Pinecrest Preparatory Academy Charter High School (A Charter School and Component Unit of the School Board of Miami Dade County, Florida)

Miami, Florida

Financial Statements and Independent Auditors' Report

June 30, 2014

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Pinecrest Preparatory Academy Charter High School WL # 7053

> 14901 SW 42 St. Miami, FL 33185

#### 2013-2014

#### BOARD OF DIRECTORS

Judith Marty, Chair and President Shannie Sadesky, Vice-Chair Juan Molina, Secretary, Director Jessica Pujals, Director Erin Demirjian, Director Jennifer Esquijarosa, Director Blanca Fernandez-Quevedo, Director

#### SCHOOL ADMINISTRATION

Betty Nunez, Principal

.



# INDEPENDENT AUDITORS' REPORT

Board of Directors Pinecrest Preparatory Academy Charter High School Miami, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund of Pinecrest Preparatory Academy Charter High School (the "School"), a charter school under Pinecrest Academy, Inc., which is a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2014, which collectively comprises the School's basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Pinecrest Preparatory Academy Charter High School at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Pinecrest Preparatory Academy Charter High School at June 30, 2014, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Pinecrest Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Pinecrest Academy, Inc. as of June 30, 2014 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Required Supplementary Information**

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2014, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 29 through 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information provide any assurance.

HLB Gravii LEP CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014

# Management's Discussion and Analysis

Pinecrest Preparatory Academy Charter High School (A Charter School Under Pinecrest Academy, Inc.) June 30, 2014

The corporate officers of Pinecrest Preparatory Academy Charter High School (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2014.

Financial Highlights

- 1. The net position of the School at June 30, 2014 was \$1,155,213.
- 2. At year-end, the School had current assets of \$ 613,340
- 3. The School had an increase in its net position of \$ 311,880 during the year ended June 30, 2014.
- 4. The unassigned fund balance at year end was \$ 471,723 .

# **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2014 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

## Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets and deferred outflows of resources and liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

# Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and

local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

## Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15 - 28 of this report.

# GOVERNMENT-WIDE FINANCIAL ANALYSIS

Assets exceeded liabilities by \$1,155,213 at the close of the fiscal year. As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. A summary of the School's net position as of June 30, 2014 and 2013 follows:

	2014	2013
Cash and cash equivalents	\$ 339,484	\$ 450,343
Prepaid expenses	21,726	1,461
Due from other agencies	23,154	7,820
Due from affiliate	478,976	122,278
Capital Assets, net	401,646	520,654
Total Assets	1,264,986	1,102,556
Deferred outflows of resources	10,118	22,837
Accounts Payable and Accrued Liabilities	119,891	68,397
Leasehold improvement payable	-	213,663
Total Liabilities	119,891	282,060
Deferred inflows of resources	-	-
Net Position:		
Net investment in capital assets and long term receivables	651,646	306,991
Unrestricted	503,567	536,342
Total Net Position	\$ 1,155,213	\$ 843,333

At the end of the fiscal year, the School is able to report continued positive balances in the categories of net position with a net increase for the year.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2014 and 2013 follows:

	2014	2013
REVENUES		
Program Revenues		
Operating Grants and Contributions	\$ 11,081	\$ 11,085
Capital Outlay Funding	303,888	146,546
Lunch Program	126,878	80,680
General Revenues		
Local Sources(FTE non specific)	2,435,259	1,820,980
Total Revenues	\$ 2,877,106	\$ 2,059,291
EXPENSES		
Component Unit Activities:		
Instruction	\$ 1,201,765	\$ 939,348
Instructional staff training	1,486	601
Board	13,377	11,021
School administration	538,214	398,142
Facilities acquisition	8,266	26,718
Fiscal services	62,250	49,875
Food services	107,934	90,632
Central services	66,455	60,355
Operation of plant	535,901	258,093
Maintenance of plant	29,578	16,197
Total Expenses	2,565,226	1,850,982
Increase in Net Position	311,880	208,309
Net Position at Beginning of Year	843,333	635,024
Net Position at End of Year	\$ 1,155,213	\$ 843,333

The School's revenue and expenditures increased by \$817,815 and \$714,244, respectively, as a result of an increase in student enrollment, which significantly impacted FTE revenues. In addition, the State appropriated a per student funding amount slightly larger than the amount appropriate for the 2012-2013 school year. Student enrollment increased by approximately 79 Students. The School had an increase in its net position of \$ 311,880 for the year.

