Pinecrest Cove Academy (A Charter School and Component Unit of the School Board of Miami Dade County, Florida)

Miami, Florida

Financial Statements and Independent Auditors' Report

June 30, 2014

# TABLE OF CONTENTS

General Information Independent Auditors' Report Management's Discussion and Analysis	1 2-3
(Required Supplementary Information)	4-8
Basic Financial Statements:	
Government-wide Financial Statement:	
Statement of Net Position.	9
Statement of Activities	10
Fund Financial Statements:	
Balance Sheet - Governmental Funds	11
Reconciliation of the Governmental Fund Balance	
Sheet to the Statement of Net Position.	12
Statement of Revenues, Expenditures and Changes	
in Fund Balance - Governmental Funds.	13
Reconciliation of the Statement of Revenues,	
Expenditures and Changes in Fund Balance	
of Governmental Funds to the Statement of Activities	14
Statement of Net Position – Fiduciary Fund	15
Notes to the Basic Financial Statements	16-28
<b>Required Supplementary Information:</b>	
Budgetary comparison schedules	29-30
Independent Auditor's Report on Internal Control Over Financial	
Reporting and on Compliance and Other Matters Based on an	
Audit of Financial Statements Performed in Accordance With	
Government Auditing Standards	31-32
Management Letter	33-35

Pinecrest Cove Academy WL# 5049

Site 1 - 4101 SW 107 ave Site 2 - 4301 SW 107 ave Miami, FL 33175

2013-2014

# **BOARD OF DIRECTORS**

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# INDEPENDENT AUDITORS' REPORT

Board of Directors Pinecrest Cove Academy Miami, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund of Pinecrest Cove Academy (the "School"), a charter school under Pinecrest Academy, Inc., which is a component unit of the District School Board of Miami-Dade County, as of, and for the year ended June 30, 2014, which collectively comprises the School's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Pinecrest Cove Academy at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Pinecrest Cove Academy at June 30, 2014, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Pinecrest Academy, Inc. These financial statements do not purport to and do not present fairly the financial position of Pinecrest Academy, Inc. as of June 30, 2014 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

# **Required Supplementary Information**

In accordance with Government Auditing Standards, we have also issued our report dated August 29, 2014, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 29 through 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

HLB Duwii LEP

CERTIFIED PUBLIC ACCÓUNTANTS

Coral Gables, Florida August 29, 2014

# Management's Discussion and Analysis

Pinecrest Cove Academy (A Charter School Under Pinecrest Academy, Inc.) June 30, 2014

The corporate officers of the Pinecrest Cove Academy (the "School") have prepared this narrative overview and analysis of the School's financial activities for the fiscal year ended June 30, 2014.

Financial Highlights

- 1. The net position of the School at June 30, 2014 was \$1,220,727.
- 2. At year-end, the School had current assets of \$760,249.
- 3. The net position of the School increased by \$555,079 during the year.
- 4. The unassigned fund balance at year end was \$495,063.

# **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2014 are presented in accordance with GASB Codification Section 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

# Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the School's assets, deferred outflow of resources, liabilities and deferred inflows of resources. The difference between the four is reported as *net position*. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

# Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements. All of the funds of the School are governmental funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

# Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 16 - 28 of this report.

# **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Assets exceeded liabilities by \$1,220,727 at the close of the fiscal year. As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. A summary of the School's net position as of June 30, 2014 and 2013 follows:

	2014	2013
Cash and cash equivalents	\$ 713,457	\$ 428,088
Prepaid expenses	46,792	109,109
Deposits receivable	154,167	125,000
Prepaid rent	-	7,000
Capital assets, net	524,705	633,780
Total Assets	1,439,121	1,302,977
Deferred outflows of resources	-	-
Accounts payable and accrued liabilities	218,394	207,235
Advances from related charter school	_	430,094
Total Liabilities	218,394	637,329
Deferred inflows of resources	-	-
Net Position:		
Net investment in capital assets and long term receivables	678,872	203,686
Unrestricted	541,855	461,962
Total Net Position	\$ 1,220,727	\$ 665,648

At the end period, the School is able to report positive balances in its total net position.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2014 and 2013 follows:

