### Integrated Science and Asian Culture Academy, Inc (A Charter School and Component Unit of the School Board of Miami Dade County, Florida)

Miami, Florida

Financial Statements And Independent Auditors' Report

June 30, 2014

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# Integrated Science and Asian Culture Academy, Inc W/L# 2004 5876 Southwest 68<sup>th</sup> Street Miami, Florida 33143

2013-2014

### **BOARD OF DIRECTORS**

Dr. Hui Fang Huang "Angie" Su, Chair and President Dr. Judith Stein, Director Ms. Mary Kemp, Secretary, Director

### **SCHOOL ADMINISTRATION**

Kim Guilarte, Principal



CERTIFIED PUBLIC ACCOUNTANTS INDEPENDENT AUDITORS' REPORT

Board of Directors Integrated Science and Asian Culture Academy, Inc. Miami, Florida

We have audited the accompanying financial statements of the governmental activities and each major fund of Integrated Science and Asian Culture Academy, Inc. (the "School"), a component unit of the District School Board of Dade County, as of, and for the year ended June 30, 2014, which collectively comprises the School's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Integrated Science and Asian Culture Academy, Inc. at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Required Supplementary Information

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2014 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 24 through 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Other Information

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Integrated Science and Asian Culture Academy at June 30, 2014, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Integrated Science and Asian Culture Academy, Inc These financial statements do not purport to and do not present fairly the financial position of Integrated Science and Asian Culture Academy, Inc as of June 30, 2014 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

CERTIFIED PUBLIC ACCOUNTANTS

HLB Dravier UP

Coral Gables, Florida August 29, 2014

### Management's Discussion and Analysis

Integrated Science and Asian Culture Academy, Inc. June 30, 2014

The corporate officers of Integrated Science and Asian Culture Academy, Inc. have prepared this narrative overview and analysis of the school's financial activities for the year ended June 30, 2014.

### Financial Highlights

- 1. The net position of the School at June 30, 2014 was \$123,614.
- 2. At year-end, the School had current assets on hand of \$105,489.
- 3. The School had a decrease in net position of (\$16,872) for the year ended June 30, 2014.
- 4. The unassigned fund balance at year end was \$97,670.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2014 are presented under GASB codification 2200. The financial statements have three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

### Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the School's assets, deferred outflows of resources, liabilities and deferred inflows of resources. The difference between the four is reported as net position. Over time increases or decreases in net position may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The Statement of Activities presents information on how the School's net position changed during the fiscal year. All changes in net position are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 9 - 10 of this report.

### Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, projects, or objectives. The School like other state and local governments uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are governmental funds. Government Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Government Fund financial statements, however, focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

### Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15 - 23 of this report.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, the net position was \$123,614 at the close of the fiscal year. A summary of the School's net position as of June 30, 2014 and 2013 follows:

	2014	2013
Cash and cash equivalents	\$ 104,095	\$ 113,760
Prepaid expenses	525	-
Due from other agencies	869	490
Due from other charter schools	-	12,597
Capital Assets, net	25,419	50,162
Total Assets	130,908	177,009
Deferred outflows of resources	-	-
Accounts Payable and Accrued Liabilities	7,294	7,294
Due to other charter school		29,231
Total Liabilities	7,294	36,525
Deferred inflows of resources	-	-
Net Position:		
Net investment in capital assets	25,419	50,162
Unrestricted	98,195	90,322
Total Net Position	\$ 123,614	\$ 140,484

At the end of the period, the School is able to report positive balances in total net position.

A summary and analysis of the School's revenues and expenses for the years ended June 30, 2014 and 2013 follows:

	2014	2013
REVENUES		
Program Revenues		
Operating Grants and Contributions	\$ 748	\$ 2,595
Capital Outlay Funding	10,325	6,376
Lunch Program	6,384	3,710
General Revenues		
Local Sources(FTE non specific)	170,590	165,259
Other Revenues	<u>-</u> _	
Total Revenues	\$ 188,047	\$ 177,940
EXPENSES		
Component Unit Activities:	•	
Instruction	\$ 93,070	\$ 61,871
Instructional staff training	2,934	878
Board	16,245	8,400
School administration	37,078	39,885
Facilities acquisition	-	-
Fiscal services	3,750	3,900
Food services	6,352	5,674
Central services	5,631	5,040
Operation of plant	39,859	27,407
Maintenance of plant	-	-
Community Services	<u> </u>	
Total Expenses	204,919	153,055
Increase in Net Position	(16,872)	24,885
Net Position at Beginning of Year	140,486	115,599
Net Position at End of Year	\$ 123,614	\$ 140,484

The School's revenues increased by \$10,107 and expenses increased by \$51,864. The School had an decrease in its net position of (\$16,870) for the year.