#### Lease of Facility

The School leases a facility located at 14901 SW 42<sup>nd</sup> Street, Miami FL, 33185.

#### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

## Accomplishments

In 2014, Pinecrest Preparatory Academy High School successfully completed its sixth year of operation serving approximately 415 students in grades 9-12. This past year, the school

celebrated its 2<sup>nd</sup> Commencement Ceremony with 46 college bound graduates. Many of the seniors graduated with college credits, having taken advantage of the school's aggressive Advanced Placement and Dual Enrollment Programs. While serving a predominantly Hispanic minority student population, Pinecrest achieved a graduation rate of 93%, which nearly doubles the state and national average graduation rates for Hispanic students.

High school students were also recognized for various accomplishments including:

- Students won 3<sup>rd</sup> Place in the District for the SECME Bridge Building Competition
- Student recipient of the Mayor's Shining Scholar: Emerging Leader Award presented by Mayor Carlos Jimenez
- Four High School Silver Knight Nominees in Science, Digital and Interactive Media, Art, and Drama
- Art students selected to have their work displayed at art exhibits throughout the year: The Hispanic Heritage Art Show; "incrEDIBLE gardens: The Art of Collaged Organic Imagery!"; Superintendent Holiday Card Contest; This is MY Art World: Doodles and More" Exhibit; 2014 Beaux Arts Student Artist Showcase; The Auditorium Gallery of the School Board Administration Building
- Thespians Honor Society earned ratings of Superior at the District 8 Thespian One Act Festival; 5 Excellents and 6 Superiors at the District 8 Thespian Individual Event Festival; and 2 Excellents and 2 Superiors at Florida Thespian State Festival

Pinecrest Preparatory High School continues to move forward with its vision to perpetuate a community of learners in which the pursuit of Honor, High Standards, and Intellectual Growth is complemented by a concern for the physical, cultural and character development of each student. Through its academic rigor, Pinecrest promotes a sense of identity, community, personal integrity and values that prepare students to become effective leaders.

Pinecrest Preparatory Academy Charter High School is fully accredited by AdvancEd under the Southern Association of Colleges and Schools (SACS-CASI) division.

# FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

## **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$493,449. The fund balance unassigned and available for spending at the School's discretion is \$471,723. These funds will be available for the School's future ongoing operations.

## Capital Assets

The School's investment in capital assets as of June 30, 2014 amounts to \$401,646 (net of accumulated depreciation). This investment in capital assets includes building and improvements and furniture, fixtures, computer equipment and textbooks. As of June 30, 2014, the School had - in long term debt related to leasehold improvements.

# **Governmental Fund Budget Analysis and Highlights**

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Governmental Fund			
	Original			
	Budget	Final Budget	Actual	
REVENUES				
Program Revenues				
State capital outlay funding	\$ 262,500	\$ 303,890	\$ 303,888	
Federal sources	10,000	10,000	11,081	
Lunch program	125,000	110,000	126,878	
General Revenues				
FTE nonspecific revenues	2,825,000	2,335,134	2,435,259	
Charges and other revenues	-	-	-	
Total Revenues	\$ 3,222,500	\$ 2,759,024	\$ 2,877,106	
CURRENT EXPENDITURES				
Component Unit Activities				
Instruction	\$ 1,100,000	\$ 1,200,000	\$ 1,140,513	
Instructional staff training	1,000	2,000	1,486	
Board	15,000	15,000	13,377	
School administration	607,000	540,000	538,136	
Fiscal services	65,000	65,000	62,250	
Food services	135,000	120,000	107,934	
Central services	56,679	68,000	66,241	
Operation of plant	490,500	533,890	529,024	
Maintenance of plant	35,000	30,000	29,578	
Total Current Expenditures	\$ 2,505,179	\$ 2,573,890	\$ 2,488,539	

