#### BRIDGEPOINT ACADEMY CHARTER SCHOOL MIAMI, FLORIDA (A COMPONENT UNIT OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA)

BASIC FINANCIAL STATEMENTS, INDEPENDENT AUDITORS' REPORT AND SUPPLEMENTAL INFORMATION

JUNE 30, 2012

## **BRIDGEPOINT ACADEMY CHARTER SCHOOL** BASIC FINANCIAL STATEMENTS AND ADDITIONAL INFORMATION JUNE 30, 2012

## TABLE OF CONTENTS

General Information	PA
BASIC FINANCIAL STATEMENTS	
Independent Auditors' Report	
Management's Discussion and Analysis (not covered by Independent Auditors' Report)	
Basic Financial Statements	
Government-wide Financial Statement:	
Statement of Net Assets	
Statement of Activities	
Fund Financial Statements:	
Balance Sheet – Governmental Funds	
Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets	
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities	
Notes to Basic Financial Statements	
Required Supplemental Information	
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – General Fund	
Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual – Special Revenue Fund	
Note to Required Supplemental Information	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	2
Management Letter	/

## **BRIDGEPOINT ACADEMY CHARTER SCHOOL**

(A Charter School Under Bridgepoint Academy, Inc.)

10700 Southwest 56 Street, Miami, FL 33165 (305)271-3109

2011-2012

#### **BOARD OF DIRECTORS**

Ms. Yeneir Rodriguez-Padron, Chair Dr. Lidia Steel Ms. Grace Zaldivar Dr. Ricardo Padron, Secretary Mr. Armando De La Vega, Treasurer

#### SCHOOL ADMINISTRATION

Ms. Maria Saunders, Principal



PEDRO M. DE ARMAS, C.P.A. Alejandro M. Trujillo, C.P.A. Octavio A. Verdeja, C.P.A. Tab Verdeja, C.P.A. Yeslie Castro, C.P.A.

VIVIAN M. GANT, C.P.A. Maria C. Perez-Abreu, C.P.A. Richard F. Puerto, C.P.A. Octavio F. Verdeja, C.P.A.

#### INDEPENDENT AUDITORS' REPORT

Board of Directors Bridgepoint Academy Charter School Miami, Florida

We have audited the accompanying basic financial statements of the governmental activities and each major fund of Bridgepoint Academy Charter School, (the "School") a component unit of the District School Board of Miami-Dade County, as of and for the year ended June 30, 2012, which collectively comprise the School's basic financial statements as listed in the table of contents. These basic financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Bridgepoint Academy Charter School, as of June 30, 2012, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 4, 2012, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 21 and 22 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Auditing Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

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CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida September 4, 2012

## Management's Discussion and Analysis

Bridgepoint Academy Charter School

June 30, 2012

The corporate officers of Bridgepoint Academy Charter School (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2012.

# FINANCIAL HIGHLIGHTS

- 1. The assets of the School exceeded its liabilities at June 30, 2012 by \$181,838 (net assets).
- 2. At year-end, the School had current assets on hand of \$125,437.
- 3. The net assets of the School increased by \$80,035 during its second full year of operations.

## **Overview** of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2012 are presented under GASB 34. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

## Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time, increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event resulting in the change occurs, without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

## Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School, like other state and local governments, uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Government Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements.

Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

Prior to the start of the School's fiscal year, the Board of the School adopts an annual budget for its general and special revenue fund. A budgetary comparison statement has been provided for the School's governmental funds to demonstrate compliance with the School's budget. The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

#### Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15 - 20 of this report.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, over time net assets may serve over time as a useful indicator of a school's financial position. In the case of the School, assets exceeded liabilities by \$181,838 at the close of the fiscal year, its second full year of operations. A summary of the School's net assets as of June 30, 2012 and 2011 follows:

