruns under which the services have been provided by the School.

Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method.

Note 1 - Summary of Significant Accounting Policies (continued)

When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Building and Improvements	5 Years
Furniture, Equipment and Software	5 Years
Textbooks	3 Years

Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an oppoltunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, Accounting for Compensated Absences, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Long-Term Debt

In the government-wide financial statements, long-tenn debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

Note 1 - Summary of Significant Accounting Policies (continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The School does not have any items that qualify for reporting in this category.

Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities. In addition, the School receives a portion of the local capital improvement ad valorem tax revenues levied by the District.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as unassigned fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Note 1 - Summary of Significant Accounting Policies (continued)

Net Position and Fund Balance Classifications

Government-widefinancial statements

Equity is classified as net position and displayed in three (3) components:

- a) Net investment in capital assets- consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) <u>Restricted net position</u> consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) <u>Unrestricted net position</u> all other net position that does not meet the definition of "restricted" or "net investment in capital assets".

Fundfinancial statements

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable includes amounts that cannot be spent because they are either not in spendable fonn or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-tenn loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) <u>Restricted</u> fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- c) <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) <u>Assigned</u> fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or cmnmitted. There are no assigned fund balances at year end.
- e) <u>Unassigned</u> portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

Note 1 - Summary of Significant Accounting Policies (continued)

Income Taxes

Somerset Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through September 4, 2018, which is the date the financial statements were available to be issued.

Note 2 - Capital Assets

The following schedule provides a summaly of changes in capital assets, acquired substantially with public funds, for the period ended June 30, 2018:

	Balance			Balance
	07/01/17	Additions	Reclassifications	06/30/18
Capital Assets, depreciable:				
Buildings and improvements	\$ 5,350	\$ -	\$ -	\$ 5,350
Computer software	26,770	9		26,770
Furniture, equipment and textbooks	33,017	10,111		43,128
Total Capital Assets	\$ 65,137	\$ 10,111	\$ -	\$ 75,248
Less Accumulated Depreciation:				
Buildings and improvements	-535	-1070	0	-1605
Computer software	(6,916)	-	4,104	(2,812)
Furniture, equipment and textbooks	(27,489)	(15,309)	(4,104)	(46,902)
Total Accumulated Depreciation	(34,940)	(16,379)		(51,3191
Capital Assets, net	\$ 30,197	\$ (6,268)	\$ -	\$ 23,929

Note 2 - Capital Assets (continued)

For the fiscal year ended June 30, 2018, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$	15,309
Facilities acquisition	200	1,070
Total Depreciation Expense	\$	16,379

Note 3 - Cash, Cash Equivalents and Investments

Deposits

The School maintains its cash and cash equivalents in two financial institutions. As of June 30, 2018, the School's deposits consisted of cash balances of \$1,172.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Somerset Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Somerset Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2018, bank balances in potential excess of FDIC coverage was approximately \$1,172.

Investments

The School categorizes its fair value measurements within the fair value hierarchy established by GASB Codification Section 3100 *Fair Value Measurement and Application*. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in markets for identical assets: Level 2 in p uts are significant other observable in p uts (including quoted prices for similar investments, interest rates, credit risk, etc.); Level 3 inputs are significant unobservable inputs.

At June 30, 2018, the School has the following recurring fair value measurements:

Government money market mutual fund of \$120,000 valued using Level 2 inputs.

The government money market mutual fund values its portfolio securities at amortized cost which approximates fair value. The government money market mutual fund primarily invests in cash, high quality, short-term U.S. government securities and/or repurchase agreements that are collateralized fully by government securities that have been valued by the fund as Level 2. As of January 31, 2018, maturities of the fund's portfolio holdings are approximately 59% within 30 days.

Note 3 - Cash, Cash Equivalents and Investments (continued)

Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of investments in a single issuer. The School manages its exposure to credit risk by limiting investments to highly rated government money market mutual funds. The fund is rated Aaa-mf by Moody's.

Custodial credit risk is the risk that in the event of a failure of a depository financial institution or counterparty that is in possession of investment or collateral securities, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the countel party to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2018, all of the School's investments in government money market mutual funds were held in a separate account and designated as assets of the School.

Interest rate risk is the risk that changes in interest rate will adversely affect the fair value of an investment. The School manages its exposure to declines in fair values by limiting all investments to government money market mutual funds that can be redeemed daily.

Note 4 - Education Service and Sur>port Provider

Academica Dade, LLC, a professional charter school education service and support provider, offers administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting and virtual services. The agreement between the School and the education service and support provider calls for a fee on a per student basis. The agreement is with Somerset Academy, Inc. for a period of five years, through June 30, 2021, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2018, the School incurred \$31,725 in fees.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143.