	2014	2013
REVENUES		
Program Revenues		
Operating Grants and Contributions	\$ 18,981	\$ 116,693
Capital Outlay Funding	144,441	210,543
Lunch Program	270,500	235,565
Charges for Services	571,592	547,578
General Revenues		
Local Sources(FTE non specific)	4,501,363	3,769,025
Other Revenues	33,438	-
Total Revenues	\$ 5,540,315	\$ 4,879,404
EXPENSES		
Component Unit Activities:		
Instruction	\$ 2,536,716	\$ 2,164,763
Instructional staff training	1,027	682
Board	30,547	20,029
School administration	596,745	521,333
Facilities acquisition	1,445	125,625
Fiscal services	107,400	4,245
Food services	241,157	227,151
Central services	173,484	142,692
Operation of plant	755,561	628,757
Maintenance of plant	143,180	196,696
Community Services	397,974	332,507
Total Expenses	4,985,236	4,364,480
Increase in Net Position	555,079	514,924
Net Position at Beginning of Year	665,648	150,724
Net Position at End of Year	\$ 1,220,727	\$ 665,648

The School's revenue and expenditures increased by \$660,911 and \$620,756 respectively, as a result of an increase in student enrollment, which impacted FTE revenues. The State appropriated a per student funding amount slightly larger than the amount appropriated for the 2012-2013 school year. Student enrollment increased by approximately 78 Students. The School had an increase in its net position of \$555,079 for the current year.

#### Lease of Facility

The School leases a facility located at 4101 SW 107th Avenue, Miami FL, 33175 and 4301 SW 107th Avenue, Miami, FL 33175.

# **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

# Accomplishments

In 2014, Pinecrest Cove Academy completed its third year of operations, enrolling approximately 716 students in grades Kindergarten  $-8^{th}$  grade. The School earned a letter grade of "A" for the  $3^{rd}$  consecutive year, and ranked among the highest performing K-8 public schools in Miami-Dade County.

This past year, Pinecrest Cove students participated in various community service projects and fundraisers such as the United Way fundraiser, Amigos for Kids Toy Drive, Walk-A-Thon, Scholastic Book Fair, and Pinecrest Fest. Students were recognized for their participation and performance in the Spelling Bee, Cheerleading Competition, Basketball Tournament, and Volleyball Tournament. Pinecrest Cove students also participated in various clubs and team sports (FEA, Junior Honor Society, Writing Club, Art Club, SpanishClub, Dance, Cheerleading, Basketball & Volleyball), as well as school-based musical productions such as the Holiday Show and Spring Talent Show.

Pinecrest Cove Academy provides an innovative, challenging curriculum in a loving environment that furthers a philosophy of respect and high expectations for all students, parents, teachers, and staff. Pinecrest also offers its students a technology-rich environment with individualized instruction by highly qualified, certified teachers.

# FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

# **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$541,855. The fund balance unassigned and available for spending at the School's discretion is \$495,063. These funds will be available for the School's future ongoing operations.

# **Capital Assets**

The School's investment in capital assets as of June 30, 2014 amounts to \$524,705 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and equipment. The School had no long term debt associated to its capital assets.

# Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School's budget.

	Governmental Fund		
	Original		
	Budget	Final Budget	Actual
REVENUES			
Program Revenues			
State capital outlay funding	\$ 100,000	\$ 144,450	\$ 144,441
Federal sources	18,668	18,961	18,981
Lunch program	175,000	270,000	270,500
General Revenues			
FTE nonspecific revenues	4,400,000	4,500,000	4,501,363
Charges and other revenues	657,000	700,000	605,030
Total Revenues	\$ 5,350,668	\$ 5,633,411	\$ 5,540,315
CURRENT EXPENDITURES Component Unit Activities			
Instruction	\$ 2,393,600	\$ 2,361,000	\$ 2,359,597
Instructional staff training	2,000	1,500	1,027
Board	35,000	31,000	30,547
School administration	590,000	598,000	596,745
Fiscal services	110,000	110,000	107,404
Food services	151,668	237,961	238,055
Central services	180,000	174,500	173,484
Operation of plant	600,000	595,000	585,003
Maintenance of plant	150,000	145,000	143,180
Community Services	399,935	399,935	397,974
Total Current Expenditures	\$ 4,612,203	\$ 4,653,896	\$ 4,633,016

# **Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC 6340 Sunset Drive, Miami, Florida 33143.

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Statement of Net Position June 30, 2014