Assets	 2012	 2011
Cash	\$ 24,223	\$ 96,381
Due from other agencies	101,214	73,939
Deposits receivable and other assets	41,478	41,478
Capital assets, net	 219,376	 28,782
Total Assets	\$ 386,291	\$ 240,580
Liabilities and Net Assets Accounts and wages payable and accrued liabilities	\$ 204,453	\$ 95,181
Due to other agencies	_	43,596
Total Liabilities	 204,453	\$ 138,777
Invested in capital assets, net of related debt	219,376	28,782
Unrestricted	 (37,538)	 73,021
Total Net Assets	 181,838	\$ 101,803
Total Liabilities and Net Assets	\$ 386,291	\$ 240,580

At June 30, 2012, the School's total assets were approximately \$386,000 and total liabilities were approximately \$204,000. The School's fiscal year ended June 30, 2012 was the second full year of operations. At June 30, 2012, the School reported total net assets of approximately \$182,000. The School's total assets increased by approximately \$145,000 primarily due to purchases of fixed assets through a Planning, Design and Implementation Grant.

A summary and analysis of the School's revenues and expenses for the year ended June 30, 2012 follows:

REVENUES	 2012	 2011
Program Revenues		
Revenue from state sources	\$ 363,389	\$ 98,939
Charges for services	32,364	-
General Revenues		
Grants & contributions	1,796,346	1,869,121
Fundraising & other revenue	22,970	14,336
Total Revenues	\$ 2,215,069	\$ 1,982,396
EXPENSES		
Instruction	\$ 958,864	\$ 935,309
Instructional support services	1,983	2,031
Instructional media services	913	-
Instruction and curriculum development services	-	4,245
Instructional staff training services	2,984	-
Board	497	-
General administrative	480,659	402,224
School administration	210,965	189,557
Facilities acquisition & construction	957	8,027
Fiscal services	12,664	11,242
Food services	63,481	33,045
Pupil transportation services	-	150
Operation of plant	343,370	259,980
Maintenance of plant	35,639	24,192
Unallocated depreciation	22,058	7,195
Total Expenses	\$ 2,135,034	\$ 1,877,197
Change in Net Assets	80,035	105,199
Net Assets at Beginning of Year	 101,803	 (3,396)
Net Assets at End of Year	\$ 181,838	\$ 101,803

The School's total revenues for the year ended June 30, 2012 were approximately \$2,215,000 while its total expenses were approximately \$2,135,000 for a net increase of approximately \$80,000. This was the School's second full year of operations. For the year ended June 30, 2012, the School received a Planning, Design and Implementation Grant. Through this grant, the School earned approximately \$332,000. The School's total expenses increased by approximately \$258,000 due primarily to increases in rent expenses of approximately \$46,000 and approximately \$94,000 paid to National Academic Educational Partners, Inc. (NAEP) to enhance the School's curriculum and educational programs. The expenses paid to NAEP were covered through a grant received by the School. The School will be going through the Southern Association of Colleges and Schools (SACS) academic accreditation process this year which allow for an increase of capital outlay payment from the state in the amount of \$400 per student per year.

## ACCOMPLISHMENTS

The School has just completed its second full year of operations. In the prior fiscal year, the School didn't have enough students to receive a school grade. This year at full enrollment of 300 students, the School was awarded a school grade of "A". The School scored 588 points to exceed the minimum required point scale for an "A" of 525 points. This was a significant accomplishment for the School's faculty, staff, students and parents.

In addition, the School has finalized the use of its Start Up and Implementation Grant. The students now have access to two mobile computer laptop carts, three computer stations in every classroom, Promethean Interactive Boards in every classroom, and a brand new media center with over 11,000 new books. During the year, the School also focused on the arts by increasing the exposure of students to class sets of violins, pianos, drums, and other instruments. The Physical Education Department increased their diversity in sports equipment and the Art Department increased their supplies and materials, which will enable the students to increase their ability to do the arts.

The School has an extensive waiting list to attend the School and is very excited to continue to offer a stellar academic program to the community.