### **School Location and Lease of Facility**

The School leased a facility located at 5876 SW 68<sup>th</sup> Street, Miami, Florida 33143 and will lease a facility at a new campus beginning with the 2014-2015 school year located at 301 Westward Drive, Miami Springs, Florida 33166.

### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

### **School Enrollment**

This past year, the School had approximately 25 students enrolled in 3<sup>rd</sup> grade.

### **Achievements**

In 2014, the Integrated Science and Asian Culture (I.S.A.A.C.) Charter School completed its 5th year of operations, serving 25 students in 3rd grade. The school received its first letter grade this year, which was an "A." Based on the points it received under the State of Florida Accountability Program, ISAAC had the highest score attained by a public elementary school in Miami-Dade County.

This past year, I.S.A.A.C. students participated in various school-based activities, including the Scholastic Book Fair Event- "Reading Under the Stars", the "Say No to Drugs" door contest, the "Be A Buddy, Not A Bully" campaign, the Chinese New Year Celebration, Hispanic Heritage Week, Field Day, the Holiday Show, the Vocabulary Parade, Reader's Theater, and Art Gallery Night. Students also participated in district-wide events such as the Science Fair, Career Day, Earth Day, Take Your Child to Work Day, and Read Across America Day. In addition, ISAAC students got to take educational field trips to places such as: Actor's Playhouse, Zoo Miami, Jungle Island, and the Miami-Dade Environmental Center.

Giving back to their community is very important to students at ISAAC. Throughout the year, students participated in various community service projects, including iPads for Soldiers, the Hurricane Sandy Victim Relief effort, the Amigos for Kids Toy Drive, and the South Miami Community Center Thanksgiving Drive.

I.S.A.A.C.'s mission is to attain high academic achievement while promoting informed cultural attitudes and behaviors by developing bilingualism and biliteracy in our students. Providing valuable professional development activities for its teachers is also a priority for the school. ISAAC's Mandarin teacher has attended the ACTFL Annual Convention in Denver, Colorado, as well as a two-week course on Mandarin Studies at the University of Florida.

ISAAC Academy focuses on providing students with the highest quality bilingual language education possible, in a safe and nurturing environment, and featuring the latest classroom technology. In addition to the regular academic program, ISAAC Academy incorporates a Chinese Immersion course of study and places special emphasis on Sciences and Mathematics instruction. Through the curricular emphasis on Science, Mathematics and the exposure of the Mandarin Chinese language, students are expected to receive a world-class education and an excellent preparation for an advanced level middle and high school curriculum.

I.S.A.A.C opened in August 2010 as a "N.E.S.T.E.D" school within the Somerset Academy (South Miami) campus, will be moving to its permanent campus in Miami Springs for the 2014-2015 school year. The school's charter contract was recently renewed for 5 years.

### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$98,195. The fund balance unassigned and available for spending at the School's discretion is \$97,670. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

The School's investment in capital assets as of June 30, 2014 amounts to \$25,419 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures and computer equipment. At June 30, 2014, the School had no long term debt relating to capital assets.

### Governmental Fund Budget Analysis and Highlights

Prior to the start of the School's fiscal year, the Board of the Charter School adopted an annual budget. A budgetary comparison statement has been provided for total governmental funds (both general fund and special revenue funds) to demonstrate compliance with the School's budget.