# Assets

Current assets:	
Cash and cash equivalents	\$ 713,457
Prepaid expenses	46,792
Total current assets	760,249
Capital assets, depreciable	957,337
Less: accumulated depreciation	(432,632)
	524,705
Deposits receivable	154,167
Total Assets	 1,439,121
Deferred Outflows of Resources	 -
Liabilities	
Current liabilities:	
Salaries and wages payable	 218,394
Total Liabilities	218,394
Deferred Inflows of Resources	 _
Net Position:	
Net investment in capital assets and long term receivables	678,872
Unrestricted	 541,855
Total Net Position	\$ 1,220,727

Statement of Activities For the year ended June 30, 2014

			Program Reve	nues	
FUNCTIONS	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Position
Governmental activities:					
Instruction	\$ 2,536,716	\$ 97,989	\$ 18,981	\$ -	\$ (2,419,746)
Instructional staff training	1,027	-	-	-	(1,027)
Board	30,547	-	-	-	(30,547)
School administration	596,745	-	-	-	(596,745)
Facilities acquisition	1,445	-	-	-	(1,445)
Fiscal services	107,400	-	-	-	(107,400)
Food services	241,157	99,609	170,891	-	29,343
Central services	173,484	-	-	-	(173,484)
Operation of plant	755,561	35,500	-	144,441	(575,620)
Maintenance of plant	143,180	-	-	-	(143,180)
Community Services	397,974	438,103	-		40,129
Total governmental activities	4,985,236	671,201	189,872	144,441	(3,979,722)

4,501,363
 33,438
555,079
665,648
\$ 1,220,727
\$

# Balance Sheet - Governmental Funds June 30, 2014

	General Fund	Special	Total
			Governmental
		Revenue Fund	Funds
Assets			
Cash and cash equivalents	\$ 713,457	'\$-	\$ 713,457
Prepaid expenses	46,792		46,792
Total Assets	760,249		760,249
Deferred Outflows of Resources		<u> </u>	
<u>Liabilities</u>			
Salaries and wages payable	218,394		218,394
Total Liabilities	218,394		218,394
Deferred Inflows of Resources		<u> </u>	
Fund balance			
Nonspendable, not in spendable form	46,792	- 2	46,792
Unassigned	495,063	- 3	495,063
	541,855	5 -	541,855
Total Liabilities, Deferred Inflows of			
Resources and Fund Balance	\$ 760,249	9 \$ -	\$ 760,249

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position For the year ended June 30, 2014

Total Fund Balance - Governmental Funds	\$ 541,855
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets of \$957,337 net of accumulated depreciation of \$432,633 used in governmental activities are not financial resources and therefore are not reported in the fund.	524,705
Deposits receivable of \$154,167 are considered long term and are not financial resources and therefore are not reported in the governmental funds.	 154,167
Total Net Position - Governmental Activities	\$ 1,220,727

# Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds For the year ended June 30, 2014

		Special	Total
			Governmental
	General Fund	Revenue Fund	Funds
Revenues:	<b>\$</b>	ф	ф
State capital outlay funding	\$ -	\$ 144,441	\$ 144,441
State passed through local	4,501,363	-	4,501,363
Federal sources	-	18,981	18,981
Lunch program	-	270,500	270,500
Charges and other revenue	605,030		605,030
Total Revenues	5,106,393	433,922	5,540,315
Expenditures:			
Current			
Instruction	2,359,597	-	2,359,597
Instructional staff training	1,027	-	1,027
Board	30,547	-	30,547
School administration	596,745		596,745
Food services	-	238,055	238,055
Facilities acquisition	-	-	-
Fiscal services	107,404	-	107,404
Central services	173,484	-	173,484
Operation of plant	585,003	144,441	729,444
Maintenance of plant	143,180	-	143,180
Community Services	397,974	-	397,974
Capital Outlay:			
Other capital outlay	48,760	49,948	98,708
Total Expenditures	4,443,721	432,444	4,876,165
Excess (deficit) of revenues over expenditures	662,672	1,478	664,150
Other financing sources (uses)			
Transfers in (out)	1,478	(1,478)	-
Long term deposits	(22,163)	-	(22,163)
Repayment of long term advance	(430,094)		(430,094)
Net change in fund balance	211,893	-	211,893
Fund Balance at beginning of year	329,962	_	329,962
Fund Balance at end of year	\$ 541,855	\$ -	\$ 541,855

Reconciliation of the Statement of Revenues, Expenditures an Changes in Fund Balance of Governmental Funds to the Statement of Activities For the year ended June 30, 2014

Net Change in Fund Balance - Governmental Funds

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$98,708 exceed depreciation expense of \$207,782. \$

211,893

(109,071)

430,094

22,163

The proceeds from debt issuance provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which repayments of \$430,094 exceeded proceeds of \$0 in the current period.