#### SCHOOL LOCATION

The School operates in the Miami area located at 10700 Southwest 56 Street, Miami, FL 33165.

#### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **GOVERNMENTAL FUNDS**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the School's governmental funds reported combined ending fund balance deficit of \$37,358 and a decrease of \$110,559 for its second full year of school operations.

#### CAPITAL ASSETS

The School's investment in capital assets, as of June 30, 2012, amounts to \$219,376 (net of accumulated depreciation). This investment in capital assets includes leasehold improvements, furniture, fixtures and equipment and audio visual materials and computer software.

## **GOVERNMENTAL FUND BUDGET ANALYSIS**

Prior to the start of the School's fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	General Fund			
	Original			
	Budget	Final Budget		Actual
REVENUES				
State passed through local	\$ 1,869,121	\$ 1,869,121	\$	1,796,346
Other income	-	-		22,970
TOTAL REVENUES	\$ 1,869,121	\$ 1,869,121	\$	1,819,316
EXPENDITURES				
Instruction	\$ 1,063,609	\$ 1,063,609	\$	915,899
Instructional support services	2,031	2,031		1,983
Instructional media services	2,148	2,148		913
Instruction & curriculum development	42,097	42,097		-
Instructional staff training services	40,000	40,000		2,984
General administrative	185,257	185,257		395,659
School board	88,508	88,508		497
School administration	277,338	277,338		210,965
Facilities acquisition & construction	-	-		23,023
Fiscal services	13,899	13,899		2,439
Food services	-	-		54
Pupil transportation services	150	150		-
Operation of plant	68,109	68,109		339,820
Maintenance of plant	21,733	21,733		35,639
TOTAL EXPENDITURES	\$ 1,804,879	\$ 1,804,879	\$	1,929,875
Change in fund balance before other financing sources	64,242	64,242		(110,559)
Other financing sources	<u> </u>			
Net change in fund balance	\$ 64,242	\$ 64,242	\$	(110,559)

#### **REQUESTS FOR INFORMATION**

This financial report is intended to provide a general overview of the finances of the School. Requests for additional information may be addressed to Mr. Juan Carlos Quintana of S.M.A.R.T. Management, LLC located at 7990 Southwest 117<sup>th</sup> Avenue #210, Miami, Florida 33183.

# BRIDGEPOINT ACADEMY CHARTER SCHOOL STATEMENT OF NET ASSETS JUNE 30, 2012

	Governm	nental Activities
		2012
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$	24,223
Due from other agencies		101,214
TOTAL CURRENT ASSETS		125,437
CAPITAL ASSETS		
Improvements other than buildings		17,210
Less accumulated depreciation		(5,483)
Buidlings and fixed equipment		7,944
Less accumulated depreciation		(2,782)
Furniture and equipment		179,038
Less accumulated depreciation		(16,916)
Audio visual materials & computer software		44,437
Less accumulated depreciation		(4,072)
Total capital assets, net		219,376
Deposit receivable and other assets		41,478
TOTAL ASSETS	\$	386,291
LIABILITIES AND NET ASSET	S	
LIABILITIES		
Accounts payable and accrued liabilities	\$	34,158
Wages payable		170,295
TOTAL LIABILITIES		204,453
NET ASSETS		
Invested in capital assets, net of related debt		219,376
Unrestricted		(37,538)
TOTAL NET ASSETS		181,838
TOTAL LIABILITIES AND NET ASSETS	\$	386,291

The accompanying notes are an integral part of this financial statement.