Note 5-Transactions with other Divisions of Somerset Academy, Inc.

The School shares its facility with Somerset Academy Bay (another charter school under Somerset Academy, Inc.). Management allocates a proportionate shai-e of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on sh1dent enrollment. In addition, Somerset Academy Bay holds the student activities fund of Somerset Academy Bay Middle School.

The School's lunch program is shared with Somerset Academy Bay. Revenues and expenses related to such program have been allocated based on FTE equivalent for purposes of presentation in the financial statements.

Note 5-Transactions with other Divisions of Somerset Academy, Inc. (continued)

Somerset Academy, Inc. (the "Corporation") charges an assessment to all its affiliated schools for shared corporate costs and accreditation expenses. During 2018, the School paid \$10,575 to the Corporation for these shared costs.

Recoverable Grant

During the year ended June 30, 2017, the School received a \$60,000 recoverable grant from Somerset Academy, Inc. The purpose of the grant is for the School to fund operating expenses. Under the terms of the grant, the School would repay the corporate account of Somerset Academy, Inc. upon meeting certain financial conditions. To date management has determined that the School has not met the requirements for repayment under the grant terms. As of June 30, 2017, the maximum amount the School may be required to pay in the future should the school meet the requirements for repayment is \$60,000.

Note 6 - Commitments, Contingencies and Concentrations

As of June 30, 2017, Somerset Inc., purchased the property and land formerly leased in the Educational Facilities Lease Agreement from the Landlord for the purposes of continuing the operations of the Schools on the property, improving the same to expand the Schools, and securing the use and benefits of the property for Somerset, Inc.'s other uses and business purposes.

Effective July 1, 2017, the School, Somerset Bay Middle School and Somerset Academy, Inc. entered into a usage agreement for the existing location. The School shall pay Somerset Academy, Inc. the sum of \$1,100 per year for each student emolled in the School year, but not less than a combined 290 students. In addition, the School will be responsible on a pro rata basis based upon enrollment for the payment of all insurance, property taxes, management fees, repairs and maintenance, replacements and restorations of loss or damage of whatever kind in connection with the property.

Usage Fee payments are allocated among the School and Somerset Academy Bay based on emollment and usage of facility. The allocation used for 2018, was approximately 79% for Somerset Academy Bay and 21 % for the School.

For 2018, rent expense totaled \$78,100 related to the usage fee agreement.

Contingencies and Concentrations

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations.

Note 6 - Commitments, Contingencies and Concentrations (continued)

Additionally, the School receives various forms of federal, state and local funding which are subject to financial and compliance audits. It is the opinion of management that the amount of funding, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 2% of the qualifying revenues of the School. For the year ended June 30, 2018, administrative fees withheld by the School District totaled \$8,976.