Increase in long-term receivables is an expenditure in the governmental funds, but a decrease or collections of such receivables reduces long term assets in the statement of net position. This is the amount by which increase in long-term receivables of \$22,163 exceeded collection of \$0.

Change in Net Position of Governmental Activities \$ 555,079

Statement of Net Position - Fiduciary Funds June 30, 2014

# <u>Assets</u>

Cash	\$ 44,524
Total Assets	 44,524
Deferred Outflows of Resources	 
Liabilities	
Due to students and clubs	44,524
Total Liabilities	 44,524
Deferred Inflows of Resources	 
Net position	\$ 

# Note 1 – Summary of Significant Accounting Policies

Pinecrest Cove Academy (the "School"), is a component unit of the School Board of Miami-Dade County, Florida (the "District"). The Schools' charter is held by Pinecrest Academy, Inc., a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors of Pinecrest Academy, Inc., which is composed of seven members and also governs other charter schools.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2015 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charters expiration. During the term of the charter if good cause is shown.

The School is located in Miami, Florida for students from kindergarten through eighth grade and is funded by the District. These financial statements are for the year ended June 30, 2014, when approximately 716 students were enrolled for the school year at two sites; approximately 576 students were enrolled in grades two through eight in site 1 and 140 students were enrolled in grades Kindergarten through first at site 2.

# Basis of presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

# New Accounting Pronouncements

For the year ended June 30, 2013, the School implemented GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position." GASB 63 identifies net position, rather than net assets, as the residual of all other elements presented in a statement of financial position. Deferred outflows of resources represent consumption of resources that is applicable to future reporting periods that will be reported in a separate section after assets. Deferred inflows of resources represent acquisition of resources that is applicable to future reported in a separate section after liabilities. This change was incorporated in the Schools financial statements; however there was no effect on beginning net position/fund balance.

# Note 1 – Summary of Significant Accounting Policies (continued)

Additionally, the School implemented GASB Statement No. 65, "Items previously reported as Assets and Liabilities". GASB 65 establishes accounting and financial reporting standards that reclassify as deferred outflows of resources or deferred inflows of resources, certain items that were previously report as assets and liabilities. This change was incorporated in the School's financial statements; however there was no effect on beginning net position/fund balance.

# Government-wide and Fund Financial Statements

#### Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services, such as food service and student activity fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not included with program revenues are reported as general revenues.

# Fund Financial Statements

Fund financial statements are provided for governmental and fiduciary funds, even though the fiduciary funds are not included in the government-wide financial statements. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

*General Fund* - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

*Special Revenue Fund* - accounts for specific revenue, such as capital outlay funding and federal lunch program that are legally restricted to expenditures for particular purposes.

Agency Fund – accounts for resources of the School's Internal Fund, which is used to administer monies collected at the schools in connection with school, student athletics, class, and club activities.

# Note 1 – Summary of Significant Accounting Policies (continued)

Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) *Codification of Accounting and Financial Reporting Guidance*.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

### Note 1 – Summary of Significant Accounting Policies (continued)

#### Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

#### Deposits and Investments

All deposits are held in major banks and high grade investments. The School has not adopted a formal investment policy; however the School invests excess deposit funds in collateralized repurchase agreements. Cash and cash equivalents include all highly liquid investments with a maturity of three months or less. All deposits and investments in repurchase agreements are carried at cost plus accrued interest.

#### Inter-fund Transfers

Outstanding balances between funds are reported as "due to/from other funds". Inter-fund transfers are made to move any excess or shortage of funds derived from the National School Lunch Program from the Special Revenue Fund to the General Fund.

# Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

#### Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Building and Improvements	3-5 Years
Furniture and Equipment	5 Years
Textbooks and Software	3 Years

# Note 1 – Summary of Significant Accounting Policies (continued)

### Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an opportunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year.

Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days in order to cash out. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for compensated absences available to be used in future benefits years. The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

# Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

# Note 1 – Summary of Significant Accounting Policies (continued)

In addition, the School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

# Net position and Fund balance classifications

# Government-wide financial statements

Equity is classified as net position and displayed in three components:

- a) <u>Net investment in capital assets and long term receivables</u> consists of capital assets net of accumulated depreciation and long term receivables and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) <u>Restricted net position</u> consists of balances with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) <u>Unrestricted net position</u> all other balances that do not meet the definition of "restricted" or "net investment in capital assets and long term receivables."