	Governmental Fund				
	Original				
	Budget	Final Budget	Actual		
REVENUES					
Program Revenues					
State capital outlay funding	\$ 7,500	\$ 10,500	\$ 10,325		
Federal sources	500	700	748		
Lunch program	6,500	6,350	6,384		
General Revenues					
FTE nonspecific revenues	168,350	167,978	170,590		
Charges and other revenues		<u> </u>			
Total Revenues	182,850	185,528	188,047		
CURRENT EXPENDITURES					
Component Unit Activities					
Instruction	55,500	65,700	62,943		
Instructional staff training	2,500	3,000	2,934		
Board	12,000	18,000	16,245		
School administration	32,000	40,000	37,078		
Fiscal services	3,700	4,000	3,750		
Food services	6,500	6,350	6,352		
Central services	5,500	7,500	5,631		
Operation of plant	35,912	45,022	39,456		
Maintenance of plant		<u> </u>			
Total Current Expenditures	\$ 153,612	\$ 189,572	\$ 174,389		

### **Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Ms. Ana Martinez at Academica Dade, LLC, 6340 Sunset Drive, Miami, Florida 33143.

### Integrated Science and Asian Culture Academy Statement of Net Position June 30, 2014

Current assets:	
Cash and cash equivalents	\$ 104,095
Prepaid expenses	525
Due from other agencies	869
	 105,489
Capital assets, depreciable	101,395
Less: accumulated depreciation	(75,976)
2000 uooumalatta aopitolation	 25,419
	 23,117
Total Assets	130,908
<u>Deferred Outflows of Resources</u>	 _
<u>Liabilities</u>	
Current liabilities:	
Accounts Payable	7,294
Total Liabilities	 7,294
<u>Deferred Inflows of Resources</u>	 _
Net Position	
Net investment in capital assets	25,419
Unrestricted	98,195
Total Net Position	\$ 123,614

	Program Revenues									
FUNCTIONS	E	xpenses		rges for	Gra	erating ints and ributions	Gran	pital its and ibutions	R and	(Expense) Levenue Changes et Position
Governmental activities:										
Instruction	\$	93,070	\$	-	\$	663	\$	-	\$	(92,407)
Instructional media services				-		-		-		-
Instructional staff training		2,934		-		-		-		(2,934)
Board		16,245		-		-		-		(16,245)
School administration		37,078		-		-		-		(37,078)
Facilities acquisition				-		-		-		-
Fiscal services		3,750		-		-		-		(3,750)
Food services		6,352		6,384		85		-		117
Central services		5,631		-		-		-		(5,631)
Operation of plant		39,859		_		_		10,325		(29,534)
Maintenance of plant				_		-				
Total governmental activities		204,919		6,384		748		10,325		(187,462)
	Ge	neral rever	nues:							
	FT	E nonspec	ific re	venues						170,590
	Int	erest and o	ther r	evenue						
	Ch	ange in net	t posit	tion						(16,872)
	Ne	t position,	begin	ning						140,486
	Ne	t position,	endin	ıg					\$	123,614

# Integrated Science and Asian Culture Academy Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position For the year ended June 30, 2014

Total Fund Balance - Governmental Funds	\$ 98,195
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets of \$101,395 net of accumulated depreciation of \$75,976 used in governmental activities are not financial resources and therefore are not reported in the fund.	 25,419
Total Net Position - Governmental Activities	\$ 123,614

	General Fund	•	
		Revenue Fund	Funds
Assets			
Cash and cash equivalents	\$ 104,095	\$ -	\$ 104,095
Due from other agencies	-	869	869
Due from fund	869	-	869
Prepaid expenses	525	<u>-</u>	525
Total Assets	105,489	869	106,358
<u>Deferred Outflows of Resources</u>			-
Liabilities			
Salaries and wages payable	-	-	-
Accounts payable	7,294	-	7,294
Due to fund		869	869
Total Liabilities	7,294	869	8,163
<u>Deferred Inflows of Resources</u>	-		_
Fund balance			
Nonspendable, not in spendable form	525	-	525
Unassigned	97,670		97,670
	98,195		98,195
Total Liabilities, Deferred Inflows of			
Resources and Fund Balance	\$ 105,489	\$ 869	\$ 106,358

Integrated Science and Asian Culture Academy
Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds
For the year ended June 30, 2014