#### BRIDGEPOINT ACADEMY CHARTER SCHOOL STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2012

2012

				Prog	ram Revenu	es			
Functions	Expenses		Operating Capital Charges for Grants and Grants and Services Contributions Contributions		ar	t (Expense) Revenue Id Changes Net Assets			
Governmental Activities:									
Instruction	\$	958,864	\$ -	\$	332,326	\$	-	\$	(626,538)
Instructional support services		1,983	-		-		-		(1,983)
Instructional media services		913	-		-		-		(913)
Instructional staff training services		2,984	-		-		-		(2,984)
Board		497	-		-		-		(497)
General administrative		480,659	-		-		-		(480,659)
School administration		210,965	-		-		-		(210,965)
Facilities acquisition & construction		957	-		-		-		(957)
Fiscal services		12,664	-		-		-		(12,664)
Food services		63,481	32,364		31,063		-		(54)
Operation of plant		343,370	-		-		-		(343,370)
Maintenance of plant		35,639	-		-		-		(35,639)
Unallocated depreciation expense		22,058	-		-		-		(22,058)
<b>Total Governmental Activities</b>	\$	2,135,034	\$ 32,364	\$	363,389	\$	-	\$	(1,739,281)

#### GENERAL REVENUES:

Government grants not restricted to specific programs Fundraising and other revenue	\$ 1,796,346 22,970
Total general revenues	 1,819,316
Change in Net Assets	80,035
NET ASSETS - BEGINNING	 101,803
NET ASSETS - ENDING	\$ 181,838

# **BRIDGEPOINT ACADEMY CHARTER SCHOOL BALANCE SHEET- GOVERNMENTAL FUNDS JUNE 30, 2012**

	2012		
	Governmental Fu		
ASSETS			
Cash and cash equivalents	\$	24,223	
Due from other agencies		101,214	
Deposit receivable and other assets		41,478	
TOTAL ASSETS	\$	166,915	
LIABILITIES AND FUND BALANCES (DEFICIT)			
LIABILITIES			
Accounts payable and accrued liabilities	\$	34,158	
Wages payable		170,295	
TOTAL LIABILITIES		204,453	
FUND BALANCE			
Nonspendable			
Deposit receivable and other assets		41,478	
Unassigned		(79,016)	
TOTAL FUND BALANCE (DEFICIT)		(37,538)	
TOTAL LIABILITIES AND FUND BALANCE (DEFICIT	\$	166,915	

The accompanying notes are an integral part of this financial statement.

## BRIDGEPOINT ACADEMY CHARTER SCHOOL RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE STATEMENT OF NET ASSETS JUNE 30, 2012

Total Fund Balance (Deficit) - Governmental Funds	\$ (37,538)
Amounts reported for governmental activities in the statement of net assets are the same. There are no reconciling items.	
Capital assets of \$248,629, net of accumulated depreciation of \$29,253 used in governmental activities are not financial resources and therefore are not reported in the fund.	219,376
Total Net Assets - Governmental Activities	\$ 181,838

#### **BRIDGEPOINT ACADEMY CHARTER SCHOOL** STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-**GOVERNMENTAL FUNDS** FOR THE YEAR ENDED JUNE 30, 2012 \_\_\_\_

\_\_\_\_

				2012		
	Go	vernmental		Special	Total	Govermental
		Funds	Rev	enue Fund		Funds
REVENUES						
State passed through local	\$	1,796,346	\$	-	\$	1,796,346
Revenue from state sources		-		332,326		332,326
Federal lunch program		-		31,063		31,063
Charges for services and other grants		-		32,364		32,364
Other income		22,970		-		22,970
TOTAL REVENUES	\$	1,819,316	\$	395,753	\$	2,215,069
EXPENDITURES						
Current:						
Instruction	\$	915,899	\$	42,965	\$	958,864
Instructional support services		1,983		_		1,983
Instructional media services		913		-		913
Instructional staff training services		2,984		-		2,984
Board		497		-		497
General administrative		395,659		85,000		480,659
School administration		210,965		-		210,965
Facilities acquisition & construction		957		-		957
Fiscal services		2,439		10,225		12,664
Food services		54		63,427		63,481
Operation of plant		339,820		3,550		343,370
Maintenance of plant		35,639		-		35,639
Capital Outlay:						
Facilities acquisition & construction		22,066		190,586		212,652
TOTAL EXPENDITURES	\$	1,929,875	\$	395,753	\$	2,325,628
Excess of expenditures over revenues	\$	(110,559)	\$		\$	(110,559)
Net change in fund balance		(110,559)		-		(110,559)
Fund balance at beginning of year		73,021		-		73,021
Fund balance (Deficit) at end of year	\$	(37,538)	\$	-	\$	(37,538)

The accompanying notes are an integral part of this financial statement.