# **Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC 6340 Sunset Drive, Miami, Florida 33143.

Statement of Net Position June 30, 2014

#### <u>Assets</u>

Current assets:		
Cash and cash equivalents	\$	339,484
Due from other charter school		228,976
Prepaid expenses		21,726
Due from other agencies		23,154
		613,340
Due from affiliate		250,000
Capital assets, depreciable		849,457
Less: accumulated depreciation		(447,811)
		401,646
Total Assets		1,264,986
Deferred Outflows of Resources		
Intangible costs		63,594
Less: accumulated amortization		(53,476)
		10,118
Liabilities_		
Current liabilities:		
Salaries and wages payable		119,891
Total Liabilities		119,891
Deferred Inflows of Resources		_
Net Position		651,646
Net investment in capital assets and long term receivables Unrestricted		503,567
Total Net Position	\$	1,155,213
	Ψ	1,100,210

Statement of Activities For the year ended June 30, 2014

FUNCTIONS	Expenses			Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position
Governmental activities:					
Instruction	\$ 1,201,765	\$-	\$ 11,081	\$-	\$ (1,190,684)
Instructional staff training	1,486	-	-	-	(1,486)
Board	13,377	-	-	-	(13,377)
School administration	538,214	-	-	-	(538,214)
Facilities acquisition	8,266	-	-	-	(8,266)
Fiscal services	62,250	-	-	-	(62,250)
Food services	107,934	91,358	35,520	-	18,944
Central services	66,455	-	-	-	(66,455)
Operation of plant	535,901	-	-	303,888	(232,013)
Maintenance of plant	29,578				(29,578)
Total governmental activities	2,565,226	91,358	46,601	303,888	(2,123,379)

I I UZI am Kevenues	Program	Revenues
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General revenues:	
FTE nonspecific revenues	2,435,259
Change in net position	311,880
Net position, beginning	843,333
Net position, ending	\$ 1,155,213

Balance Sheet - Governmental Funds June 30, 2014

	Ge	neral Fund	Special		Total Governmental	
			Rev	enue Fund		Funds
Assets						
Cash and cash equivalents	\$	339,484	\$	-	\$	339,484
Due from other agencies		-		23,154		23,154
Due from fund		23,154		-		23,154
Prepaid expenses		21,726		-		21,726
Total Assets		613,340		23,154		636,494
<b>Deferred Outflows of Resources</b>				-		
Liabilities						
Salaries and wages payable		119,891		-		119,891
Due to fund		-		23,154		23,154
Total Liabilities		119,891		23,154		143,045
Deferred Inflows of Resources	<b></b>				<u> </u>	-
Fund balance						
Nonspendable, not in spendable form		21,726		_		21,726
Unassigned		471,723		-		471,723
Chassighed		493,449	·	_		493,449
Total Liabilities, Deferred Inflows of		,				.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Resources and Fund Balance	\$	613,340	\$	23,154	\$	636,494

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position For the year ended June 30, 2014

Total Fund Balance	e - Governmental Funds	\$ 493,449
Amounts reported different because:	for governmental activities in the statement of net position are	
	Capital assets of \$849,457 net of accumulated depreciation of \$447,811 used in governmental activities are not financial resources and therefore are not reported in the fund.	401,646
	Intangible costs of \$63,594 net of accumulated depreciation of \$53,476 used in governmental activities are not financial resources and therefore are not reported in the fund.	10,118
	Long term receivables from related party in governmental activities are not financial resources and therefore are not reported in the governmental funds.	 250,000
Total Net Position	- Governmental Activities	\$ 1,155,213

Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds For the year ended June 30, 2014

	General Fund	General Fund Special	
			Governmental
D		Revenue Fund	Funds
Revenues:	ው	¢ 202.000	ф 202 000
State capital outlay funding	\$ -	\$ 303,888	\$ 303,888
State passed through local	2,435,259	-	2,435,259
Federal sources	-	11,081	11,081
Lunch program Charges and other revenue	-	126,878	126,878
Total Revenues	2,435,259	441,847	2,877,106
Expenditures:	2,435,259	441,047	2,0//,100
Current			
Instruction	1,140,513	-	1,140,513
Board	13,377	-	13,377
Instructional staff training	1,486	-	1,486
School administration	538,136	-	538,136
Facilities acquisition	-	-	-
Fiscal services	62,250	-	62,250
Food services	-	107,934	107,934
Central services	66,241	-	66,241
Operation of plant	225,136	303,888	529,024
Maintenance of plant	29,578	-	29,578
Community Services	-	-	-
Capital Outlay:			
Other capital outlay	41,251	11,081	52,332
Total Expenditures	2,117,968	422,903	2,540,871
Excess (deficit) of revenues over expenditures	317,291	18,944	336,235
Other financing sources (uses)			
Transfers in (out)	18,944	(18,944)	-
Repayment of leasehold improvement payable	(106,291)		(106,291)
Long term advances to related party, net	(250,000)		(250,000)
Net change in fund balance	(20,056)	-	(20,056)
Fund Balance at beginning of year	513,505	-	513,505
Fund Balance at end of year	\$ 493,449	\$ -	\$ 493,449
-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		

Reconciliation of the Statement of Revenues, Expenditures an Changes in Fund Balance of Governmental Funds to the Statement of Activities For the year ended June 30, 2014

Net Change in Fund Balance - Governmental Funds	\$ (20,056)
Amounts reported for governmental activities in the statement of activities are different because:	

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$52,332 exceed depreciation expense of \$63,968. (11,636) Governmental funds report outlays for long-term assets as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as amortization expense. This is the amount by which intangible costs incurred in the year of \$0, exceed amortization expense of \$12,719. (12,719)The proceeds from/repayment of debt issuance provides current financial resources/expenditures to government funds, but issuing/repaying debt increases/decreases longterm liabilities in the statement of net position. 106,291 Increase in long term receivables is an expenditure in the governmental funds, but a decrease or collections of such receivables reduces long-term assets in the statement of net position. This is the amount by which increase in long-term receivables of \$250,000 exceeded collections of \$0 in the current period. 250,000 Change in Net Position of Governmental Activities 311,880 \$ The accompanying notes are an integral part of these financial statements.

## Note 1 – Summary of Significant Accounting Policies

#### **Reporting Entity**

Pinecrest Preparatory Academy Charter High School (the "School"), is a component unit of the School Board of Miami-Dade County, Florida (the "District"). The Schools' charter is held by Pinecrest Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Pinecrest Academy, Inc., which is composed of seven members and also governs other charter schools.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2018 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charter expiration.

During the term of the charter, the District may terminate the charter if good cause is shown. These financial statements are for the year ended June 30, 2014, when approximately 411 students were enrolled for the school year.

#### Basis of presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

#### Government-wide and Fund Financial Statements

#### Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity.

## Note 1 – Summary of Significant Accounting Policies (continued)

Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not included with program revenues are reported as general revenues.

# New Accounting Pronouncements

For the year ended June 30, 2013, the School implemented GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position." GASB 63 identifies net position, rather than net assets, as the residual of all other elements presented in a statement of financial position. Deferred outflows of resources represent consumption of resources that is applicable to future reporting periods that will be reported in a separate section after assets. Deferred inflows of resources represent acquisition of resources that is applicable to future reported in a separate section after liabilities. This change was incorporated in the Schools financial statements; however there was no effect on beginning net position/fund balance.