# Fund financial statements

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) <u>Nonspendable</u> includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) <u>Restricted</u> this classification includes fund balance category amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.

# Note 1 – Summary of Significant Accounting Policies (continued)

- c) <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) <u>Assigned</u> fund balance classification that is intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) <u>Unassigned</u> portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

# Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

# Long – Term Debt

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

# Income Taxes

Pinecrest Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

# Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 29, 2014, which is the date the financial statements were available to be issued.

# Note 1 – Summary of Significant Accounting Policies (continued)

# Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

# Note 2 – Deposits and Investments

# Deposits

The School maintains its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2014, the carrying amount of the School's deposits and investments was \$713,457. The bank balances totaled \$359,639 and \$1,090,000 was fully collateralized under a repurchase agreement with Regions Bank (the "Bank").

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Pinecrest Academy, Inc., which also operates various other charter schools. All bank accounts are opened under the account ownership of Pinecrest Academy, Inc., therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2014, bank balances in potential excess of FDIC coverage totaled \$431,223; including fiduciary account bank balances.

# Investments and Credit Risk

Custodial credit risk for deposits is the risk that in the event of a failure of a depository financial institution, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that in the event of the failure of the counterparty to a transaction, the School will not be able to recover the value of investments or collateral securities that are in the possession of an outside party. At June 30, 2014, all of the School's investments in repurchase agreements were held as part of the Bank's investment portfolio.

# Note 2 – Deposits and Investments (continued)

The School has not formally approved an investment policy regarding custodial credit risk; however it mitigates its credit risk by maintaining excess funds available in overnight repurchase agreements. Amounts invested in repurchase agreements are secured obligations collateralized by securities that include: non-callable U.S. Government and Agency Securities; Callable and Structured Agency Securities; Agency Mortgage-Backed Securities guaranteed by a federal agency, Bonds issued by government sponsored enterprises, Freddie Mac and Fannie Mae. Amounts invested in repurchase agreements are not insured by the FDIC and are subject to investment risks, including possible loss of principal invested, and if the Bank fails the School will become a secured creditor and may become an unsecured general creditor to the extent the market value of the securities used as collateral falls below the outstanding amount of repurchase obligations to the School.

# Note 3 – Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2014:

	Balance 07/01/13	Additions	Retirements	Balance 06/30/14	
Capital Assets: Buildings and Improvements Computer equipment and software Furniture, equipment and textbooks Total Capital Assets	\$ 13,387 397,174 448,068 \$ 858,629	\$ 26,263 23,456 48,989 \$ 98,708	\$ - - \$ -	\$ 39,650 420,630 497,057 \$ 957,337	
Less Accumulated Depreciation: Buildings and Improvements Computer equipment and software Furniture, equipment and textbooks	(1,004) (104,495) (119,351) \$ (224,850)	(832) (98,686) (108,264) \$ (207,782)	<del>-</del> \$	\$ (1,836) (203,181) (227,615) \$ (432,632)	
Capital Assets, net	\$ 633,779	\$ (109,074)	\$ -	\$ 524,705	

For the fiscal year ended June 30, 2014, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 177,118
Facilities acquisition	1,445
Food	3,102
Operation of plant	26,117
Total Depreciation Expense	\$ 207,782

# Note 4 – Management Agreement

Academica Dade, LLC, a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and the management company calls for a fee of \$450 per full time equivalent (FTE) student per year.

The agreement is with Pinecrest Academy, Inc. for a period of five years, through June 30, 2016, and unless terminated by the board shall be renewed along with any renewals to the charter agreement, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2014, the School incurred approximately \$322,000, in management fees.

Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143 and its officers are:

Fernando Zulueta, President Magdalena Fresen, Vice President and Treasurer Ignacio Zulueta, Vice President Collette Papa, Secretary

# Note 5 – Transactions with other divisions of Pinecrest Academy, Inc.

The School operated a Pre-K and after-care program. Revenue from these programs were recorded as charges for services of \$97,989 and \$438,103 for 2014.

Pinecrest Academy, Inc. charges all its affiliated schools an assessment for shared corporate costs and accreditation expenses. Pinecrest Cove Academy paid Pinecrest Academy, Inc. approximately \$71,600 in connection with these charges during the year.