	Gen	eral Fund	5	Special		Total
					Gov	emmental
			Rev	enue Fund		Funds
Revenues:						
State capital outlay funding	\$	-	\$	10,325	\$	10,325
State passed through local		170,590		-		170,590
Federal sources		-		748		748
Lunch program		-		6,384		6,384
Charges and other revenue						-
Total Revenues		170,590		17,457		188,047
Expenditures:		170,570		17,737		100,047
Current						
Instruction		62,280		663		62,943
Board		16,245		-		16,245
Instructional media services		10,243		_		10,243
Instructional staff training		2,934		_		2,934
School administration		37,078				37,078
Facilities acquisition		37,076		-		37,076
Fiscal services		2 750		-		3,750
		3,750		6,352		6,352
Food services Central services		5,631		0,332		
				10 225		5,631
Operation of plant		29,131		10,325		39,456
Maintenance of plant		-		-		-
Community Services		-	-	-		-
Capital Outlay:		c 707				5 707
Other capital outlay		5,787		-		5,787
Debt Service:						
Repayment of Principal		160.006		17.240		100 1776
Total Expenditures		162,836		17,340		180,176
Excess (deficit) of revenues over expenditures		7,754		117		7,871
Other financing sources (uses)						
Transfers in (out)		117		(117)		
Net change in fund balance		7,871		-		7,871
Fund Balance at beginning of year		90,324				90,324
Fund Balance at end of year	\$	98,195	\$		\$	98,195

Integrated Science and Asian Culture Academy

Reconciliation of the Statement of Revenues, Expenditures an Changes in Fund Balance of Governmental Funds to the Statement of Activities

For the year ended June 30, 2014

Net Change in Fund Balance - Governmental Funds

\$ 7,871

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$5,787 differed from depreciation expense of \$30,530.

(24,743)

Change in Net Position of Governmental Activities

\$ (16,872)

### Note 1 – Summary of Significant Accounting Policies

### Reporting Entity

Integrated Science and Asian Culture Academy, Inc. (the "School"), is a component unit of the School Board of Miami-Dade County, Florida (the "District"). The School is organized as a not-for-profit corporation pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the board of directors, which is composed of three members and also governs other charter schools.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter granted by the sponsoring district, the School Board of Miami-Dade County, Florida. The current charter expires on June 30, 2018 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charters expiration. During the term of the charter, the District may terminate the charter if good cause is shown.

The School is located in Miami, Florida and is approved for students in kindergarten through eighth grade and is funded by the District. These financial statements are for the year ended ended June 30, 2014, when approximately 25 students were enrolled for the school year.

### Basis of presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

### Government-wide and Fund Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities. These statements also do not include fiduciary funds.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not properly included with program revenues are reported as general revenues.

### Note 1 – Summary of Significant Accounting Policies (continued)

### New Accounting Pronouncements

For the year ended June 30, 2013, the School implemented GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position." GASB 63 identifies net position, rather than net assets, as the residual of all other elements presented in a statement of financial position. Deferred outflows of resources represent consumption of resources that is applicable to future reporting periods that will be reported in a separate section after assets. Deferred inflows of resources represent acquisition of resources that is applicable to future reporting periods that will be reported in a separate section after liabilities. This change was incorporated in the School's financial statements; however there was no effect on beginning net position/fund balance.

Additionally, the School implemented GASB Statement No. 65, "Items previously reported as Assets and Liabilities". GASB 65 establishes accounting and financial reporting standards that reclassify as deferred outflows of resources or deferred inflows of resources, certain items that were previously report as assets and liabilities. This change was incorporated in the School's financial statements; however there was no effect on beginning net position/fund balance.

### Fund Financial Statements

Fund financial statements are provided for governmental funds. The operations of the funds are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the fund financial statements:

General Fund - is the School's primary operating fund. It accounts for all financial resources of the school, except those required to be accounted for in another fund.

Special Revenue Fund - accounts for specific revenue, such as federal grants and capital outlay funding that are legally restricted to expenditures for particular purposes.

### Measurement Focus and Basis of Accounting

The financial statements of the School are prepared in accordance with generally accepted accounting principles (GAAP). The School's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) Codification of Accounting and Financial Reporting Guidance.