Additionally, the School implemented GASB Statement No. 65, "Items previously reported as Assets and Liabilities". GASB 65 establishes accounting and financial reporting standards that reclassify as deferred outflows of resources or deferred inflows of resources, certain items that were previously report as assets and liabilities. This change was incorporated in the Schools financial statements; however there was no effect on beginning net position/fund balance.

## Fund Financial Statements

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* - accounts for specific revenue, such as capital outlay funding and federal lunch program that are legally restricted to expenditures for particular purposes.

# Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

## Note 1 – Summary of Significant Accounting Policies (continued)

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

## Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

## Deposits and Investments

All deposits are held in major banks and high grade investments. The School has not adopted a formal investment policy; however the School invests excess deposit funds in collateralized repurchase agreements. Cash and cash equivalents include all highly liquid investments with a maturity of three months or less. All deposits and investments in repurchase agreements are carried at cost plus accrued interest.

## Note 1 – Summary of Significant Accounting Policies (continued)

#### Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

## Inter-fund Transfers

Outstanding balances between funds are reported as "due to/from other funds". Inter-fund transfers are made to move any excess or shortage of funds derived from the National School Lunch Program from the Special Revenue Fund to the General Fund.

#### Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Building and Improvements	10-20 Years
Furniture and Equipment	5 Years
Textbooks and Software	3 Years

## Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an opportunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

## Note 1 – Summary of Significant Accounting Policies (continued)

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years. The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

#### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

In addition, the School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

# Note 1 – Summary of Significant Accounting Policies (continued)

## Net Position and Fund balance classifications

#### Government-wide financial statements

Equity is classified as net position and displayed in three components:

- a) <u>Net investment in capital assets and long term receivables</u> consists of capital assets net of accumulated depreciation and long term receivables reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) <u>Restricted net position</u> consists of balances with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) <u>Unrestricted net position</u> all other balances that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

## Fund financial statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) <u>Nonspendable</u> includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) <u>Restricted</u> this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) <u>Assigned</u> fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) <u>Unassigned</u> portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

## Note 1 – Summary of Significant Accounting Policies (continued)

#### Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

#### Income Taxes

Pinecrest Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

#### Long – Term Debt

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

#### Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 29, 2014, which is the date the financial statements were available to be issued.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

# Note 2 – Deposits and Investments

#### <u>Deposits</u>

The School maintains its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2014, the carrying amount of the School's deposits and investments was \$339,484. The bank balances totaled \$10,335 and \$360,000 was fully collateralized under a repurchase agreement with Regions Bank (the "Bank").

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Pinecrest Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Pinecrest Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2014, bank balances in potential excess of FDIC coverage totaled \$10,335.

## Investments and Credit Risk

Custodial credit risk for deposits is the risk that in the event of a failure of a depository financial institution, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2014, all of the School's investments in repurchase agreements were held as part of the Bank's investment portfolio.

The School has not formally approved an investment policy regarding custodial credit risk; however it mitigates its credit risk by maintaining excess funds available in overnight repurchase agreements. Amounts invested in repurchase agreements are secured obligations collateralized by securities that include: non-callable U.S. Government and Agency Securities; Callable and Structured Agency Securities; Agency Mortgage-Backed Securities guaranteed by a federal agency, Bonds issued by government sponsored enterprises, Freddie Mac and Fannie Mae. Amounts invested in repurchase agreements are not insured by the FDIC and are subject to investment risks, including possible loss of principal invested, and if the Bank fails the School will become a secured creditor and may become an unsecured general creditor to the extent the market value of the securities used as collateral falls below the outstanding amount of repurchase obligations to the School.