# Note 6 – Commitments and Contingencies

The School entered into a commercial lease agreement with River of Hope Presbyterian Church, Inc. for its 4101 facility. Fixed initial annual payments under this agreement are based on the a fee of \$700 per student. Additional property costs will include repairs, maintenance and insurance. The agreement continues through July 15, 2015 with an additional term of three years followed by automatic renewal for additional terms of two years each unless and until terminated as provided by in the agreement

# Note 6 – Commitments and Contingencies (continued)

The School also entered into a commercial lease agreement with First Baptist Church of Westwood Lake, Inc. for its second location at its 4301 facility. Fixed initial annual payments under this agreement are \$350,000 adjusted annually based on the Consumer Price Index (CPI) plus \$700 per student, per year for every student in excess of an enrollment of 500 students at the facility. Additional property costs will include repairs, maintenance and insurance. The agreement continues through August 15, 2014 with an automatic floating one year renewal periods unless terminated as provided by in the agreement. The lease provides for an option to purchase the property for \$9,000,000 at any time before June 30, 2014. The agreement required the school to pay a \$125,000 deposit on this purchase option.

For 2014, rent expense totaled \$521,789, out which approximately \$511,000 related to facility lease. As of June 30, 2014, the School had prepaid rent of \$46,792.

Future minimum payments are as follows:

Year	
2015	\$132,742

Subsequent to the fiscal year end, Pinecrest Academy, Inc. acquired the Facility located at 4301 SW 107<sup>th</sup> Avenue, Miami, Florida ("Cove Facility"), for the purposes of continuing the operations of the School, pursuant to a lease purchase option, and simultaneously obtained long-term tax-exempt financing for the Cove Facility and the facility located at 14901 SW 42nd Street (Middle – High Facility), that is occupied by Pinecrest Preparatory Charter Middle School and Pinecrest Preparatory Charter High School. Thereafter, the board of directors of PAI adopted Usage Fee resolutions whereby the schools housed in the Cove Facility and in the Middle-High Facility will be responsible for all of the costs of acquisition and financing for the facilities, respectively, and all other costs and expenses of the operation, maintenance and preservation of the facilities, respectively, together with an administrative fee to the Cowe Facility, the debt service on the bonds and other expenses and administrative fees were allocated 59% to the Middle High Facility and 41% to the Cove Facility.

# Note 6 – Commitments and Contingencies (continued)

Future minimum payments under the Usage fee agreement with Pinecrest Academy Inc. are as follows:

Year		
2015	641,266	
2016	699,563	
2017	699,563	
2018	699,563	
2019	699,563	
2020-2024	3,497,813	(total for five year period)
2025-2029	3,497,813	(total for five year period)
2030-2034	3,497,813	(total for five year period)
2035-2039	3,497,813	(total for five year period)
2040-2044	3,497,813	(total for five year period)

The debt service on the tax-exempt bond financing for PAI (a portion of which will be covered by Usage Fee payments by Pinecrest Middle and Pinecrest High) are as follows:

Year	Principal	Interest	Total	
2015	-	788,125	788,125	-
2016	355,000	1,253,900	1,608,900	
2017	370,000	1,239,400	1,609,400	
2018	385,000	1,224,300	1,609,300	
2019	400,000	1,208,600	1,608,600	
2020-2024	2,295,000	5,746,050	8,041,050	(total for five year period)
2025-2029	2,955,000	5,095,125	8,050,125	(total for five year period)
2030-2034	3,790,000	4,256,250	8,046,250	(total for five year period)
2035-2039	4,890,000	3,158,613	8,048,613	(total for five year period)
2040-2044	6,350,000	1,692,338	8,042,338	(total for five year period)
2045	3,140,000	82,425	3,222,425	

# Contingencies

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits.

# Note 6 – Commitments and Contingencies (continued)

It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2014, administrative fees withheld by the School District totaled \$77,573.

The School participates in a number of Federal and State grant programs which are subject to audit in accordance with Office of Management and Budget Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations". The School expects such expenditures, if any, which may be disallowed by the granting agencies to be immaterial.

# Note 7 – Risk Management

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance.

# Note 8 – Defined Contribution Retirement Plan

The School's personnel, which are leased through ADP TotalSource Group, Inc., are eligible to participate in a defined contribution 401(k) plan sponsored by the leasing company, covering employees who meet certain age and tenure requirements. Under the ADP TotalSource Retirement Savings Plan (the "Plan"), the School provides a match of 50% of the employee's contribution up to 4% of the employee's compensation. The School contributed to the Plan \$5,908 for the year ended June 30, 2014. The School does not exercise any control or fiduciary responsibility over the Plans' assets, which are administered by MassMutual Financial Group.