The government-wide statements report using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenues from non-exchange transactions are reported according to GASB Codification Section 1600.111 and Section N50 Accounting and Financial Reporting for Non-Exchange Transactions. On the accrual basis, revenues from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

### Note 1 – Summary of Significant Accounting Policies (continued)

The School recognizes assets of non-exchange transactions in the period when the underlying transaction occurs, when an enforceable legal claim has arisen, or when all eligibility requirements are met. Revenues are recognized, on the modified accrual basis, when they are measurable and available. Non-exchange transactions occur when the school provides (or receives) value to (from) another party without receiving (or giving) equal or nearly equal value in return. Most donations are examples of non-exchange transactions. Revenues from grants and donations are recognized on the accrual basis, in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. "Measurable" means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

### **Budgets and Budgetary Accounting**

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

### Deposits and Investments

All deposits are held in major banks and high grade investments. The School has not adopted a formal investment policy; however the School invests excess deposit funds in collateralized repurchase agreements. Cash and cash equivalents include all highly liquid investments with a maturity of three months or less. All deposits and investments in repurchase agreements are carried at cost plus accrued interest.

### Inter-fund Transfers

Outstanding balances between funds are reported as "due to/from" other funds. Inter-fund transfers are made to move any excess or shortage of funds derived from the National School Lunch Program from the Special Revenue Fund to the General Fund.

### Note 1 – Summary of Significant Accounting Policies (continued)

### Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

### Capital Assets

The School's property, plant and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the statement of net position in the government-wide financial statements. Donated capital assets are recorded at their estimated fair market value on the date donated. The School generally capitalizes assets with cost of \$500 or more. Building improvements, additions and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives, in years, for depreciable assets are as follows:

Software and Textbooks 3 Years Furniture and Equipment 5 Years

### Compensated Absences

The School grants a specific number of sick days. Full time instructional employees are eligible to one day per month to up to ten days of active work during the ten-month period (a "benefit year"). In the event that available time is not used by the end of the benefit year, employees may "rollover" all unused days for use in future benefit years. There is an opportunity to "cash out" unused sick days however, the employees may only cash out if they have used three days or less of their sick leave in that benefit year. Employees may not cash out more than ten days per school year and are required to always maintain a minimum of twenty-one unused days. The cash out value is eighty percent of their current daily rate. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, Accounting for Compensated Absences, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

### Note 1 – Summary of Significant Accounting Policies (continued)

### Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of the full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the FEFP. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for prior year errors disclosed by its review as well as to prevent statewide allocations from exceeding the amount authorized by the Legislature. Normally, such adjustments are treated as reductions of revenue in the year the adjustment is made.

In addition, the School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based on a capital outlay plan submitted to the District and are to be used for lease of school facilities.

Finally, the School also receives Federal awards for the enhancement of various educational programs. Federal awards are generally received based on applications submitted to and approved by various granting agencies. For Federal awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred. Any excess amounts are recorded as deferred revenues until expended. Additionally, other revenues may be derived from various fundraising activities and certain other programs.

### Net Position and Fund balance classifications

### Government-wide financial statements

Equity is classified as net position and displayed in three (3) components:

- a) Net investment in capital assets consists of capital assets net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition or improvement of those assets.
- b) <u>Restricted net position</u> consists of net position with constraints placed on their use either by external groups such as creditors, grantors, contributors or laws or regulations of other governments.
- c) <u>Unrestricted net position</u> all other net position that does not meet the definition of "restricted" or "Net investment in capital assets"

### Note 1 – Summary of Significant Accounting Policies (continued)

### Net Position and Fund balance classifications

### Fund financial statements

Under GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be properly reported within one of the fund balance categories list below:

- a) Nonspendable includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Consists of fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned).
- b) <u>Restricted</u> fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. There are no restricted fund balances at year end.
- c) <u>Committed</u> fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School's Board of Directors. There are no committed fund balances at year end.
- d) <u>Assigned</u> fund balance classification are intended to be used by the School's management for specific purposes but do not meet the criteria to be classified as restricted or committed. There are no assigned fund balances at year end.
- e) <u>Unassigned</u> portion of the fund balance that has not been restricted, committed or assigned for a specific purpose. This is the residual classification for the School's general fund.

### Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

### Income Taxes

Integrated Science and Asian Culture Academy, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

### Note 1 – Summary of Significant Accounting Policies (continued)

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

### Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 29, 2014, which is the date the financial statements were available to be issued.

### Note 2 – Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2014:

	Balance			Balance
	07/01/13	Additions	Retirements	06/30/14
Capital Assets:				
Computer equipment and software	63,179	-		63,179
Furniture, equipment and textbooks	32,429	5,787_		38,216
Total Capital Assets	\$ 95,608	\$ 5,787	\$ -	\$ 101,395
Less Accumulated Depreciation:				
Computer equipment and software	(24,593)	(18,523)		(43,116)
Furniture, equipment and textbooks	(20,853)	(12,007)		(32,860)
	(45,446)	(30,530)		(75,976)
Capital Assets, net	\$ 50,162	\$ (24,743)	\$ -	\$ 25,419

For the fiscal year ended June 30, 2014, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 30,127
Facilities acquisition	-
Operation of plant	 403
Total Depreciation Expense	\$ 30,530

### Note 3 – Deposits and Investments

### **Deposits**

The School maintains its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2014, the bank balance of the School's deposits and investments was \$138,761.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. Bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2014, bank balances were below FDIC coverage.

### Note 4 – Management Agreement

Academica Dade, LLC, a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and the management company calls for a fee of \$450 per full time equivalent (FTE) student per year. The agreement is for a period of five years, through June 30, 2014, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. During the year ended June 30, 2019, the School incurred approximately \$11,250, in management fees. Academica Dade, LLC is located at 6340 Sunset Drive, Miami, Florida 33143 and its officers are:

Fernando Zulueta, President Ignacio Zulueta, Vice President Magdalena Fresen, Vice President & Treasurer Collette Papa, Secretary

### **Note 5 – Related Party Transactions**

The school has entered into a facility usage agreement with Somerset South Miami Elementary School. The School will pay Somerset South Miami Elementary School a flat monthly fee based on a monthly student cost allocation ratio. As of June 30, 2014, total payments charged to the School under this agreement were approximately \$108,894, including rent of \$20,540.

The School used the lunch facilities of Somerset South Miami Elementary during the year and was allocated \$6,469 in revenues and \$6,352 in costs.

Pursuant to the Charter School contract with the School District, the District withholds an administrative fee of 5% of the qualifying revenues of the School. For the year ended June 30, 2014, administrative fees withheld by the School District totaled \$8,264.

### Note 6 – Commitments and Contingencies

During the year the school entered into a new lease agreement with The First Presbyterian Church U.S. of Miami Springs, Florida to house the School's future campus. The Initial Term of the lease is 5 years beginning on July 1, 2014 and ending June 30, 2019. The school shall have the option to renew the term of this agreement for three (3) additional terms of five (5) years each. The school shall pay the organization an amount of \$700 per student per annum. There is no minimum payment established under the lease terms.

### Contingencies

The School receives substantially all of its funding from the District under the Florida Education Finance Program (FEFP), which is based in part on a computation of the number of full-time equivalent (FTE) students attending different instructional programs. The accuracy of FTE student data submitted by individual schools and used in the FEFP computations is subject to audit by the state and, if found to be in error, could result in refunds to the state or in decreases to future funding allocations. Additionally, the School participates in a number of federal, state and local grants which are subject to financial and compliance audits. It is the opinion of management that the amount of revenue, if any, which may be remitted back to the state due to errors in the FTE student data or the amount of grant expenditures which may be disallowed by grantor agencies would not be material to the financial position of the School.

### Note 7 – Risk Management

The School is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions and natural disasters for which the School carries commercial insurance. Settlement amounts have not exceeded insurance coverage for the past years. In addition, there were no reductions in insurance coverage from those in the prior year.

### Note 8 - Defined Contribution Retirement Plan

The school had no post-retirement benefits to its employees since all payroll cost were incurred through a usage fee paid to Somerset South Miami Elementary School.