## Note 3 – Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2014:

	Balance			Balance
	07/01/13	Additions	Retirements	06/30/14
Capital Assets:				
Buildings and Improvements	\$ 523,172	\$-	\$ 107,372	\$ 415,800
Computer equipment and software	166,906	11,805		178,711
Furniture, equipment and textbooks	214,419	40,527		254,946
Total Capital Assets	\$ 904,497	\$ 52,332	\$ 107,372	\$ 849,457
Less Accumulated Depreciation:				
Buildings and Improvements	(94,816)	(8,149)	-	(102,965)
Computer equipment and software	(127,232)	(23,312)		(150,544)
Furniture, equipment and textbooks	(161,795)	(32,507)	-	(194,302)
	(383,843)	(63,968)	-	(447,811)
Capital Assets, net	\$ 520,654	\$ (11,636)	\$ 107,372	\$ 401,646

For the fiscal year ended June 30, 2014, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 48,533
School administration	78
Facilities acquisition	8,266
Central Services	214
Operation of plant	 6,877
Total Depreciation Expense	\$ 63,968

#### Note 4 – Intangible Asset

The school capitalized a total of \$63,594 of legal fees in connection with services provided to prepare its facility for use. This amount is being amortized using the straight-line method for the term of five years. For the year ended June 30, 2014, the School recorded \$12,719 in amortization expense relating to the asset.

# Note 5 – Management Agreement

Academica Dade, LLC, a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and the management company calls for a fee of \$450 per full time equivalent (FTE) student per year. The agreement is with Pinecrest Academy, Inc.. for a period of five years, through June 30, 2016, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2014, the School incurred approximately \$184,950 in management fees.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143 and its officers are:

Fernando Zulueta, President Magdalena Fresen, Vice President and Treasurer Ignacio Zulueta, Vice President Collette Papa, Secretary

# Note 6 – Transactions With Other Divisions of Pinecrest Academy, Inc.

The School's facility is shared with Pinecrest Preparatory Academy Middle School (a charter schools under Pinecrest Academy, Inc.) ("Pinecrest Middle"). Management allocates a proportionate share of leases, salaries, lunch receipts, food and supplies, and other expenses to each school individually based on student enrollment. In addition, the School's student activities account is recorded in the books of Pinecrest Middle. As of June 30, 2014, approximately \$228,976 was due from Pinecrest Middle related to the sharing of the facility and resources.

The School's lunch program is shared with Pinecrest Middle. Revenues and expenses related to such program have been allocated based on FTE equivalent for purposes of presentation in the financial statements.

Pinecrest Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Pinecrest Preparatory Academy Charter High School paid Pinecrest Academy, Inc. approximately \$41,500 in connection with these charges during the year.

The School made long term, non-interest bearing advances to Pinecrest Academy, Inc. The outstanding balance at June 30, 2014 was \$250,000.

# Note 7 – Commitments and Contingencies

Pinecrest Academy, Inc. ("PAI") entered into a lease agreement with Meadow View Shopping Center, LLC for a charter school facility (approx. 52,000 square feet), located at 14901 SW 42<sup>nd</sup> Street ("Facility"), for the operation of the School and of another charter school operated by PAI, Pinecrest Preparatory Academy Middle School ("Middle School"). Initial fixed annual payments under this agreement (based on \$20.14 per square foot) were approximately \$1,044,742, to be adjusted annually based on the Consumer Price Index (CPI), plus common area costs including utilities, maintenance and insurance. In addition, a portion of total rent was applied to tenant improvements through the term of the lease. For 2014, rent payments on this lease totaled \$190,387 allocated as follows: \$73,889 paid by the School and \$116,498 paid by the Middle School.

The School had capitalized leasehold improvements totaling approximately \$3,100,000 and had recorded a related long term liability for non-interest bearing leasehold improvements to be paid over the life of the lease. On November 1, 2013, when the property was acquired by PAI, the School had a leasehold improvements payable of \$381,077 that was written off.

	Balance			Balance
	07/01/13	Repayments	Write- offs	06/30/14
Pinecrest Preparatory Academy Charter Middle School	\$ 442,779	\$ 169,074	\$ 273,705	\$ -
Pinecrest Preparatory Academy Charter High School	213,663	106,291	107,372	
Total Leasehold Improvement Payable	\$ 656,442	\$ 275,365	\$ 381,077	\$-

On November 1, 2013, PAI acquired the Facility under a lease purchase option, for the purposes of continuing the operations of the School and the Middle School. During fiscal year ended June 30, 2014, the schools made payments totaling \$840,785 allocated as follows; \$393,725 paid by the School and \$567,080 paid by the Middle School.