REQUIRED SUPPLEMENTARY INFORMATION

# Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	General Fund				
	Original Budget	Final Budget	Actual		
REVENUES					
State passed through local	\$ 4,400,000	\$ 4,500,000	\$ 4,501,363		
Charges and other revenue	657,000	700,000	605,030		
Total Revenues	5,057,000	5,200,000	5,106,393		
EXPENDITURES					
Current:					
Instruction	2,393,600	2,361,000	2,359,597		
Instructional Staff Training	2,000	1,500	1,027		
Board	35,000	31,000	30,547		
School Administration	590,000	598,000	596,745		
Fiscal Services	110,000	110,000	107,404		
Central Services	180,000	174,500	173,484		
Operation of Plant	600,000	595,000	585,003		
Maintenance of Plant	150,000	145,000	143,180		
Community Services	399,935	399,935	397,974		
Total Current Expenditures	4,460,535	4,415,935	4,394,961		
Excess of Revenues					
Over Current Expenditures	596,465	784,065	711,432		
Capital Outlay	150,000	150,000	48,760		
Total Expenditures	4,610,535	4,565,935	4,443,721		
Excess of Revenues Over Expenditures	446,465	634,065	662,672		
Other financing sources (uses):					
Transfers in (out)	-	-	1,478		
Long term deposits	-	22,200	(22,163)		
Repayment of long term advance		(430,500)	(430,094)		
Net change in fund balance	446,465	225,765	211,893		
Fund Balance at beginning of year	329,962	329,962	329,962		
Fund Balance at end of year	\$ 776,427	\$ 555,727	\$ 541,855		

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

# Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	Special Revenue Fund					
	Orig	inal Budget	Fin	al Budget	Actual	
REVENUES						
State capital outlay funding	\$	100,000	\$	144,450	\$	144,441
Federal sources		18,668		18,961		18,981
Lunch program		175,000		270,000	_	270,500
Total Revenues		293,668		433,411		433,922
EXPENDITURES						
Current:						
Food services		151,668		237,961		238,055
Operation of Plant		142,000		144,450		144,441
Total Current Expenditures		293,668		382,411		382,496
Excess of Revenues						
Over Current Expenditures				51,000		51,426
Capital Outlay		_		51,000		49,948
Total Expenditures		293,668		433,411		432,444
Excess of Revenues Over Expenditures		-		-		1,478
Other financing sources (uses) Transfers in (out)		-		-		(1,478)
Net change in fund balance		-		-		-
Fund Balance at beginning of year						
Fund Balance at end of year	\$		\$		\$	

#### Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors of Pinecrest Cove Academy Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Pinecrest Cove Academy (the "School") as of, and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 29, 2014.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated August 29, 2014 pursuant to Chapter 10.850, Rules of the Auditor General.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014



# MANAGEMENT LETTER

Board of Directors of Pinecrest Cove Academy Miami, Florida

# **Report on the Financial Statements**

We have audited the financial statements of the governmental activities and each major fund of Pinecrest Cove Academy as of and for the year ended June 30, 2014 and have issued our report thereon dated August 29, 2014.

#### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Other Reporting Required by Government Auditing Standards

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosure in those reports, which are dated August 29, 2014, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. See status of prior year findings and recommendations in other matters.

#### **Financial Condition**

Sections 10.854(1)(e)2, and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not Pinecrest Cove Academy has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that Pinecrest Cove Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

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# **Financial Condition (Continued)**

Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, require that we apply financial condition assessment procedures for Pinecrest Cove Academy. It is management's responsibility to monitor Pinecrest Cove Academy financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

# Transparency

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether Pinecrest Cove Academy maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that Pinecrest Cove Academy maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

# Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Pinecrest Cove Academy.

# **Status of Prior Year Findings and Recommendations**

 $\underline{ML13-01}$  – Internal account: During the current year audit, it was noted that general fundraising activity is reflected in the School's revenues, expenses and net position. Fiduciary activity is excluded from such and reflected as a liability.

 $\underline{ML13-02}$  – Capital assets: During the current year audit, we noted that the reconciliation was performed and the asset manager totals agreed to the trial balance.

#### **Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

HLB Gravi, LOP

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014