# REQUIRED SUPPLEMENTARY INFORMATION

Integrated Science and Asian Culture Academy

Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	General Fund							
		Original Budget		Final Budget		Actual		
REVENUES								
State passed through local	\$	168,350	\$	167,978	\$	170,590		
Charges and other revenue		1.60.0.50		1.5				
Total Revenues		168,350		167,978		170,590		
EXPENDITURES								
Current:								
Instruction		55,000		65,000		62,280		
Instructional Staff Training		2,500		3,000		2,934		
Board		12,000		18,000		16,245		
School Administration		32,000		40,000		37,078		
Fiscal Services		3,700		4,000		3,750		
Central Services		5,500		7,500		5,631		
Operation of Plant		28,412		34,522		29,131		
Maintenance of Plant		-		-		-		
Community Services		-		-		-		
Total Current Expenditures		139,112		172,022		157,049		
Excess of Revenues		_		_				
Over Current Expenditures		29,238		(4,044)		13,541		
Capital Outlay								
Other Capital Outlay				6,000		5,787		
Total Capital Outlay and								
Debt Service Expenditures				6,000		5,787		
Total Expenditures		139,112		178,022		162,836		
Excess of Revenues Over Expenditures		29,238		(10,044)		7,754		
Other financing sources (uses):								
Transfers in (out)		-		-		117		
Net change in fund balance		29,238		(10,044)		7,871		
Fund Balance at beginning of year		90,324		90,324		90,324		
Fund Balance at end of year	\$	119,562	\$	80,280	\$	98,195		

### Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

### Integrated Science and Asian Culture Academy

## Statement of Revenues, Expenditures, and Changes in Fund Balance For the year ended June 30, 2014

	Special Revenue Fund							
		Original Budget		Final Budget		Actual		
REVENUES								
State capital outlay funding	\$	7,500	\$	10,500	\$	10,325		
Federal sources		500		700		748		
Lunch program		6,500		6,350		6,384		
Total Revenues		14,500		17,550		17,457		
EXPENDITURES								
Current:								
Instruction		500		700		663		
Food services		6,500		6,350		6,352		
Operation of Plant		7,500		10,500		10,325		
Total Current Expenditures		14,500		17,550		17,340		
Excess of Revenues								
Over Current Expenditures				-		117		
Capital Outlay						-		
Total Expenditures		14,500		17,550	-	17,340		
Excess of Revenues Over Expenditures		-		-		117		
Other financing sources (uses) Transfers in (out)						(117)		
Transfers in (out)				<u>-</u>		(117)		
Net change in fund balance		-		-		-		
Fund Balance at beginning of year		-				<u>-</u>		
Fund Balance at end of year	\$	***	\$	-	\$	-		

### Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.



CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors of Integrated Science and Asian Culture Academy, Inc. Miami, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Integrated Science and Asian Culture Academy, Inc. (the "School") as of, and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the School's basic financial statements and have issued our report thereon dated August 29, 2014

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued a separate management letter dated August 29, 2014 pursuant to Chapter 10.850, Rules of the Auditor General.

### Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

HLB Dravie, 4P

Coral Gables, Florida August 29, 2014



### MANAGEMENT LETTER

Board of Directors of Integrated Science and Asian Culture Academy Miami, Florida

### Report on the Financial Statements

We have audited the financial statements of the governmental activities and each major fund of Integrated Science and Asian Culture Academy as of and for the year ended June 30, 2014 and have issued our report thereon dated August 29, 2014.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Other Reporting Required by Government Auditing Standards

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards. Disclosure in those reports, which are dated August 29, 2014, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.

### **Financial Condition**

Sections 10.854(1)(e)2, and 10.855(11), Rules of the Auditor General, require that we apply appropriate procedures to determine whether or not Integrated Science and Asian Culture Academy has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that Integrated Science and Asian Culture Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

### Financial Condition (Continued)

Sections 10.854(1)(e)6.a and 10.855(12), Rules of the Auditor General, require that we apply financial condition assessment procedures for Integrated Science and Asian Culture Academy. It is management's responsibility to monitor Integrated Science and Asian Culture Academy financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

### Transparency

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether Integrated Science and Asian Culture Academy maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that Integrated Science and Asian Culture Academy maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

### **Other Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Integrated Science and Asian Culture Academy

### Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Dade County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

HLB Yawii, LEP
CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida August 29, 2014