# BRIDGEPOINT ACADEMY CHARTER SCHOOL RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2012

Change in Fund Balance - Governmental Funds	\$ (110,559)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$212,652 exceeded depreciation of \$22,058.	190,594
Change in Net Assets of Governmental Activities	\$ 80,035

The accompanying notes are an integral part of this financial statement.

# NOTE 1 – ORGANIZATION AND OPERATIONS

## **Reporting Entity**

Bridgepoint Academy Charter School, (the "School") a component unit of the School Board of Miami-Dade County, Florida is sponsored by its charter-holder, Bridgepoint Academy, Inc., a not-for-profit corporation, organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act, and Section 1002.33, Florida Statutes. The governing body of the School is the Board of Directors which is comprised of five members.

The general operating authority of Bridgepoint Academy Charter School (the "School") is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Miami-Dade County, Florida (the "School Board"). The current charter is effective until June 30, 2015. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter, in which case the School Board is required to notify the School in writing at least 90 days prior to the School's expiration. During the term of the charter, the School Board for up to an additional 15 years by mutual agreement.

These financial statements are for the year ended June 30, 2012, when 300 students were enrolled in grades Kindergarten through 5<sup>th</sup> grade.

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## **Basis of Presentation**

Based on the guidance provided in the American Institute of Certified Public Accountants Audit and Accounting Guide – Audits per State and Local Governments and provisions of Florida Statutes, the School is presented as a governmental organization for financial statement reporting purposes.

## **Government-wide and Fund Financial Statements**

#### Government-wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report information for the School as a whole. Both statements report only governmental activities as the School dues not engage in any business type activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, (2) operating grants and contributions which finance annual operating activities, and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Other revenue sources not properly included with program revenues are reported as general revenues.

#### Fund Financial Statements

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds, namely, the general, special revenue and capital project funds are reported as separate columns in the fund financial statements:

<u>General Fund</u> – is the School's primary operating fund. It accounts for all financial resources not accounted for and reported in another fund.

## NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Special Revenue Fund</u> – used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service and capital projects.

## Measurement Focus, Basis of Accounting and Financial Statement Presentation

The financial statements of Bridgepoint Academy Charter School, (the "School") are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements. The government-wide financial statements apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from non-exchange transactions are reported according to Governmental Accounting Standards Board (GASB) Codification Section 1600.111 and Section N50 *"Accounting and Financial Reporting for Non-Exchange Transactions"*. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Measurable means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 90 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

#### **Budgetary Basis Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries, purchased services, and capital outlay).

#### Cash and Cash Equivalents

The School's cash is considered to be cash on hand and demand deposits, with original maturities of three months or less.

#### Accounts receivable

Accounts receivable consists of after school care fees pending to be collected. Any bad debts are expensed in the subsequent period when they are determined to be uncollectible.

## NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Due from Other Agencies

Due from other agency consists of amounts due from other governmental units for revenues from federal, federal through state, state, or other sources and from advances made to other governmental units.