## Note 7 – Commitments and Contingencies (continued)

Subsequent to the fiscal year end, PAI acquired another charter school facility located at 4301 SW 107<sup>th</sup> Avenue, Miami, Florida ("Cove Facility"), which it had formerly leased for the operation of another of its charter schools, Pinecrest Cove Academy ("Cove Academy"), pursuant to a lease purchase option, and simultaneously obtained long-term tax-exempt financing for both charter school facilities. Thereafter, the board of directors of PAI adopted Usage Fee resolutions whereby the schools housed in the Facility and in the Cove Facility will be responsible for all of the costs of acquisition and financing for the facilities, respectively, and all other costs and expenses of the operation, maintenance and preservation of the facilities, respectively, together with an administrative fee to the Company. Based upon the respective purchase prices for the Facility and for the Cove Facility, the debt service on the bonds and other expenses and administrative fees were allocated 59% to the Facility and 41% to the Cove Facility. Further, pursuant to the Usage Fee resolution for the Facility, the School and the Middle School will share the usage fee for the Facility pro rata based upon enrollment as a measure of usage.

Future minimum payments under the Usage fee agreement with Pinecrest Academy Inc. (to be shared with Pinecrest Preparatory Academy Middle School) are as follows:

922,797	
1,006,688	
1,006,688	
1,006,688	
1,006,688	
5,033,438	(total for five year period)
5,033,438	(total for five year period)
5,033,438	(total for five year period)
5,033,438	(total for five year period)
5,033,438	(total for five year period)
	1,006,688 1,006,688 1,006,688 1,006,688 5,033,438 5,033,438 5,033,438 5,033,438

## Note 7 – Commitments and Contingencies (continued)

The debt service on the tax-exempt bond financing for PAI (a portion of which will be covered by Usage Fee payments by Cove Academy) are as follows:

Year	Principal	Interest	Total	_
2015	-	788,125	788,125	
2016	355,000	1,253,900	1,608,900	
2017	370,000	1,239,400	1,609,400	
2018	385,000	1,224,300	1,609,300	
2019	400,000	1,208,600	1,608,600	
2020-2024	2,295,000	5,746,050	8,041,050	(total for five year period)
2025-2029	2,955,000	5,095,125	8,050,125	(total for five year period)
2030-2034	3,790,000	4,256,250	8,046,250	(total for five year period)
2035-2039	4,890,000	3,158,613	8,048,613	(total for five year period)
2040-2044	6,350,000	1,692,338	8,042,338	(total for five year period)
2045	3,140,000	82,425	3,222,425	

# Contingencies

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2014 administrative fees withheld by the School District totaled \$71,335.

The School participates in a number of Federal and State grant programs which are subject to audit in accordance with Office of Management and Budget Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations". The School expects such expenditures, if any, which may be disallowed by the granting agencies to be immaterial.

## Note 8 – Risk Management

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance.

# Note 9 – Defined Contribution Retirement Plan

The School's personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the "Plan"), the School provides a match of 50% of the employee's contribution up to 4% of the employee's compensation. The School contributed to the Plan \$5,024 for the year ended June 30, 2014. The School does not exercise any control or fiduciary responsibility over the Plans' assets, which are administered by MassMutual Financial Group.