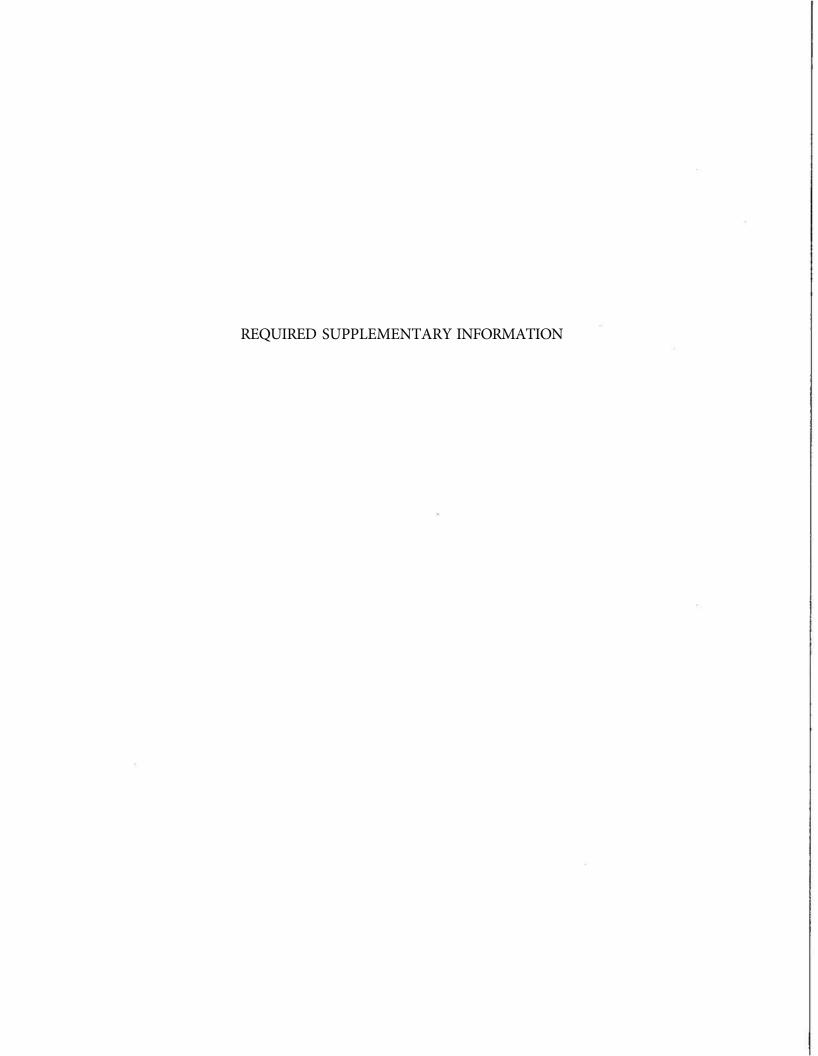
Note 7 - Risk Management

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

Note 8 - Defined Contribution Retirement Plan

Post-retirement Benefits

The School's personnel, who are leased through ADP TotalSource Group, Inc., are eligible to participate **in** a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the "Plan"), the School will match up to 4% of the employee's compensation. The School contributed to the Plan \$4,175 for the year ended June 30, 2018. The School does not exercise any control or fiduciary responsibility over the Plan's assets, which are administered by Voya.



Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2018

	General Fund						
	Orig	Original Budget		al Budget	Actual		
REVENUES	NE						
State passed through local	\$	456,235	\$	456,920	\$	457,355	
Charges and other revenue	1122-0110-0110	20,000		25,586	-	27,644	
Total Revenues	-	476,235		482,506		484,999	
EXPENDITURES						50	
Current:							
fustruction		156,879		270,138		269,691	
Student support services		656		600		597	
Instructional StaffTraining		400		400		319	
Board		10,100		10,575		9,644	
School Administration		44,940		67,836		69,938	
Fiscal Services		10,650		10,600		10,575	
Central Services		10,650		12,575		11,730	
Operation of Plant		69,214		66,102		65,382	
Maintenance of Plant		16,800		16,800		16,049	
Administrative technology services	172	200		200		166	
Total Current Expenditures	47 <u></u>	320,489		455,826	Spendorstoned	454,091	
Excess of Revenues				74			
Over Current Expenditures		155,746		26,680		30,908	
Capital Outlay	1702-200	5,000		11,000		10,111	
Total Expenditures		325,489		466,826	·	464,202	
Excess of Revenues Over Expenditures		150,746		15,680		20,797	
Other financing sources (uses):							
Transfers in (out)	·	(14,243)		(13,000)		(10,296)	
Net change in fund balance		136,503		2,680		10,501	
Fund Balance at beginning of year	(*sessess	62,382		62,382	-	62,382	
Fund Balance at end of year	_\$_	198,885	\$	65,062	\$	72,883	

Notes to Budgetaa Comgarison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Somerset Academy Bay Middle School Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund infromation of Somerset Academy Bay Middle School (the "School") as of, and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our rep01i thereon dated September 4, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and conected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a matelial weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified

Compliance and Other Matters

As patt of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated September 4, 2018 pursuant to Ch_{a p}ter 10.850, Rules of the Auditor General.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This repolt is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida September 4, 2018



MANAGEMENT LETTER

Board of Di.rectors of Somerset Academy Bay Middle School Miami, Florida

Report on the Financial Statements

We have audited the financial statements of Somerset Academy Bay Middle School as of and for the fiscal year ended June 30, 2018 and have issued our report thereon dated September 4, 2018.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of Amelica; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the U¹ ted States; and Chapter 10.850, Rules of the Auditor General.

Other Reports and Schedules

We have issued our Independent Auditors' Repoli on Internal Control over Financial Repoliing and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedules, which are dated September 4, 2018, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)l., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no findings and recommendations made in the preceding audit report.

Official Title

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Somerset Academy Bay Middle School.

Financial Condition

Section 10.854(1)(e)2, Rules of the Auditor General, requires that we report the results of our determination as to whether or not Somerset Academy Bay Middle School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we detelmined that Somerset Academy Bay Middle School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(l)(e)6.a and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for Somerset Academy Bay Middle School. It is management's responsibility to monitor Somerset Academy Bay Middle School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

Transparency

Sections I0.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether Somerset Academy Bay Middle School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that Somerset Academy Bay Middle School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(l)(e)3., Rnles of the Auditor General, requires that we address in the management letter any recoll1111endations to improve financial management. In connection with our audit, we did not have any such recoll1111endations.

Section I0.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida September 4, 2018