#### Capital Assets, Depreciation and Amortization

Capital assets purchased or acquired are carried at historical cost or estimated historical cost. The School capitalization levels are \$750 on tangible personal property. Other costs incurred for repairs and maintenance are expensed as incurred. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the costs and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Furniture and equipment	5 Years
Computer equipment and software	7 Years
Building and improvements	39 Years

#### Compensated Absences

The School grants a specific number of days of sick/personal leave. Full-time employees are eligible for one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an opportunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days. The cash value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated days available to be used in future benefit years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

#### Government-wide Fund Net Assets

Government-wide fund net assets are divided into three components:

- <u>Invested in capital assets, net of related debt</u> consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- <u>Restricted net assets</u> consists of net assets with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments. There were no restricted net assets for the years ending June 30, 2012.
- <u>Unrestricted</u> all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

# NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

## **Governmental Fund Balances**

In the governmental fund financial statements, fund balances are classified as follows:

- <u>Nonspendable</u> fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned). At June 30, 2012, the School had \$41,478 in nonspendable fund balance.
- <u>Restricted</u> fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. At June 30, 2012, there is no restricted fund balance.
- <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. At June 30, 2012, there is no committed fund balance.
- <u>Assigned</u> fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. At June 30, 2012, there is no assigned fund balance.
- <u>Unassigned</u> fund balance is the residual classification for the School's general fund and includes all spendable amounts not contained in the other classifications.

## Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund. As of June 30, 2012, there are no minimum fund balance requirements for any of the School's funds.

## Revenue Sources

Revenues for operations will be received primarily from the District School Board of Miami-Dade County (the "School Board") pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the School Board. Under the provisions of Section 1011.62, Florida Statutes, the School Board reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. In addition, the School receives an annual allocation of charter school capital outlay funds for leasing of School facilities.

The School may also receive federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expensed. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

## NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Income Taxes

The School qualifies as a tax exempt organization under the Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

#### Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

#### Subsequent Events

The School has evaluated subsequent events and transactions for potential recognition or disclosure through September 4, 2012, which is the date the financial statements were available to be issued.

## NOTE 3 – CAPITAL ASSETS

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2012:

	В	alance					I	Balance
Capital Assets	7/	/1/2011	Α	dditions	De	letions	6/	/30/2012
Improvements other than building	\$	13,310	\$	3,900	\$	-	\$	17,210
Building & fixed equipment		5,044		2,900		-		7,944
Furniture & equipment		15,156		163,882		-		179,038
Audio visual materials & computer software		2,467		41,970		-		44,437
Total Capital Assets	\$	35,977	\$	212,652	\$	-	\$	248,629
Less Accumulated Depreciation								
Improvements other than building	\$	(2,662)	\$	(2,821)	\$	-	\$	(5,483)
Building & fixed equipment		(1,009)		(1,773)		-		(2,782)
Furniture & equipment		(3,031)		(13,885)		-		(16,916)
Audio visual materials & computer software		(493)		(3,579)		-		(4,072)
Total Accumulated Depreciation	\$	(7,195)	\$	(22,058)	\$	-	\$	(29,253)
Capital Assets, net	\$	28,782	\$	190,594	\$	-	\$	219,376

Depreciation expense for the year ended June 30, 2012 was \$22,058.

#### NOTE 4 – TRANSACTIONS WITH MANAGEMENT COMPANY

The School entered into an agreement with S.M.A.R.T. Management LLC to provide professional management and consulting services to the School. In its capacity as the management company, S.M.A.R.T. Management LLC manages the finances and operations and makes recommendations to the School's independent board of directors which make the final determinations regarding polices and contracts.

# NOTE 4 – TRANSACTIONS WITH MANAGEMENT COMPANY (Continued)

In providing management services to the School, officers of the management company may not serve as members of the Board of Directors of the School. The agreement began on July 1, 2010 and it is a five year agreement with a School option to renew. The contract calls for a management fee equal to 10% of full time equivalent (FTE) revenues. During the year-ended June 30, 2012, the School incurred management fees of \$175,180. At June 30, 2012, the School had a payable to the management company for \$13,775.

# NOTE 5 – COMMITMENTS AND CONTINGENCIES

The School entered into a lease agreement in April 2010 to lease facilities. The first payment commenced on September 1, 2010 and requires monthly lease payments of \$19,583 for the year ended June 30, 2012. For the year ended June 30, 2012, the amount paid by the School for the use of the facilities and services was \$233,333. The term of this agreement ends August 1, 2015, however, the agreement may be extended on an annual basis at the option of the School.