REQUIRED SUPPLEMENTARY INFORMATION

## Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	General Fund					
		ginal Budget	Fi	inal Budget	-	Actual
REVENUES						
State passed through local	\$	2,825,000	\$	2,335,134	\$	2,435,259
Charges and other revenue		-		-		-
Total Revenues		2,825,000		2,335,134		2,435,259
EXPENDITURES						
Current:						
Instruction		1,100,000		1,200,000		1,140,513
Instructional Staff Training		1,000		2,000		1,486
Board		15,000		15,000		13,377
School Administration		607,000		540,000		538,136
Fiscal Services		65,000		65,000		62,250
Central Services		56,679		68,000		66,241
Operation of Plant		228,000		230,000		225,136
Maintenance of Plant		35,000		30,000		29,578
Total Current Expenditures		2,107,679		2,150,000		2,076,717
Excess of Revenues						
Over Current Expenditures		717,321		185,134		358,542
Capital Outlay		40,000		42,000		41,251
Total Expenditures		2,147,679		2,192,000		2,117,968
Excess of Revenues Over Expenditures		677,321		143,134		317,291
Other financing sources (uses):						
Transfers in (out)		-		-		18,944
Repayment of leasehold improvement payable		(100,000)		(110,000)		(106,291)
Long term advances to related party		(200,000)		(250,000)		(250,000)
Net change in fund balance		377,321		(216,866)		(20,056)
Fund Balance at beginning of year		513,505		513,505		513,505
Fund Balance at end of year	\$	890,826	\$	296,639	\$	493,449

#### Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

## Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	Special Revenue Fund						
	Orig	inal Budget	•	al Budget	Actual		
REVENUES				ÿ			
State capital outlay funding	\$	262,500	\$	303,890	\$	303,888	
Federal sources		10,000		10,000		11,081	
Lunch program		125,000		110,000		126,878	
Total Revenues		397,500		423,890		441,847	
EXPENDITURES							
Current:							
Instruction						-	
Food services		135,000		120,000		107,934	
Operation of Plant		262,500		303,890		303,888	
Total Current Expenditures		397,500		423,890		411,822	
Excess of Revenues							
Over Current Expenditures		-		-		30,025	
Capital Outlay						11,081	
Total Expenditures		397,500		423,890		422,903	
Excess of Revenues Over Expenditures		-		-		18,944	
Other financing sources (uses)							
Transfers in (out)		-		-		(18,944)	
Net change in fund balance		-		-		-	
Fund Balance at beginning of year						-	
Fund Balance at end of year	\$	-	\$		\$	_	

#### Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors of Pinecrest Preparatory Academy Charter High School Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Pinecrest Preparatory Academy Charter High School (the "School") as of, and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 29, 2014.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management in a separate management letter dated August 29, 2014 pursuant to Chapter 10.850, Rules of the Auditor General.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HLB Dravii, let

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014



MANAGEMENT LETTER

Board of Directors of Pinecrest Preparatory Academy Charter High School Miami, Florida

# **Report on the Financial Statements**

We have audited the financial statements of the governmental activities and each major fund of Pinecrest Preparatory Academy Charter High School as of and for the year ended June 30, 2014 and have issued our report thereon dated August 29, 2014.

# Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Other Reporting Required by Government Auditing Standards

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosure in those reports, which are dated August 29, 2014, should be considered in conjunction with this management letter.

## **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective action has been taken to address findings and recommendations made in the preceding annual financial audit report. See status of prior year findings and recommendations in other matters.

## **Financial Condition**

Sections 10.854(1)(e)2, and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not Pinecrest Preparatory Academy Charter High School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that Pinecrest Preparatory Academy Charter High School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

# Financial Condition (continued)

Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, require that we apply financial condition assessment procedures for Pinecrest Preparatory Academy Charter High School. It is management's responsibility to monitor Pinecrest Preparatory Academy Charter High School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

# Transparency

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether Pinecrest Preparatory Academy Charter High School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that Pinecrest Preparatory Academy Charter High School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida 1002.33(9)(p), Florida Statutes.

# Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Pinecrest Preparatory Academy Charter High School.

# Status of Prior Year Findings and Recommendations

<u>ML 2013-01 – Capital Assets</u>: During the current year audit procedures, we noted that the School implemented our recommendation and reconciled its capital asset manager to the School's trial balance.

#### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Miami-Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

HLB Drawin USP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014