Year Ended June 30	_	
2013	\$	243,333
2014		249,167
2015		250,000
2016		20,833
Total	\$	763,333

## NOTE 6 – RELATED PARTIES

The School is sponsored by its charter-holder Bridgepoint Academy, Inc. which also sponsors two other charter schools: Bridgepoint Academy of Greater Miami Charter School and Bridgepoint Academy of Village Green. At times during the year these schools may advance funds to each other. During the year ended June 30, 2012, the School advanced \$121,214 to these other charter schools. Of this amount, the School was paid back \$20,000. The balance due from these other charter schools at June 30, 2012 was \$101,214 and is included in Due from Other Agencies in the Statement of Net Assets.

## NOTE 7 – DEPOSITS POLICY AND CREDIT RISK

It is the School's policy to maintain its cash and cash equivalents in major banks and in high grade investments.

As of June 30, 2012, the carrying amount of the School's operating cash deposit accounts was \$24,223 and the bank balance totaled \$134,253. As of June 30, 2012, balances held in financial institutions did not exceed the Federal Depository Insurance Corporation (FDIC) limit.

## NOTE 8 – GRANTS

In the normal course of operations, the School receives grant funds from various federal, state and local agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of these audits is not reflected in these financial statements.

REQUIRED SUPPLEMENTAL INFORMATION

#### BRIDGEPOINT ACADEMY CHARTER SCHOOL

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 2012

	General Fund					
	Original					
	Budget	Fi	nal Budget	Actual		
REVENUES						
State passed through local	\$ 1,869,121	\$	1,869,121	\$	1,796,346	
Other income	-		-	_	22,970	
TOTAL REVENUES	\$ 1,869,121	\$	1,869,121	\$	1,819,316	
EXPENDITURES						
Instruction	\$ 1,063,609	\$	1,063,609	\$	915,899	
Instructional support services	2,031		2,031		1,983	
Instructional media services	2,148		2,148		913	
Instruction & curriculum development	42,097		42,097		-	
Instructional staff training services	40,000		40,000		2,984	
General administrative	185,257		185,257		395,659	
School board	88,508		88,508		497	
School administration	277,338		277,338		210,965	
Facilities acquisition & construction	-		-		23,023	
Fiscal services	13,899		13,899		2,439	
Food services	-		-		54	
Pupil transportation services	150		150		-	
Operation of plant	68,109		68,109		339,820	
Maintenance of plant	21,733		21,733		35,639	
TOTAL EXPENDITURES	\$ 1,804,879	\$	1,804,879	\$	1,929,875	
Change in fund balance before other financing sources	64,242		64,242		(110,559)	
Other financing sources						
Net change in fund balance	\$ 64,242	\$	64,242	\$	(110,559)	

See accompanying note to the required supplemental information.

# BRIDGEPOINT ACADEMY CHARTER SCHOOL SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2012

	Special Revenue Funds							
	Orig	Fir	nal Budget	Actual				
REVENUES								
Revenues from state sources	\$	275,000	\$	275,000	\$	332,326		
Federal lunch program		-		-		31,063		
Charges for other services		32,918		32,918		32,364		
TOTAL REVENUES	\$	307,918	\$	307,918	\$	395,753		
EXPENDITURES								
Instruction	\$	-	\$	-	\$	42,965		
General administration		-		-		85,000		
Facilities acquisition & construction		275,000		275,000		190,586		
Fiscal services		-		_		10,225		
Food services		32,918		32,918		63,427		
Operation of plant		-		_		3,550		
TOTAL EXPENDITURES	\$	307,918	\$	307,918	\$	395,753		
Net change in fund balance	\$		\$		\$			

# BRIDGEPOINT ACADEMY CHARTER SCHOOL NOTES TO REQUIRED SUPPLEMENTAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2012

## NOTE A - BUDGETARY INFORMATION

# Budgetary basis of accounting

The School's annual budget is adopted for the entire operations at the combined governmental level and may be amended by the Board. The budget presented for the year ended June 30, 2012 has been amended according to Board procedures. During the fiscal year, expenditures were controlled at the fund level.

Although budgets are adopted for the entire operation, budgetary comparisons have been presented for the general and special revenue funds for which a legally adopted budget exists.

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries, purchased services, and capital outlay).



Pedro M. De Armas, C.P.A. Alejandro M. Trujillo, C.P.A. Octavio A. Verdeja, C.P.A. Tab Verdeja, C.P.A. Yeslie Castro, C.P.A. Vivian M. Ganit, C.P.A. Maria C. Perez-Abreu, C.P.A. Richard F. Puerto, C.P.A.

OCTAVIO F. VERDEIA, C.P.A.

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors of Bridgepoint Academy Charter School Miami, Florida

We have audited the basic financial statements of the governmental activities and each major fund of Bridgepoint Academy Charter School (the "School"), a component unit of the District School Board of Miami-Dade County, as of and for the year ended June 30, 2012, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 4, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of Bridgepoint Academies, Charter School Inc.'s management, Board of Directors, others within the entity, the District School Board of Miami-Dade County, federal and state awarding agencies, the State of Florida Office of the Auditor General and other pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

releta & De amas

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida September 4, 2012



#### MANAGEMENT LETTER

Alejandro M. Trujillo, C.P.A. Octavio A. Verdeja, C.P.A. Tab Verdeja, C.P.A. Yeslie Castro, C.P.A. Vivian M. Ganit, C.P.A. Maria C. Perez-Abreu, C.P.A. Richard F. Puerto, C.P.A.

Octavio F. Verdeja, C.P.A.

PEDRO M. DE ARMAS, C.P.A.

Board of Directors of Bridgepoint Academy Charter School Miami, Florida

We have audited the financial statements of the governmental activities and each major fund of Bridgepoint Academy Charter School (the "School"), a non-major component unit of the District School Board of Miami-Dade County, as of and for the year ended June 30, 2012, and have issued our report thereon dated September 4, 2012.

We conducted out audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters. Disclosures in those reports, which are dated September 4, 2012, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with the provisions of Chapter 10.850, *Rules of the Auditor General*, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports or schedule:

- Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings made in the preceding annual financial audit report.
- Section 10.854(1)(e) 3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.
- Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address violations of contracts or grant agreements, or abuse, that have an effect on the financial statements that is less than material but more than inconsequential. In connection with our audit, we did not have any such findings.

26

- Section 10.854(1)(e)5., Rules of the Auditor General, provides that the auditor may, based on professional judgment, report the following matters that have an inconsequential effect on the financial statement, considering both quantitative and qualitative factors: (1) violations of contracts or grant agreements, fraud, illegal acts, or abuse, and (2) control deficiencies that are not significant deficiencies. In connection with our audit, we did not have any such findings.
- Section 10.854(1)(e)6., Rules of the Auditor General, requires the name or official title of the school. The official title of the school is Bridgepoint Academy Charter School.
- Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that Bridgepoint Academy Charter School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
- Pursuant to Sections 10.854(1)(e)7.a. and 10.855(10), Rules of the Auditor General, we applied financial condition assessment procedures as of June 30, 2012, which included calculation and analysis of certain financial indicators we considered relevant to the School. Our financial condition assessment procedures did not include the use of benchmarks. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. For the year ended June 30, 2012, we noted no deteriorating financial conditions.

Pursuant to Chapter 119, Florida Statutes, this management letter is a public record and its distribution is not limited. Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of Bridgepoint Academy Charter School's management, Board of Directors, others within the entity, the District School Board of Miami-Dade County, and the State of Florida Office of the Auditor General, and other regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

lereleja & De amas

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida September 4, 2012